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1991

URBAN/MUNICIPAL

July 23/91-

AGENDAS/MINUTES OF THE
PARKS AND RECREATION
COMMITTEE OF COUNCIL



CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
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TEL: 546-2700
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July 19, 1991

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

**Tuesday, July 23, 1991
9:30 o'clock a.m.
Room 233, City Hall**

Tina Agnello, Acting Secretary
Parks and Recreation Committee

A G E N D A

1. **CONSENT AGENDA**
2. **DELEGATION - MOUNTAINVIEW RESIDENTS FOR RECREATION OF HAMILTON INC.**

Presentation of Donation from Mountainview Residents for Recreation of Hamilton Inc. to Ward Alderman for the Kennedy East Neighbourhood Park Association and J. C. Beemer Neighbourhood Park Association.

3. **MAYOR R. M. MORROW**

Establishment of the Hamilton Parks Foundation.

4. **PLANNING AND DEVELOPMENT COMMITTEE**

Parkland Acquisition and Development - Revenue Producing Strategies.

5. **MANAGER OF PURCHASING**

Consultant, City of Hamilton Park and Open Space Master Plan.

6. **DIRECTOR OF CULTURE & RECREATION AND DIRECTOR OF PROPERTY**

New Club House for the Hamilton Tennis Club

7. **DIRECTOR OF PROPERTY**

- (a) Randall Neighbourhood Park
Payment for Accrued Parkland Credits to:
Symroy Corporation Limited and Marvin Wasserman
Rexford Heights - Phase 2
- (b) Purchase by the City of 4.427 acres for Parks Purposes in the
Crerar Neighbourhood - Estate of Solomon Wasserman

8. **DIRECTOR OF PUBLIC WORKS**

- (a) Land Exchange - William Connell Park
- (b) Wheelchair Stands - Ivor Wynne Stadium
- (c) Central/Beasley P.R.I.D.E.; Design Approval for McLaren Park
- (d) Restructuring - Parks Maintenance Section

9. **OTHER BUSINESS**

10. **ADJOURNMENT**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

| | <u>Item</u> | <u>Original Date</u> | <u>Action</u> | <u>Status</u> |
|----|-------------------------------------------------------|----------------------|------------------------------------|-------------------------------------------------------------|
| 1. | Priority One Parkland Acquisition | 1990 July 24 | Parks Staff Committee | Report Pending |
| 2. | Golf Course for Senior Citizens', King Forest | 1990 August 21 | Golf Sub-Committee | Review and prepare report |
| 3. | Storage Inventory - Parks Recreation Items/ Equipment | 1990 November 6 | Manager of Purchasing | Compile Inventory and Prepare Report |
| 4. | Map on Park Developments | 1990 December 18 | Director of Public Works | To reflect 15 yrs. + 1990 |
| | Repairs to Ivor Wynne | 1990 December 18 | Stadium Sub-Committee | Review and Prepare Report |
| 6. | LaSalle Park Pavilion - Renovations | 1990 November 30 | Director of Property | Review and Prepare Report |
| 7. | Adopt-A-Park Programme | 1991 March 5 | Director of Public Works | Review recommendation and include specific responsibilities |
| 8. | Bikeways Signage - Escarpment | 1991 March 5 | Director of Public Works | Tabled Pending Status of Regional Bikeways Program |
| 9. | Artifacts Inventory | 1991 May 7 | Director of Culture and Recreation | Compile Inventory and Prepare Report |

1991 July 18

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

July 23, 1991
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. ADOPTION OF MINUTES

Regular meeting of June 18, 1991.

B. ARTS ADVISORY SUB-COMMITTEE

- (a) Increased funding - Ontario Arts Council Budget
- (b) Hamilton Dance Festival

C. SECRETARY PARKS AND RECREATION COMMITTEE

Citizen Appointment - Arts Advisory Sub-Committee

D. DIRECTOR OF PROPERTY, MANAGER OF PURCHASING, DIRECTOR OF PUBLIC WORKS

Public Works Department, Gage Park, Staff Facilities, Additions and Alterations

E. MANAGER OF PURCHASING

Parking Lot Construction and Landscaping, Sam Manson Park

F. DIRECTOR OF PUBLIC WORKS

King's Forest and Parking Lot

G. DIRECTOR OF CULTURE AND RECREATION

- (a) Inch Park Baseball Association - Fundraiser Dance
Friday, August 23, 1991.
- (b) The Hester Street Bocce Association - Picnic
Sunday, August 11, 1991 - Dundurn Park

- (c) Grecian Fest - August 16, 17, 18, 1991
Greek Canadian Church & Community of Hamilton & District
- (d) Amstel's Greater Hamilton Aquafest - Pier 4 Park
July 26, 17, 1991

Tuesday, 1991 June 18
9:30 o'clock a.m.
Room 233, City Hall

A.

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman T. Jackson
Alderman B. Hinkley
Alderman Wm. McCulloch
Alderman G. Copps

Regrets: Alderman F. Lombardo

Also present: Alderman D. Agostino
Mr. L. Sage, Chief Administrative Officer
Mr. R. Sugden, Director of Culture and Recreation
Ms. C. York, Department of Culture and Recreation
Ms. M. Havelka, Department of Culture and Recreation
Mr. J. Pavelka, Director of Public Works
Mr. D. Cowan, Superintendent of Facilities, Ivor Wynne Stadium
Mr. B. Christian, Public Works Department
Mr. D. Vyce, Director of Property
Mr. M. Watson, Property Department
Mr. T. Bradley, Manager, Purchasing Division
Mr. P. R. A. Hooker, Law Department
Mr. B. Janssen, Planning and Development Department
Ms. N. Ferris, Ronald McDonald House
Mr. J. Norris
Mr. A. Robertson
Mr. K. Christenson, Secretary

A. ADOPTION OF THE MINUTES

The minutes of the meeting held Tuesday, 1991 May 21 and the special joint meeting of the Finance and Administration Committee and Parks and Recreation Committee held Tuesday, 1991 May 28 were adopted as circulated.

B. MANAGER OF PURCHASING

(i) Asphalt Milling/Paving, Ivor Wynne Stadium

The Committee was in receipt of a report dated 1991 May 24 from the Manager of Purchasing regarding the Asphalt Milling/Paving, Ivor Wynne Stadium.

The Committee approved the following recommendation:

That a purchase order be issued to Delmar Contracting Limited, Fruitland, in the amount of \$85,071.03, including all applicable taxes, to provide asphalt milling and paving on the playing field at Ivor Wynne Stadium, being the lowest of four quotations received and that this expenditure be financed from Work Done for Others Account No. CH56398 62910.

(ii) Installation of Water Service and Spray Pad, T. B. McQuesten Park

The Committee was in receipt of a report dated 1991 May 30 from the Manager of Purchasing respecting the installation of water service and spray pad, T. B. McQuesten Park.

The Committee approved the following recommendation:

That a purchase order be issued to 877138 Ontario Inc., o/a Bud's Contracting, Stoney Creek, in the amount of \$56,000.00 including a contingency allowance in the amount of \$7,175.90 and all taxes, being the lowest of five bids received, to install a water service and spray pad at T. B. McQuesten Park, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed from T. B. McQuesten Neighbourhood Playground Account No. CH56398 62910.

(iii) Supply, Install, Service and Maintain Skate Sharpening Machines, Nine Arenas

The Committee was in receipt of a report dated 1991 May 29 from the Manager of Purchasing regarding the supply, installation, service and maintenance of skate sharpening machines at nine arenas.

The Committee approved the following recommendation:

- (a) That Universal Skate Sharpeners Ltd. Calgary be awarded the contract to supply, install, service and maintain skate sharpening machines at nine (9) arenas for a commission payable to the City of 20% of gross receipts, being the only proposal received, in accordance with Request for Proposal issued by the Manager of Purchasing and Vendor's response.
- (b) That the term on the agreement be to 1991 December 31 with an option in favour of the City to renew for three additional one-year terms.
- (c) That a contract be entered into satisfactory to the City Solicitor.

(iv) Demolition of Inverness School
410 Upper Wentworth Street Hamilton and Clearing of Site

The Committee was in receipt of a report dated 1991 May 29 from the Manager of Purchasing regarding the demolition of Inverness School, 410 Upper Wentworth Street, Hamilton and Clearing of Site.

The Committee approved the following recommendation:

- (a) That a purchase order be issued to Teperman and Sons Inc., Toronto, in the amount of \$192,048.95 including all taxes, being the lowest of three quotations received, for the demolition of Inverness School, 410 Upper Wentworth Street, Hamilton and clearing of the site in accordance with specifications issued by the Real Estate Division and Vendor's quotation and that this expenditure be financed from Reserve for Property Purchases Account No. 00102.
- (b) That a contract be entered into satisfactory to the City Solicitor.

C. SPECIAL OCCASION PERMITS

(i) Hamilton Hornets Rugby Football Club

The Committee was in receipt of a report dated 1991 June 7 from the Director of Culture and Recreation respecting a Special Occasion Permit for the Hamilton Hornets Rugby Football Club.

The Committee approved the following recommendation:

That the Hamilton Hornets Rugby Football Club Inc. be granted permission to sell alcoholic beverages in the Mohawk Sports Park Clubhouse during season games, tournament and practice dates, subject to the following terms and conditions:

- (a) That proof of \$5 million Public Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured be provided.
- (b) That the Club must abide by all regulations stipulated by the Liquor Licence Board of Ontario.
- (c) That the sale of alcoholic beverages be by Special Occasion Permit only.

Alderman T. Jackson recorded as opposed.

(ii) Hamilton Steelers Soccer Club

The Committee was in receipt of a report dated 1991 June 7 from the Director of Culture and Recreation regarding the Hamilton Steelers Soccer Club:

The Committee approved the following recommendation:

- (a) That approval be given of the action taken by the Director of Culture and Recreation to allow the Hamilton Steelers Soccer Club to sell beer on 1991 June 15 in conjunction with KLM Soccer Cup being held between the Dutch Old Internationals and the Hamilton All Stars.
- (b) That approval be granted to the Hamilton Steelers Soccer Club to sell beer during the regular season and playoff games in Brian Timmis Stadium.
- (c) That approval be granted to the Hamilton Steelers Soccer Club to sell beer during exhibition games in Brian Timmis Stadium subject to the approval of the Director of Culture and Recreation.
- (d) That approvals be granted contingent on the following terms and conditions:
 - (i) Proof of \$5 million comprehensive general liability insurance for property damage and bodily injury, naming the City as co-insured be provided.
 - (ii) The Club must abide by all regulations as stipulated by the Liquor Licence Board of Ontario.
 - (iii) Each date be contingent upon the supervision and orderly conduct of the previous date.
 - (iv) Terms and conditions satisfactory to the City Solicitor be included in the Licence Agreement.
 - (v) The sale of beer will be by Special Occasion Permit only.

Alderman T. Jackson recorded as opposed.

(iii) Quad City Slo-Pitch Tournament - King's Forest Park
Saturday 1991 September 7

The Committee was in receipt of a report dated 1991 June 6 from the Director of Culture and Recreation regarding the Quad City Slo-Pitch tournament - King's Forest Park, Saturday, 1991 September 7.

The Committee approved the following recommendation:

That approval be given to Quad City Slo-Pitch League to sell beer and food on the occasion of their Slo-Pitch Tournament to be held at King's Forest Park on Saturday, 1991 September 7 subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.

Alderman T. Jackson recorded as opposed.

(iv) 3rd Annual Molson/Media Slo Pitch Tournament - Globe Park
Sunday, 1991 August 18

The Committee was in receipt of a report dated 1991 June 6 from the Director of Culture and Recreation regarding the 3rd Annual Molson/Media Slo Pitch Tournament - Globe Park, Sunday, 1991 August 18.

The Committee approved the following recommendation:

That approval be given to Molson Breweries to sell beer on the occasion of their Slo-Pitch Tournament to be held at Globe Park on Sunday, 1991 August 18 subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.

Alderman T. Jackson recorded as opposed.

**(v) Parents Without Partners Inc. Baseball Tournament
Globe Park, Sunday, 1991 August 3 and August 4**

The Committee was in receipt of a report dated 1991 May 28 from the Director of Culture and Recreation regarding Parents Without Partners Inc. Baseball Tournament, Globe Park, Sunday, 1991 August 3 and August 4.

The Committee approved the following recommendation:

That approval be given to Parents Without Partners Inc. to sell beer on the occasion of their baseball tournament to be held at Globe Park on 1991 August 3 and August 4 subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.
- (d) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Alderman T. Jackson recorded as opposed.

(vi) Dennis Williams Police Baseball Tournament - Globe Park
1991 July 27 and July 28

The Committee was in receipt of a report dated 1991 June 7 from the Director of Culture and Recreation regarding the Dennis Williams Police Baseball Tournament, Globe Park, 1991 July 27 and July 28.

The Committee approved the following recommendation:

That approval be given to the Hamilton-Wentworth Police Association, in conjunction with the Multiple Sclerosis Society and the Children's Wish Fund, to sell beer on the occasion of their baseball tournament to be held at Globe Park on 1991 July 27 and July 28 subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.
- (d) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Alderman T. Jackson recorded as opposed.

1. ALDERMAN B. HINKLEY -
PARK RANGER FOR THE REDHILL CREEK VALLEY

The Committee was in receipt of a letter dated 1991 May 27 from Alderman Brian Hinkley to the members of the Parks and Recreation Committee regarding a Park Ranger for the Redhill Creek Valley. Alderman Hinkley described a proposal to employ during the Spring, Summer and Autumn months of the year a park ranger. He explained that the duties and responsibilities of the ranger would be to patrol, monitor, enforce dumping by-laws, clean up the valley on a continuous basis and accept and receive reports of illegal dumping. He explained that another responsibility of the Ranger would be to ensure that all terrain and other vehicles do not run through the valley and destroy the vegetation of the area. He then showed the Committee Members a brief video presentation of the dumping problems encountered in the valley.

Following considerable discussion, the Committee approved the following recommendation:

That the Parks and Recreation Committee receive the request for a Park Ranger for the Redhill Creek Valley and the Director of Public Works include this proposal in his 1992 budget.

Alderman Hinkley and Alderman Copps recorded as opposed.

2. DELEGATION - HAMILTON WENTWORTH CREATIVE ARTS INC.

A letter dated 1991 June 17 from Ms. Anne Sneath, President, Board of Directors for the Hamilton Wentworth Creative Arts Inc. and William B. Powell, General Manager, Hamilton Wentworth Creative Arts Inc. was distributed to the Parks and Recreation Committee. The letter explained that the Board of Directors and General Manager of Creative Arts could not attend the June 18 meeting. The Committee agreed that the item be tabled until a future meeting at which time the delegation could attend.

3. MAYOR R. M. MORROW -
COVERING FOR DISABLED AREA AT IVOR WYNNE STADIUM

Mayor Morrow addressed the Parks and Recreation Committee and presented a proposal for a covering of the disabled area at Ivor Wynne Stadium. Following discussion, the Committee recommended that the issue of covering the disabled area at Ivor Wynne Stadium be forwarded for staff for costing and inclusion in a future budget.

4. CITY SOLICITOR - STATUS REPORT - WEST MOUNTAIN TWIN PAD ARENA

The Committee was in receipt of an information report dated 1991 June 12 from the City Solicitor respecting the West Mountain Twin Pad Arena - Ontario Municipal Board Hearing -October, 1991. Alderman Murray reviewed the background of the project and the Ontario Municipal Board's involvement. He suggested that the Parks and Recreation Committee and City Council request a meeting with the Ontario Municipal Board to review their process. Alderman McCulloch distributed a letter dated 1991 June 18 from Mr. Andy Robertson. The letter contained a list of documentation required by Mr. Robertson for the Ontario Municipal Board hearing relative to the West Mountain Twin Pad Arena. The letter was referred to the Director of Culture and Recreation for response, with a copy of the response to be sent to the Parks and Recreation Committee.

Following considerable discussion, it was moved by Alderman Gallagher and seconded by Alderman McCulloch that the Parks and Recreation Committee request the City Treasurer to review all current and capital budgets in reserves in order to assess the feasibility of funding the Twin Pad Arena and report back to the Committee.

YEAS: Aldermen Gallagher, McCulloch, Murray

NAYS: Aldermen Jackson, Copps Hinkley, Kiss MOTION LOST 3 TO 4

5. DIRECTOR OF PROPERTYPurchase of Land from CP Rail -
North Side of Main Street West, West of Cootes Drive

The Committee was in receipt of a report dated 1991 June 11 from the Director of Property respecting the purchase of lands from CP Rail on the north side of Main Street West, west of Cootes Drive.

Ms. Nancy Ferris representing Ronald McDonald House informed the Committee that they are interested in purchasing a portion of the road allowance at Main and Cootes Drive for the construction of a Ronald McDonald House. She stated that their Board is very interested in the site due to its proximity to McMaster University Hospital and had already had plans drawn up for the site.

Following discussion, the Committee approved the following recommendation:

- (a) That approval be given to purchase a portion of the CP Rail right-of-way, having a frontage along the northerly limit of Main Street West of 50 feet, more or less, by a depth of 1,200 feet, more or less, for the purpose of a continuous open space link between Dundas and Hamilton. The exact area will be determined by a survey prepared by the Vendor. The purchase price of \$401,000.00 subject to adjustment as determined by the survey, is to be financed from Account No. CH5X306 00201 Reserve for Acquisition of Park Lands as a part of the Capital Project No. 115.0 (1991 - 1995 Capital Budget Program).
- (b) That the City dispose of a 50 foot x 100 foot parcel of this subject property which is zoned commercial and fronts along Main Street West to the developer of the Region's land east and adjacent to the subject 50 foot parcel at a price of \$262,500.00 subject to survey in order to recoup some of the \$401,000.00 purchase price of the railway lands.
- (c) That the Mayor and City Clerk be authorized to execute the necessary agreement approved by the City Solicitor.

6. DIRECTOR OF CULTURE AND RECREATION**(a) Lawfield Arena and Snack Bar Operations**

The Committee was in receipt of a report dated 1991 June 3 from the Director of Culture and Recreation respecting the Lawfield Arena and Snack Bar Operations.

The Committee approved the following recommendation:

- (a) That the Director of Culture and Recreation be authorized to proceed with the pilot project of snack bar operations at Lawfield Arena.
- (b) That within the terms of the Business Plan, the Director of Culture and Recreation be authorized to:
 - (i) Purchase the necessary equipment and supplies from within the current budget allocation, complying with finance policies and purchasing policies to an amount not to exceed \$12,000.00.
 - (ii) Purchase ongoing confectionary and foods from revenues generated from sales from accepted wholesale suppliers complying with Purchasing Department policies.
 - (iii) Implement modifications and improvements to utilities and display/storage from within the Building Maintenance Budget of the Property Department not to exceed \$5,000.00 and according to cost centre policy.
 - (iv) Provide part-time/seasonal staffing of the snack bar consistent with staffing policy at the Dundurn Castle Snack Bar with costs not to exceed \$350.00 per week.

(b) Huntington Park Tennis Court Reconstruction

The Committee was in receipt of a report dated 1991 June 12 from the Director of Culture and Recreation respecting the Huntington Park Tennis Court reconstruction.

The Committee approved the following recommendation:

- (a) That the Huntington Park Tennis Courts be reconstructed and resurfaced for use this season.
- (b) That the Finance and Administration Committee recommend the method of capital cost financing, estimated at approximately \$90,000.00 in accordance with City Council resolution approved 1990 July 31 - Unbudgeted Capital Expenditures.

(c) Adjustments to Recreation Centre User Rates and Fees

The Committee was in receipt of a report dated 1991 June 4 from the Director of Culture and Recreation respecting the adjustments to recreation centre user rates and fees.

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to reschedule membership rates, admissions and program fees at Recreation Facilities to improve general access and affordability, balanced by improved cost recoveries from specifically registered programs, admissions and instructional courses. This reassignment of revenues and charges adjustment to be as follows:

(i) RECREATION CENTRE MEMBERSHIPS

| | | |
|----------------------------|----------------------------------------------|-----------------------------------------------------------------------------------|
| Family | \$ 70.00 | (existing \$ 76.40) |
| Single Parent Family | \$ 55.00 | (existing \$ 57.30) |
| Adult | \$ 50.00 | (existing \$ 49.43) |
| Youth (17 years and under) | \$ 10.00 | (existing \$ 17.98 13 - 17 years) (existing \$ 12.36 12 years and under) |
| Seniors | \$ 7.00 | (existing \$ 7.86) |
| Disabled | \$ 7.00 | (existing \$ 7.86) |
| Replacement Card | \$ 2.00 | (existing \$ 1.12) |
| *Non-Residential Rate | Premium of additional 50% per current policy | |

(ii) ARENA AND SKATING CENTRE MEMBERSHIPS

| | | |
|----------------------------|----------------------------------------------|----------------------------------------------------------------------------------|
| Family | \$ 35.00 | (existing \$ 33.71) |
| Single Parent Family | \$ 25.00 | (existing \$ 25.31) |
| Adult | \$ 20.00 | (existing \$ 20.22) |
| Youth (17 years and under) | \$ 10.00 | (existing \$ 10.11 13 - 17 years) (existing \$ 7.86 12 years and under) |
| Seniors | \$ 5.00 | (existing \$ 4.49) |
| Disabled | \$ 5.00 | (existing \$ 4.49) |
| Replacement Card | \$ 2.00 | (existing \$ 1.12) |
| *Non-Resident Rate | Premium of additional 50% per current policy | |

(iii) NON-MEMBER ADMISSIONS

| | | |
|----------------------------|---------|--------------------------------------------------------------------------------|
| Family | \$ 4.40 | (existing \$ 3.94) |
| Single Parent Family | \$ 4.00 | (existing \$ 3.94) |
| Adult | \$ 3.00 | (existing \$ 2.25) |
| Youth (17 years and under) | \$ 2.00 | (existing \$ 1.12 13 - 17 years) (existing \$.85 12 years and under) |
| Seniors | \$ 1.00 | (existing \$.85) |
| Disabled | \$ 1.00 | (existing \$.85) |

(iv) COURSE FEES (AQUATICS) \$ 10.00 (existing \$ 5.00)

These rates to include G.S.T. (where applicable) and rates to be reduced under current policy for special circumstances. Effective date 1991 September.

7. DIRECTOR OF PUBLIC WORKSCanadian Job Strategies Section 25

The Committee was in receipt of a report dated 1991 June 25 from the Director of Public Works respecting Canadian Job Strategies Section 25.

The Committee approved the following recommendation:

- (a) That the Parks Division of the Public Works Department be authorized to make application to the Federal Government - Canadian Job Strategies Section 25 Programme for funds totalling approximately twenty-four thousand dollars (\$24,000.00) to employ two temporary full time staff to assist in research and to establish terms of reference, guidelines which would facilitate the involvement of volunteers in the delivery of future services within the Public Works Department; and
- (b) That the Mayor and City Clerk be authorized to sign the Federal/Municipal Agreement for the purpose of implementing the Job Development Programme; and,
- (c) That the Law Department be authorized to execute the Agreement referred to in sub-section (b) above.

8. DIRECTOR OF PROPERTY -DIRECTOR OF PUBLIC WORKS/MANAGER OF PURCHASINGPublic Works Department - Upper Ottawa Street Building Renovations

The Committee was in receipt of a report dated 1991 June 11 from the Director of Property, Director of Public Works and Manager of Purchasing respecting the Public Works Department Upper Ottawa Street building renovations.

The Committee approved the following recommendation:

- (a) That a purchase order be issued to Bevco Homes Ltd. in the amount of \$314,000.00 for the addition to and renovations of the Upper Ottawa Street Public Works Building.
- (b) That a contract be entered into, satisfactory to the City Solicitor.
- (c) That the above recommendation be subject to approval by the Committee of Adjustment as a permitted addition within an "A" zone.

9. PLANNING AND DEVELOPMENT COMMITTEERequest for Comments - Niagara Escarpment Plan Five Year Review

The Committee was in receipt of a report dated 1991 May 24 from the Secretary of the Planning and Development Committee respecting a request for comments - Niagara Escarpment Plan Five Year Review.

The Committee approved the following recommendation:

That the City Clerk be requested to advise the Region and the Niagara Escarpment Commission that:

- (a) The City of Hamilton recommends that the existing "Urban Area" designation in the Niagara Escarpment Plan for a portion of the Mohawk Sports Park (bounded by Mohawk Road to the north, the abandoned rail right of way to the west, Limeridge Road to the south and Mountain Brow Boulevard to the east) and Sam Lawrence Park be maintained and not redesignated "Escarpment Protection Area", since it will impact on the future use of these areas.
- (b) The other changes proposed to the Niagara Escarpment Plan do not adversely impact on the planning intentions of the City and can be supported.
In particular:
 - (i) The inclusion of the Bruce Trail into the Niagara Escarpment Plan with the policies for the development and protection of various components of the Trail;
 - (ii) The redesignation of lands east of Albion Falls to "Escarpment Protection Area", and,
 - (iii) The inclusion of the southern portion of the Royal Botanical Gardens/Cootes Paradise into the Niagara Escarpment Plan.
- (c) That the City will not relinquish any rights on their autonomy for future plans.
- (d) That there be no impact on lands that affect freeway development.

10. ARTS ADVISORY SUB-COMMITTEE(a) Ontario Arts Council - Hamilton Appointee

The Committee was in receipt of a report dated 1991 June 10 from the Secretary of the Arts Advisory Sub-Committee respecting the Ontario Arts Council - Hamilton Appointee.

The Committee approved the following recommendation:

That the Honourable Rosario Marchese, Minister of Culture and Communications, be requested to give consideration to appointing a Hamilton representative to the Board of the Ontario Arts Council in the upcoming appointment process.

(b) The Arts Community - The Environment - and Business

The Committee was in receipt of a report dated 1991 June 7 from the Arts Advisory Sub-Committee respecting the Arts Community - The Environment - and Business.

The Committee approved the following recommendation:

- (a) That the concept of an artistic reuse program in conjunction with the Children's Museum be endorsed; and
- (b) That this concept be referred to the Director of Culture and Recreation for the appropriate implementation prioritization within the Departmental budget; and
- (c) That information on artistic reuse programs, attached herewith to this report, be forwarded to Arts organizations in the community for their information.

11. HAMILTON HISTORICAL BOARDCollections Management Policies for the Five City Museums

The Committee was in receipt of a report dated 1991 June 12 from the Acting Secretary of the Hamilton Historical Board respecting the Collections Management Policies for the Five City Museums.

The Committee approved the following recommendation:

- (a) That the Collections Management Policies for the five museums of the City of Hamilton, attached hereto as Appendix "A", be approved.
- (b) That the Collections Management Policies replace the Collections Management Policies written in 1981.

12. DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION**Lake Avenue Seniors Drop-In Centre**

The Committee was in receipt of a report dated 1991 June 18 that was distributed at the meeting as an added item regarding Lake Avenue Seniors Drop-In Centre.

The Committee approved the following recommendation:

- (a) That endorsation be given to a proposal to place a Community Recreation Centre in the Riverdale West Neighbourhood at the earliest possible moment.
- (b) That the Parks and Recreation Committee and City Council endorse the creation of a joint use recreation centre with physical connections to Lake Avenue Public School and St. Joan of Arc Separate School and that approval be given to the Director of Property and the Director of Culture and Recreation to negotiate an agreement relative thereto with the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board.
- (c) That approval be given to the Director of Property to retain an architect to design the Lake Avenue Drop-in Centre, subject to the Separate School Board concurring that a portion of the St. Joan of Arc Separate School site may be utilized for the said purpose.

13. OTHER BUSINESS**(a) Kennedy East Neighbourhood Park Association**

Alderman Murray informed the Committee that he had received a letter from the Mountainview Residents for Recreation of Hamilton Inc. indicating that the Board of Directors for that organization would be pleased to present to the Ward Alderman a cheque in the amount of \$1,000.00 payable to the Kennedy East Neighbourhood Park Association. Alderman Murray requested that this item be put on the next Parks and Recreation Committee agenda.

(b) J. C. Beamer Neighbourhood Park Association

Alderman Hinkley informed the Committee that he had received a letter from the J. C. Beamer Neighbourhood Park Association indicating that the Board of Directors for that organization would be pleased to present to the Ward Alderman a cheque in the amount of \$1,000.00 payable to the J. C. Beamer Neighbourhood Park Association. Alderman Hinkley requested that this item be put on the next Parks and Recreation Committee agenda.

(c) Summer Works Programme

Alderman Copps informed the Committee that an application had been made to the Summer Works Programme for a grant of \$3,000.00 for the Public Works Department to paint lines at the bottom of wheelchair ramps. She informed the Committee that the application for this grant has been denied by the Provincial Government.

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

**K. Christenson, Secretary
1991 June 18**

CITY OF HAMILTON
- RECOMMENDATION -

Ba)

DATE: 1991 June 19

REPORT TO: Mr. Kevin Christenson, Secretary
Parks & Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: Increased funding - Ontario Arts Council budget.

RECOMMENDATION:

That the Mayor write to the Minister of Culture & Communications to commend him for the recent budget increase of \$7.5 million to the Ontario Arts Council.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Arts Advisory Sub-Committee, at its recent meeting were pleased to note in a newspaper article that increased funding has been approved for the Arts Council and the benefits that will follow for the cultural sector as a result.

c.c. - Mr. Chuck Renaud, Chairman, Arts Advisory Sub-Committee
- Ms. Cheryl York, Arts Co-Ordinator
Culture & Recreation Department

B b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 9

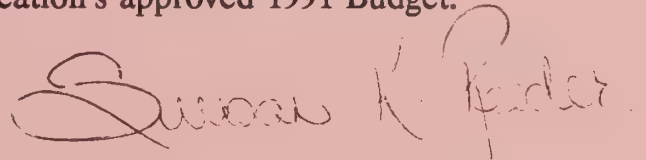
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: Hamilton Dance Festival

RECOMMENDATION:

- (a) That the proposed Hamilton Dance Festival Adjudication and Gala 1991 for the Hamilton-Wentworth Region co-ordinated by the Department of Physical Education, McMaster University, with the support of the Hamilton Regional Arts Council and the Hamilton Ballet School, be endorsed;
- (b) That the City of Hamilton provide a grant in the amount of \$1,275.00 to support this Festival; and,
- (c) That the funds for this grant be provided from Account # CH55324-70005, within the Department of Culture and Recreation's approved 1991 Budget.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Arts Advisory Sub-Committee, at its meetings held 1991 June 26th and 1991 July 4th, heard a presentation of this proposed Dance Festival from Mr. Dave Wilson of McMaster University.

The Sub-Committee unanimously agreed to endorse the proposal.

A copy of the Guidelines for the Festival is herewith attached.

Attch.

c.c.- Mr. Chuck Renaud, Chairman, Arts Advisory Sub-Committee

- Mr. Bob Sugden, Director of Culture and Recreation

- Ms. Cheryl York, Arts Co-Ordinator, Culture and Recreation Department

HAMILTON DANCE FESTIVAL - GUIDLINES

ADJUDICATIONS AND GALA 1991

The first Hamilton Dance Festival for the Hamilton-Wentworth region is being held on the weekend of Friday November 15th - Sunday November 17th. The festival is co-ordinated by the Department of Physical Education, McMaster University with the support of the Hamilton Regional Arts Council. The adjudicated round is open to choreographers from studios, schools, colleges/university, and Independent artists. Adjudications will be held in the Rose Hill Dance Studio (Phys. Ed. Complex) McMaster, on the evening of Friday November 15th and daytime, Saturday November 16th. The panel of three judges will select ten dances from the thirty entrants to move on to the Gala performance. This will be produced in the du Maurier Centre, Theatre Aquarius on the evening of Sunday November 17th.

Rationale

The Hamilton-Wentworth region is a hot-bed of dance activity (with a population of 700,000), yet most people involved in dance work in isolation and are largely unaware of the activities of other groups. Besides numerous studios who offer dance classes to both children and adults, there is also dance activity in the secondary schools and at the university. The "New Choreography Festival" provides both a broad base for participation, an opportunity to receive supportive feedback, and the challenge of artistic excellence. It is hoped that the festival will stimulate experimentation, learning and mutual support in an open atmosphere within the dance community.

Entered works may be in the dance art styles of ballet, jazz, or modern dance. Choreographers may be professionals or students, with works ranging from solos to large group pieces.

The festival is built on four cornerstones for the development of choreographic talent in any chosen style.

1. Artistic Quality
2. Creative Ideas
3. Innovative Movement
4. Technical Proficiency.

Entrants in the Hamilton Dance Festival will be expected to display a professional attitude throughout the duration of the event.

Through widening the vision of what dance can be by providing exposure to a range of dance styles, it is hoped to expand and enrich dance awareness in the Hamilton-Wentworth dance community.

Goals

1. To make links between dance in schools, university/ colleges, studios, Independent choreographers.
2. To increase dance awareness, build audiences and improve media profile in the Hamilton-Wentworth region.
3. To give both established and aspiring choreographers an opportunity to show their work in public and have it evaluated by an independent panel of judges.
4. To support choreographic innovation in the styles of ballet, jazz and modern dance.
5. To present an open adjudicated round of performances from which works of excellence are selected for a Gala performance.

Format

- 1a. Each school, studio, company, university/college may enter TWO dance pieces in any style. (There is also an option to enter ONE dance only).
- b. Independent choreographers may enter ONE dance only.
2. Styles may be: ballet, jazz, modern.
3. Dances may be submitted in Category A-Professional (minimum of two years teaching/choreographing) or Category B - Student (maximum of two years teaching/choreographing).
4. Choreographers and dancers must be aged 15+.
5. It is recommended that dances ranging from solo-quartet be kept to six minutes maximum. Larger group dances may be no more than twelve minutes.
6. Dances will be accepted by application on a first-come-first-served basis. A maximum of thirty dances will be accepted.
7. Ten dances will be selected by the panel of three judges, to perform in the Dance Gala.
8. Entry fee - Category A: \$25.00; Category B: \$15.00 (per dance).

PRODUCTION

ADJUDICATED ROUND - Rose Hill Dance Studio, Physical Education Complex
McMaster University.

Floor: Sprung wooden floor covered with dance floor (black). 36 x 29 ft.

Wings: Two each side, 10ft. and 20ft. from downstage.

Rehearsals: Only spacing is available (10 minutes).

Sound: Cassettes only.

Lighting: Overhead fluorescent lights only (10 tracks). One state only - set by choreographer during spacing.

Seating: Bleachers, chairs, mats (capacity 150).

Video

Documentation. The performance will be professionally videotaped on VHS. Each choreographer will be eligible for a copy of their performance.

Props: Each choreographer is responsible for ensuring all props are readily available in the wings before the adjudications, and removed afterwards.

Sets: It is advised that sets, if used at all, be very simple in design.

Schedule: Friday November 15th (10 dances)

Spacing: 5:30 - 7:30 p.m.

Adjudications: 8:00 - 10:00 p.m.

Saturday November 16th (20 dances)

Spacing: 8:30 - 10:30 a.m.

Adjudication: 10:30 - 12:30 p.m.

Spacing: 1:00 - 3:00 p.m.

Adjudication: 3:00 - 5:00 p.m.

* Judges feedback is given after sets of five dances

GALA

Theatre Aquarius, de Maurier Centre.

Technical details will be available to all accepted entrants. Thirty minutes will be available per dance for spacing, setting lights, sound and running the dance.

Schedule: Sunday November 17th (10 dances)

| | |
|----------------------|-------------------|
| Technical Rehearsals | 9:00 - 11:30 a.m. |
| | 12:00 - 2:30 p.m. |
| Dress Rehearsal | 3:30 - 5:00 p.m. |
| Gala Performance | 8:00 - 9:30 p.m. |
| Reception & Awards | 9:30 - 11:30 p.m. |

Artistic Directors

Dave Wilson: Department of Physical Education, McMaster University
525-9140 X 3571.

Vitek Wincza: Hamilton Ballet School 528-4020.

Co-ordinator

T.B.A.

Judges

T.B.A.

HAMILTON DANCE FESTIVAL '91 - BUDGET

Expenses

Personnel

| | | |
|------------------|-------------|-------------------|
| Judges | 1500 | (3 @ 500.00) |
| Co-ordinator | 3300 | (12 wks @ 275.00) |
| Stage Manager | 300 | |
| Sound Technician | 150 | |
| Video Technician | 300 | |
| | <u>5550</u> | |

Supplies & Services

| | |
|------------------------|---------------------------|
| Tickets/Box Office | 191.25 (5% of box office) |
| Newspaper/Magazine ads | 400 |

Printing

| | |
|----------------------|-----|
| Flyers/Posters | 600 |
| Programs | 650 |
| Letterhead/Envelopes | 700 |
| Certificates | 100 |

Design Costs

| | |
|-------------------------|-----|
| Logo | 200 |
| Postage | 250 |
| Videotapes | 50 |
| Bleachers Rental | 200 |
| Theatre Aquarius Rental | 900 |
| Choreographers Prize | 500 |
| Dancers Prize | 250 |

| | |
|---------------------------------------|------------------|
| Hospitality | 700 |
| Office/Phone (Installation & charges) | 500 |
| Miscellaneous | 190 |
| | <u>6381.25</u> |
| | <u>11,931.25</u> |

Income

| | | |
|----------------------|-------------------|----------------------------------|
| Door | :McMaster | 800 (approx 80 @ \$4 + 80 @ \$6) |
| | :Theatre Aquarius | 3825 (approx. 450 @ \$7.50-9.50) |
| Ontario Arts Council | | 2750 |
| City of Hamilton | | 1275 |
| Sponso rs | | 2750 |
| Entry Fees | | 600 |
| | | <u>12,000</u> |

Surplus

68.75

C.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 11

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: K. C. Christenson, Secretary
Parks and Recreation Committee

SUBJECT: Citizen Appointment - Arts Advisory Sub-Committee

RECOMMENDATION:

That Ms. Delores Pendergast be appointed to serve on the Arts Advisory Sub-Committee for a term to expire 1991 November 30.

BACKGROUND:

The Parks and Recreation Committee at its meeting held 1991 May 21, approved that the appropriate steps be taken to fill the vacancy on the Arts Advisory Sub-Committee, as a result of the resignation of Mr. William B. Powell. Accordingly, applications were called and interviews conducted on 1991 July 9 with the three candidates (Appendix "A").

Attach.

c.c. Mrs. S. Reeder, Secretary, Arts Advisory Sub-Committee

c.c. Mr. C. Renaud, Chairman, Arts Advisory Sub-Committee

c.c. Ms. Cheryl York, Arts Co-ordinator, Culture and Recreation Department

APPENDIX A

ARTS ADVISORY SUB-COMMITTEE

1 to be appointed
(for a term to expire 1991 November 30)

| COMPOSITION | MEMBER WHOSE TERM OF OFFICE EXPIRES | TERM OF OFFICE |
|--------------------------------------------|----------------------------------------|------------------|
| 2 Members of Council 11 Citizen Members | Bill Powell (Resigned) | 1991 November 30 |

APPLICANTS

- a) Schellie Maybee, 50 Glen Road, Suite 506, Hamilton, L8S 4N3
- b) Alvera Delores Prendergast, 20 Bentley Place, Hamilton, L9C 2R4 (Received Late)
- c) R. Bradley Stone, 38 Cedar Avenue, Hamilton, L8M 3A5 (Received Late)

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1991 June 19

REPORT TO: Mr. K. Christenson, Secretary
Parks & Recreation Committee

FROM: Mr. D. W. Vyce, Director
Property Department

Mr. J. G. Pavelka, P.Eng.
Director of Public Works


Mr. T. Bradley, Manager
Purchasing Department

SUBJECT: Public Works Department - Gage Park,
Staff Facilities, Additions & Alterations

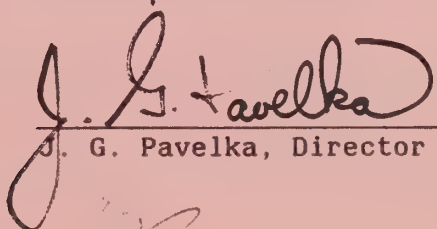
RECOMMENDATION:

- a) That a purchase order be issued to Mr. Frank Bufalino & Sons Construction Ltd., St. Catharines, Ontario, in the amount of \$401,250.00 for the addition to and renovations of Gage Park Staff Facilities.
- b) That a contract be entered into, satisfactory to the City Solicitor.

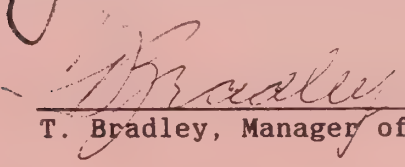
Note: Lowest of 5 acceptable tenders received. Funds available in Account No. CF 5200 629054019.



D. W. Vyce, Director of Property



J. G. Pavelka, Director of Public Works



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

| | |
|-------------------------------|------------------|
| Construction Costs..... | \$401,250.00 |
| Consultant Fees..... | 31,000.00 |
| Permits, Soil Tests etc..... | 7,750.00 |
| Furnishings, Contingency..... | <u>20,000.00</u> |

TOTAL \$460,000.00

- Project approved through the Parks & Recreation Committee in the 1990/94 Capital Budget as \$460,000.00.
- Ontario Municipal Board Approval received Aug. 3, 1990.

BACKGROUND:

1. TENDER ANALYSIS

Construction Company

| | | |
|----|----------------------------------------------------|--------------|
| 1. | Frank Bufalino & Sons, St. Catharines, Ontario.... | \$401,250.00 |
| 2. | G. S. Wark Limited Hamilton, Ontario..... | \$460,000.00 |
| 3. | Stoney Creek General Contracting Ltd..... | \$479,600.00 |
| | Stoney Creek, Ontario. | |
| 4. | Allard Construction of Ontario Ltd..... | \$481,072.00 |
| | Binbrook Ontario. | |
| 5. | James Kemp Construction Ltd. Hamilton, Ontario.... | \$495,410.00 |

2. PROJECT DESCRIPTION

1. The City of Hamilton Public Works Department requires an addition of 1,000 sq.ft and renovations of approximately 2,500 sq.ft.

The addition and renovated area will contain five staff offices, a meeting room, lunch room, plus male and female locker and washrooms.

The existing building is located in Gage Park with its entrance of Lawrence Road.

2. Drawing and specifications were prepared by Richard G. Butterworth Architect Inc. and approved by City Council Feb 12, 1991.

Tenders closed on Wednesday June 19, 1991 at 3:00 pm E.D.S.T.

c.c. Mr. R. Martiniuk, Manager, Architectural Division
Mr. D. Heintz, Project Maintenance Engineer
Mr. R. Chrystian, Manager of Parks
Mr. J. Pook, Horticulturist Public Works

E.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 15


REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: PARKING LOT CONSTRUCTION AND
LANDSCAPING, SAM MANSON PARK

RECOMMENDATION:

That a purchase order be issued to 877138 Ontario Inc., o/a Bud's Contracting, Stoney Creek, in the amount of \$56,463.90, including all taxes, plus a contingency allowance of \$7,000, to construct a parking lot and landscaping at Sam Manson Park, being the lowest of lowest of eleven quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed through Sam Manson Park Account No. CF 629154004.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

| | |
|---------------------------------------------------------|-------------|
| 877138 Ontario Inc. o/a Bud's Contracting, Stoney Creek | \$56,463.90 |
| Black Top Enterprises, Hagersville | 64,693.95 |
| Marta Paving, Hamilton | 65,578.90 |
| Advance Excavating, Hamilton | 69,159.45 |
| Dufferin Construction, Oakville | 69,271.80 |
| Standard Paving, Hamilton | 72,582.50 |
| All Around Contracting, Hamilton | 72,665.84 |
| Wm. Groves Ltd., Hamilton | 74,825.10 |
| Stephens and Rankin, St. Catherines | 77,869.25 |
| Pacific Paving Ltd., Mississauga | 79,857.31 |
| Delmar Contracting, Fruitland | 85,447.53 |

CITY OF HAMILTON

RECOMMENDATION

F.

DATE: 1991 July 17

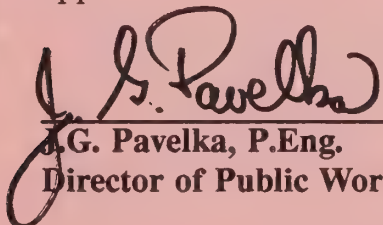
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: King 's Forest Golf Course - Parking Lot

RECOMMENDATION:

That the action of the Director of Public Works to transfer \$47,405.28 from Account No. CF5201 6238945001, Reconstruction of Chedoke Parking Lot to Account No. CF5200 629154004 Reconstruction of King 's Forest Parking Lot and award the work to King Paving and Materials so that the parking lot could be asphalted to eliminate the dust problem, be approved.


J.G. Pavelka, P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Council approved \$202,000 in the 1991 for reconstruction of the parking lots at the two golf courses as outlined below.

| | | |
|------------------|----------------------------|-----------------------------|
| \$102,000 | King 's Forest Parking Lot | Acct. No. CF5200 629154004 |
| <u>\$100,000</u> | Chedoke Parking Lot | Acct. No. CF5201 6238945001 |
| \$202,000 | | |

To expedite the asphaltting of the parking lot at King 's Forest golf course, the accounts were rearranged as outlined below.

| | | |
|---------------------|----------------------------|-----------------------------|
| \$149,405.28 | King 's Forest Parking Lot | Acct. No. CF5200 629154004 |
| <u>\$ 52,594.72</u> | Chedoke Parking Lot | Acct. No. CF5201 6238945001 |
| \$202,000.00 | | |

BACKGROUND:

A. Asphalting King's Forest Parking Lot

An amount of \$102,000 was in the 1991 Park Development fund to permit the reconstruction of King's Forest parking lot. This sum according to the estimates for the work was to have provided the following:

- A. the concrete curbing
- B. the top soil berming
- C. the granular base and
- D. a portion of the parking lot to be hard surfaced

However, after the contractor's estimates came in and the work was completed there was not sufficient funding to surface treat a portion of the parking lot. This means that the parking lot remains gravelled, giving rise to the dust problem that has always been the problem at King's Forest.

Normally, in any subdivision work or road reconstruction work, after gravel has been placed a base course of asphalt is put down. Finally a second layer of asphalt is added a year later, to permit the gravel and the base course to settle out. Thus when the top course is placed any settlement or sinking can be adjusted.

Provision was made in the 1991 budget for \$100,000 in resurface and make changes to improve the drainage and traffic circulation at the Chedoke Golf Course parking lot.

B. Approval by Golf Subcommittee

Alderman Lombardo discussed this issue of reallocating the funds with the Golf Subcommittee and advised that the Golf Subcommittee was in agreement with this reallocation so that the continuing dust problem at King's Forest parking lot could be addressed at the earliest possible time. It is also recognized that the work on the Chedoke Golf Course parking lot that is not able to proceed this year, would be reallocated in the 1992 budgets.

Considering that King's Forest parking lot would have remained in gravel and that the Chedoke parking lot is already paved, the Director of Public Works took the initiative to transfer sufficient funds to pave the King's Forest parking lot.

C. Tendering

Arrangements were made through the Purchasing Section of the Treasury Department to request quotations from the following companies.

KING PAVING AND MATERIALS
STANDARD
NORJOHN
BLACKTOP
MARTA PAVING
DELMAR

The prices quotation same in ranging from the lowest at \$47,405.23 and the highest at \$75,000. So the work was awarded to the lowest bidder, King Paving and Materials so that the visitors to King 's Forest golf course would not have to put up with the continuing dust problem.

JGP/mc

cc - D. Lobo, Manager of Streets and Sanitation
 - B. Chrystian, Manager of Parks Division

G.a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 5

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. R. Sugden
Director, Culture and Recreation

SUBJECT: Inch Park Baseball Association - Fundraiser Dance
Friday, August 23rd, 1991

RECOMMENDATION:

That approval be given to Inch Park Baseball Association to sell liquor at their Fund-raising Dance scheduled to take place at the Inch Park Ice Pad on Friday, August 23rd, 1991, subject to the following terms and conditions:

- (i) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (iii) That the applicant assume responsibility for clean up and all labour related costs as a result of this event.
- (iv) That the rental fee of \$168.55 be waived for this event.
- (v) That the appropriate financial statement be submitted following this event.



R. Sugden, Director of Culture and Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Rental fees have been waived in the past for Department of Culture and Recreation affiliated Community Groups for the purpose of fundraising.

3
G b7

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 9

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee


FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: The Hester Street Bocce Association - Picnic
Sunday, August 11, 1991 - Dundurn Park

RECOMMENDATION:

That the Hester Street Bocce Association be granted permission to have alcoholic beverages on the premises on the occasion of their picnic, to be held Sunday, August 11, 1991 at Dundurn Park, subject to the following terms and conditions:

- (a) That the applicant assume responsibility for all labour related charges associated with the event (set-up, clean-up, etc.).
- (b) That alcoholic beverages be served in the confined area of the pavilion.
- (c) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.
- (d) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

\$2 million General Liability Insurance for Property Damage and Bodily Injury is provided under the City of Hamilton's All Sports User Group policy.

!

G C)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 9

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Grecian Fest - August 16, 17, 18, 1991
Greek Canadian Church & Community of Hamilton & District

RECOMMENDATION:

- (a) That the Parks and Recreation Committee endorse the sale of alcoholic beverages by the Greek-Canadian Church, on Church property only and in conjunction with their annual Greek Fest to be held August 16, 17, 18, 1991.
- (b) That permission be given the organizers to erect a tent on Inch Park for the purpose of cooking and selling food and to provide an area for entertainment and dancing subject to the following terms and conditions:
 - i. That approval be received from Health and Fire Departments for arrangements for the sale of food and refreshments.
 - ii. That proof of \$2 million Public Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - iii. That Police Security, satisfactory to the Hamilton-Wentworth Regional Police be provided.
 - iv. That precaution be taken by the organizers to ensure grounds are not damaged and financial restitution be made to the City for any damage that may occur.
 - v. That all City costs over the above the norm, incurred as a result of this event be paid by the applicant.

*Mr. Kevin Christenson, Secretary
Parks & Recreation Committee*

1991, July 9

RECOMMENDATION CONT'D

- vi. *That permission be granted to park 100 vehicles on Inch Park, in an area approved by the Parks Division.*



Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

c.c. J. Pavelka, Director of Public Works
Attention: D. Pomfret, Parks Division

CITY OF HAMILTON

- RECOMMENDATION -

G.d)

DATE: 1991 July 11

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Amstel's Greater Hamilton Aquafest - Pier 4 Park
July 26, 27, 1991

RECOMMENDATION:

That approval be granted of the action taken by the Director in approving the request by the Regional Municipality of Hamilton Wentworth to use Pier 4 Park, Eastwood Park, and Bayview Park to host Amstel's Greater Hamilton Aquafest, July 26 and 27, 1991, subject to the following terms and conditions:

- (a) That insurance, in the amount of \$2 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability, and 30 days notice of cancellation, be provided.
- (b) That the appropriate insurance be in place related to the City's interests, particularly related to non-owned watercraft, automobiles and hot air balloon activities.
- (c) That all requirements of the Liquor Licence of Ontario are met.
- (d) That the Region assume responsibility for all labour-related costs as a result of this event.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

The attached brochure outlines activities being held during the Festival. The Hot Air Balloon attraction will not provide rides; tethering fly past only.

The baseball diamond areas at Eastwood Park will be utilized for parking of vehicles, and the fenced soccer field will be used to launch the hot air balloon from each morning.

105 Lavina Crescent
Hamilton, Ontario
L9C 5S8
Ph. 385-3042
Fax 385-3042

2

July 5, 1991

Alderman Tom Murray
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

MOUNTAINVIEW RESIDENTS FOR RECREATION OF HAMILTON INC.

Dear Alderman Murray:

The Board of Directors for the above non-profit corporation would be pleased to present to the Ward Aldermen a cheque in the amount of \$1000.00 payable to the KENNEDY EAST NEIGHBOURHOOD PARK ASSOCIATION at the Parks & Recreation Committee Meeting on July 23, as invited.

Our corporation's aim is "to promote the maintenance, enhancement and acquisition of recreational parklands for the benefit of the community".

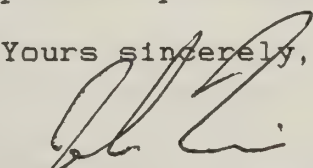
We believe that neighbourhood involvement in parkland development and redevelopment instills a sense of pride and "ownership" in public open space, adding beauty to the area and reducing vandalism.

Public input during the planning of park development projects is a necessity.

It is our intent that these funds be used by the neighbourhood parks association to offset any administrative, publicity or other expense incurred in organizing the community. The funds can also be used by the association for other parkland projects as long as no open space is destroyed.

Thank you for your support of local parks improvement programmes.

Yours sincerely,


John Norris, Manager,
for the Board of Directors

JN:ls

Copy to: Mr. Bob Chrystian, Manager, Parks Division
Mr. Chris Firth-Eagland, Parks Development Co-ordinator
Mr. Dennis Arnott, Parks Maintenance Section
Mr. Garry Smith, Culture & Recreation Dept.

105 Lavina Crescent
Hamilton, Ontario
L9C 5S8
Ph. 385-3042
Fax 385-3042

July 5, 1991

Alderman Brian Hinkley
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

MOUNTAINVIEW RESIDENTS FOR RECREATION OF HAMILTON INC.

Dear Alderman Hinkley:

The Board of Directors for the above non-profit corporation would be pleased to present to the Ward Aldermen a cheque in the amount of \$1000.00 payable to the J. C. BEEMER NEIGHBOURHOOD PARK ASSOCIATION at the Parks & Recreation Committee Meeting on July 23, as invited.

Our corporation's aim is "to promote the maintenance, enhancement and acquisition of recreational parklands for the benefit of the community".

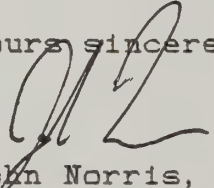
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Thank you for your support of local parks improvement programmes.

Yours sincerely,


John Norris, Manager,
for the Board of Directors

JN:ls

Copy to: Mr. Bob Chrystian, Manager, Parks Division
Mr. Chris Firth-Eagland, Parks Development Co-ordinator
Mr. Dennis Arnott, Parks Maintenance Section
Mr. Garry Smith, Culture & Recreation Dept.

3.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 9

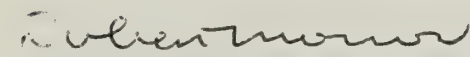
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Robert M. Morrow
Mayor

SUBJECT: Hamilton Parks Foundation

RECOMMENDATION:

That the Citizens group represented by the firm of Turkstra, Mazza, Shinehoft, Mihailovich, in organizing a non-profit, charitable foundation to aid in developing, protecting and improving recreational parklands in the City of Hamilton be permitted use of the word "Hamilton" in the name of the foundation - Hamilton Parks Foundation.



Robert M. Morrow
Mayor

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Contained in the Application for Incorporation of the Corporation is a statement of the objects for which the corporation is intended. Item 3 of section 6 reads as follows:

3. Subject to the Charities Accounting Act and the Charitable Gifts Act to receive and maintain a fund or funds and other property and to apply all or part of the principal and income therefrom, from time to time, for charitable purposes related to the development, preservation, protection, restoration and improvement of public recreational parklands in the community.

Further, Section 7 of the Application for Incorporation refers to special provisions of the corporation, including paragraph (x) which reads as follows:

- (x) Power to Pay Costs of Incorporation to pay all costs and expenses of, or incidental to, the incorporation.

All costs associated with forming the Foundation are being borne by private interests. At such time as a land transfer is being considered by the Foundation to the City, the matter of legal fees and other costs associated with the transaction would be presented to Council for consideration.

There will be no increase in staffing levels as a result of this initiative.

The Law Department staff has reviewed this request in the context of overall proposal and conclude that "there seems to be no technical, legal obstacle preventing the use of the name" Hamilton in the name of the Foundation.

BACKGROUND:

Since May 1988, the Mountainview Residents for Recreation of Hamilton Inc. has been actively involved in parkland issues in the City. During this period in excess of \$20,000 has been donated to a variety of park and recreation projects as outlined in Schedule A attached to this report.

In order to enhance its fund raising capabilities and the potential for increased private sector support to City initiated park projects, the Mountainview Residents for Recreation of Hamilton Inc. have made Application for Incorporation of a Corporation without share capital under the proposed name "Hamilton Parks Foundation" The citizens initiating this proposal are represented by the legal firm of Turkstra, Mazza, Shinehoft, Mihailovich and have retained Price Waterhouse to administer the Application to Revenue Canada for Charitable Status for income tax purposes.

The existing "Friends of the Park" program, the parkland dedication fund and other funding sources through the City of Hamilton will continue to operate for the benefit of parkland acquisition and development. The establishment of the proposed foundation will facilitate further the involvement of individuals, businesses, corporations, civic and service groups in local giving to park programme. The ultimate beneficiaries of such efforts will be the citizens of Hamilton.

cc: - Mr. P. Hooker, Law Department

- Mr. J. Norris, Mountainview Residents for Recreation of Hamilton Inc.

SCHEDULE A

MOUNTAINVIEW RESIDENTS FOR RECREATION OF HAMILTON INC.

For the Committee's information, the following is the list of projects benefiting from donations made by MRRD:

DONATION VALUE

| | |
|------------------------------------------------------------------------------------------------------------------|--------|
| 1 Contribution for litter baskets, bicycle racks, benches and/or picnic tables TEMPLEMEAD PARK | \$1000 |
| 2 Contribution for litter baskets, bicycle racks, benches and/or picnic tables MOUNTVIEW PARK | \$1000 |
| 3 STEELES PARK | \$500 |
| 4 KINSMEN PARK | \$500 |
| 5 Contribution of 800+ slides, projector viewer, filing system of Hamilton Parks entitled "IN YOUR OWN BACKYARD" | \$8300 |
| 6 BARNESTOWN PARK Neighbourhood Assoc. | \$1000 |
| 7 GERSHOME PARK Neighbourhood Assoc. | \$1000 |
| 8 MOUNTVIEW PARK Neighbourhood Assoc. | \$1000 |
| 9 TRENHOLME PARK Neighbourhood Assoc. | \$1000 |
| 10 ARMSTRONG PARK Community Council | \$600 |
| 11 Contribution to Cardinal Heights School for BRULEVILLE "ADOPT-A-PARK" | \$400 |
| 12 Contributions to Keep Hamilton Clean Committee for parks litter pick-up. | \$750 |
| 13 Contribution to Keep Hamilton Clean Committee for first year of four year mobile display sponsorship | \$1000 |
| 14 Contributions to W. Mountain schools for parks litter pick-up programmes | \$900 |

PAGE 2

| | |
|-------------------------------------------------------------------------------------------------------|---------|
| 15 Contribution to service clubs for parks litter pick-up programmes on Central Mountain | \$700 |
| 16 Contribution to church groups for parks litter pick-up programmes in East Hamilton | \$500 |
| 17 Contribution to Conservator Society for parks litter pick-up programme | \$500 |
| 17 Contribution to Conservator Society for tree planting projects on public lands and parks | \$500 |
| 18 Contribution to Hamilton Naturalist's Club for parks litter pick-up programme | \$500 |
| CURRENT PROJECT DONATIONS | |
| 19 KENNEDY EAST PARK Neighbourhood Assoc. | \$1000 |
| 20 JACK C. BEEMER PARK Neighbourhood Assoc. | \$1000 |
| 21 MONTGOMERY PARK Neighbourhood Assoc. | \$1000 |
| 22 PIER 4 PARK Neighbourhood Assoc. | \$1000 |
| 23 CENTRAL/BEASLEY PARKS Neighbourhood/ Community Association | \$1000 |
| 24 Contribution to the City of Hamilton towards the costs of a PARKS AND OPEN SPACE MASTER PLAN | \$5000 |
| TOTAL DONATIONS | \$31250 |

PAGE 3

BUDGETTED FUTURE DONATIONS

| | |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 25 MACASSA PARK Neighbourhood Assoc. | \$1300 |
| 26 JACK C. BEEMER PARK-Tweedsmuir School "ADOPT-A-PARK" programme | \$400 |
| 27 Pitch-In Day litter pick-up programme for 17 schools | up to \$3600 |
| 28 CARTER PARK "ADOPT-A-PARK" neighbourhood programme | up to \$2000 |
| 29 Park signage sponsorship | \$2000 |
| 30 Neighbourhood Park handbook and guide for new associations | \$1200 |
| 31 Parks enhancement programme using summer students | \$500 |
| 32 Parks litter pick-up programme using summer students | \$1250 |
| 33 Updated parks photography project for Parks Division's "IN YOUR OWN BACKYARD" slide exhibit | \$1500 |
| 34 "KIDS FOR PARKS" ADOPT-A-PARK Joint programme with Parks Division and Boards of Education involving up to fourty schools | UNK |

CITY OF HAMILTON
- RECOMMENDATION -

4.

DATE: 1991 June 21

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

SUBJECT: Parkland Acquisition and Development - Revenue
Producing Strategies

RECOMMENDATION:

That the report of the Commissioner of Planning and Development attached herewith be forwarded to the Consultant who will be undertaking the Parks Masterplan Study for a review of possible revenue producing strategies for parkland acquisition.

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Planning and Development Committee at its meeting held Wednesday, 1991 June 19, were in receipt of the attached report which recommended that the Background material obtained by the Planning Department be forwarded to the Consultant who will be working on a Parks Masterplan Study, in order that the question of possible revenue producing strategies for parkland acquisition can properly be addressed by that Study.

Atch.
c.c.- Mr. A. Georgieff, Director of Local Planning

CITY OF HAMILTON
- RECOMMENDATION -

DATE: June 11, 1991

REPORT TO: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

FROM: Mr. J. D. Thoms
Commissioner of Planning and Development

SUBJECT:

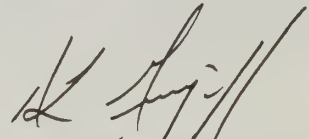
Parkland Acquisition and Development - Revenue Producing Strategies.

RECOMMENDATION:

- 1) That the attached information regarding revenue producing strategies for parkland acquisition, be forwarded to the Parks and Recreation Committee for assignment to the Consultant who will be undertaking the Parks Masterplan Study.



J. D. Thoms, M.C.I.P.
Commissioner
Planning and Development Department



A. L. Georgieff, M.C.I.P.
Director of Local Planning

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On March 28, 1991, the Parks and Recreation Committee made the following recommendation:

- (a) *"That the Planning and Development Committee be requested to investigate the potentials for implementing additional revenue producing strategies for parkland acquisition and development including Provincial and Federal programmes and increasing the standards for parkland dedication, as authorized in the Planning Act.*
- (b) *That staff be requested to prepare a report within the next two months on this item."*

Section 41(1) of the Planning Act states that a municipality may accept a conveyance of 2% of lands proposed to be developed or redeveloped for commercial or industrial purposes. Alternatively, cash-in-lieu may be accepted as stated in Section 41(b). The Planning Act also allows municipalities to accept a conveyance of one hectare of land for each 300 residential units proposed as an alternative to the 5% residential land or cash-in-lieu dedication (Section 41(3)).

Staff have contacted twenty nearby municipalities to survey revenue producing strategies available under the Planning Act. A summary of results is included as Appendices A and B. In addition, staff tabulated development trends, in commercial and industrial activity since 1982 which will be useful in further analysis (Appendix C).

Concurrent to this work, the Parks Division of the Public Works Department was directed to prepare Terms of Reference for a Parks Masterplan. Part of the Terms of Reference calls for the Consultant selected to conduct a detailed analysis of the City's parkland acquisition and development funding strategies and policies and make recommendations for identifying other potential funding sources.

Specifically, the Parks Masterplan Terms of Reference require the Consultant to do the following:

"The Consultant shall review and evaluate the City's parkland acquisition strategies and programmes and based upon the inventory analysis and Official Plan standards, prepare long and short range objectives, strategies and priorities for parkland acquisition and sale.

The Consultant shall evaluate the City's parkland acquisition and development funding strategies and policies and make recommendations for enhancing existing programmes and implementing additional strategies and policies.

This evaluation process shall involve a review of the following:

- *Existing 5% parkland dedication fund and the City of Hamilton Park Expenditure Policies*
- *Capital Development Charges*
- *2% commercial and industrial parkland dedication*
- *1 Hectare per 300 dwelling units*
- *Developer responsibilities for parkland upgrading via subdivision agreements.*

The Consultant shall identify other potential funding sources and opportunities as they relate to parkland acquisition, development and management. This study will include a review of Federal and Provincial programmes and will provide the City with a list of opportunities, contacts and methods to successfully pursue additional revenue sources.

Based upon the City's existing and potential funding parameters for parkland development and our existing development commitments, public aspirations and the City's abilities to "follow through", the Consultant shall prepare park development and re-development charges."

CONCLUSION:

The additional revenue producing strategies for parkland acquisition will form an integral part of the overall Parks Masterplan.

The information collected by the Planning and Development Department should be forwarded to the Consultant who will be hired to undertake the Parks Masterplan Study.

M.D.:ns
PARK.ACQ

APPENDIX A

RESULTS OF MUNICIPAL SURVEY

| <u>Type of Development</u> | <u>Method of Implementing Section 41 of Planning Act</u> | <u>No. of Municipalities Implementing Method</u> | <u>Comments</u> |
|---------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| New Residential Development (Plan of Subdivision) | - 5% land or .5 (or 1) ha per 300 units | 8 ² | - ¹ Brampton may require a lot in subdivision whose value does not exceed 5% value of development. This lot is then sold at a future date, money put in park fund. - Toronto requires 5% for high and medium development, 2% for low density development. - ² Waterloo requires cash-in-lieu. - ³ Does not apply to subdivisions. |
| | - 5% cash-in-lieu | 10 | |
| | - lot ¹ | 1 | |
| | - 5% cash-in-lieu based on frontages | 1 | |
| Residential Land Severances | - 5% cash-in-lieu (only applies to new lot, remnant lot is exempt) ³ | 3 | |
| Residential Redevelopment ⁴ | - 5% land | 9 | - ⁴ only if new unit is created - paid on a per unit basis - alterations that increase usability of site subject to fee - new units replacing equal number of old units are exempt - calculated by proportion of new development to total lot (development) |
| | - 5% cash-in-lieu | 9 | |
| | | | |
| New Commercial/Industrial Development | - 2% land | 9 | - Etobicoke exempts site smaller or equal to 1/2 acre - Burlington requires cash unless otherwise specified - Toronto excludes industrial development |
| | - 2% cash-in-lieu | 9 | |
| | - combination of land and cash-in-lieu | | |

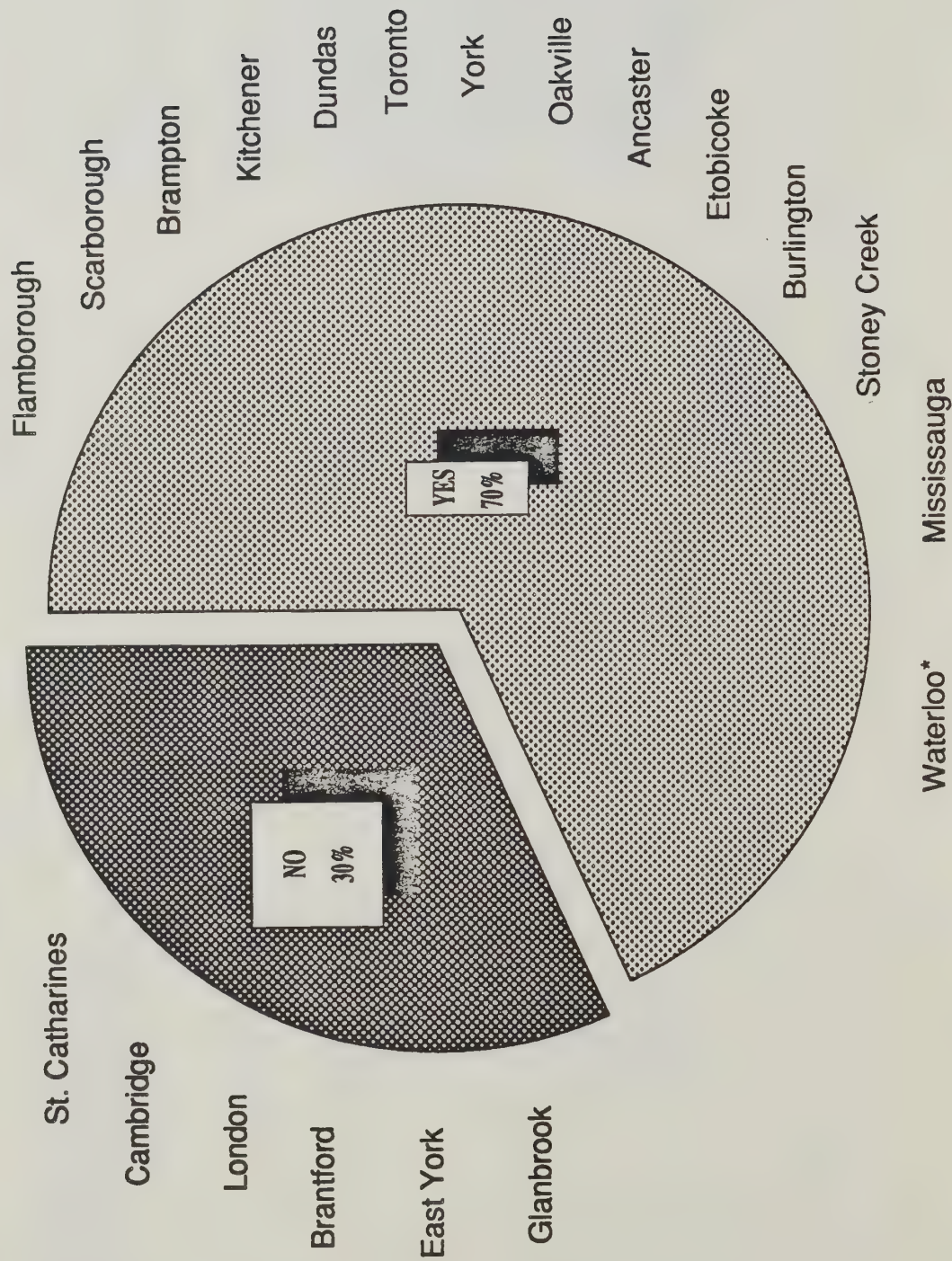
| <u>Type of Development</u> | <u>Method of Implementing Section 41 of Planning Act</u> | <u>No. of Municipalities Implementing Method</u> | <u>Comments</u> |
|----------------------------------------|--------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commercial/Industrial Redevelopment | - 2% land | 8 | - calculated as $\text{new GFA} = \frac{\text{Portion of site for 2\%}}{\text{Total site}}$ |
| | - 2% cash-in-lieu | 9 | - additions less than 10,000 sq. ft. (929 m ²) G.F.A. exempt (Etobicoke) |
| | | | - additions less than 200 m ² G.F.A. exempt (Toronto) |
| | | | - alterations that change the usability of a building are subject to 2%. |
| | | | - cash-in-lieu for additions is based on area four times added floor space (Waterloo) |
| | | | - payment for alterations only when there has been no previous parkland dedication (Waterloo) |
| | | | - Waterloo requires a park to be fully developed before ownership is transferred to City. There is a cash-in-lieu of Parkland dedication levy if developer pays cash-in-lieu of parkland only part of addition that is new (extra GFA) is subject to 2%. |

Note: The following ten municipalities were sampled:
 Brampton, Waterloo, Toronto, Flamborough,
 Scarborough, Burlington, Etobicoke, Dundas,
 Stoney Creek and Ancaster.

M.D.:ms
 PARKSDED.FUN

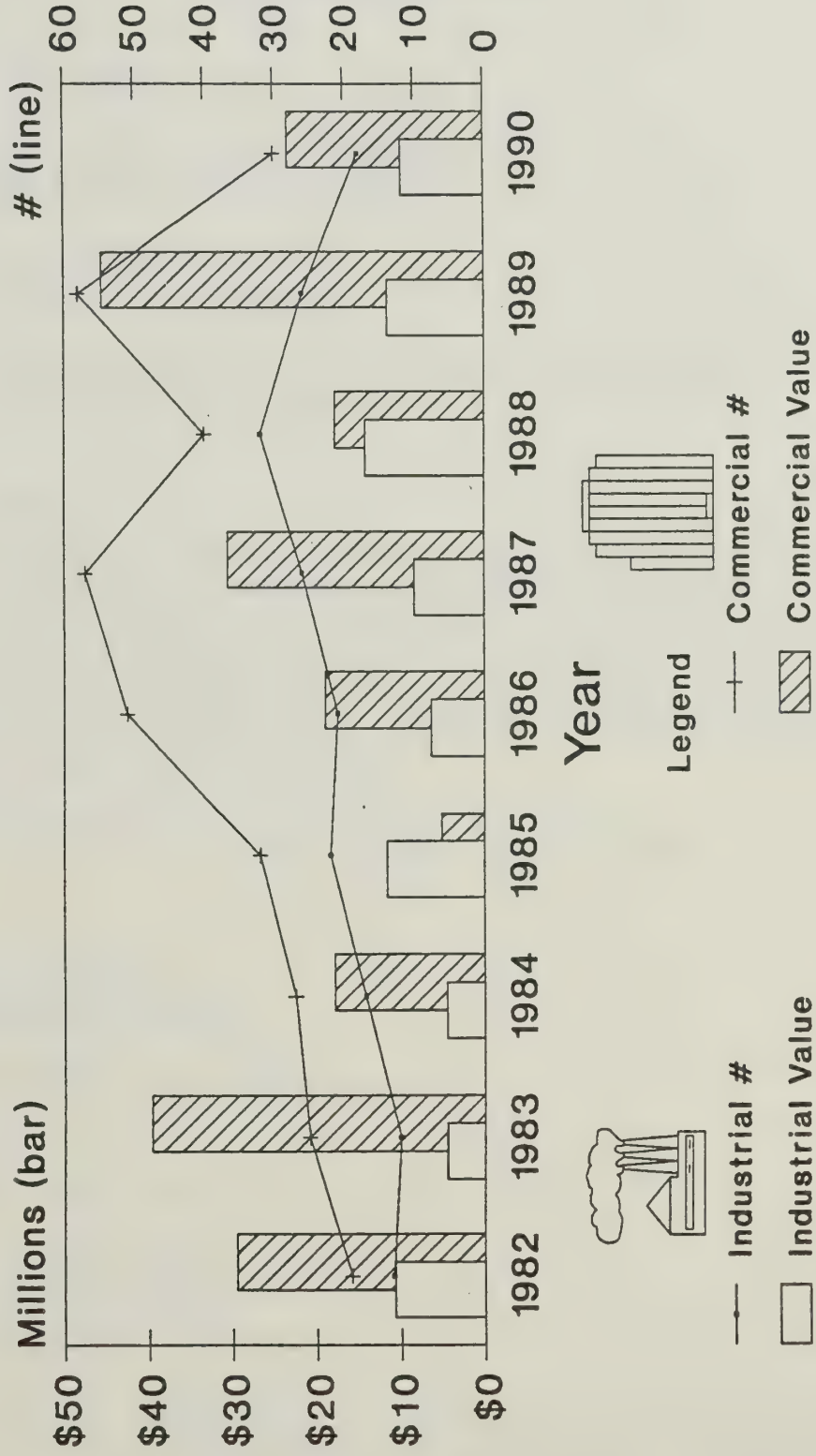
APPENDIX B

Does Municipality Implement 2% Dedication of Land and/or Cash-in-Lieu for (Re)Development of Commercial / Industrial Lands?



* will implement upon improvements in economic conditions

Building Permits 1982 - 1990



Source: City of Hamilton Building Dept.

5.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 19

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: CONSULTANT, CITY OF HAMILTON PARK AND
OPEN SPACE MASTER PLAN

RECOMMENDATION:

- a) That a purchase order be issued to Moore/George Associates Inc., Toronto, in the amount of \$100,000 plus a contingency of \$10,000, plus GST at 7%, being the most acceptable of three proposals received, to provide consulting services for the City of Hamilton Park and Open Space Master Plan in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and that this expenditure be financed through the Park Development and Redevelopment Programme Account No. CF629154004.
- b) That a contract be entered into satisfactory to the City Solicitor.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Proposal Analysis

| | |
|---------------------------------------|-----------|
| Project Planning Limited, Toronto | \$ 93,500 |
| Monteith Zelinka Limited, London | 95,855 |
| Moore/George Associates Inc., Toronto | 100,000 |

GST will be extra at 7%. This proposal was advertised and forty-nine (49) companies requested to bid. Twelve firms responded, which was short-listed to five, of which three submitted proposals. After personal interviews, this firm was selected because of its extensive experience in this field.

c.c. City Solicitor
Accounts Payable

6.

**CITY OF HAMILTON
- RECOMMENDATION -**

DATE: 1991 June 18

REPORT TO: Mr. K. Christenson, Secretary
Parks & Recreation Committee

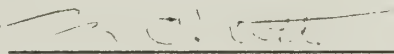
FROM: Mr. D.W. Vyce
Director of Property

Mr. R. Sugden
Director of Culture & Recreation


SUBJECT: NEW CLUB HOUSE FOR THE HAMILTON TENNIS CLUB

RECOMMENDATION:

- a) That approval of \$20,000.00 be given to proceed with the appointment of an architect, through the tendering and selection process, to provide full architectural and engineering services in the design, contract documentation and administration of construction of a new club house for the Hamilton Tennis Club. To be funded out of the \$300,000.00 approved in the 1991/95 Capital Budget.
- b) That a contract be entered into satisfactory to the City Solicitor.



Mr. D.W. Vyce, Director of Property



Mr. R. Sugden, Director of Culture & Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

| | | |
|----|---------------------------------------------------------------------------------------------------------------------------|----------------------|
| A) | Approved through the Parks and Recreation Committee in the 1991/1995 Capital Budget | \$ 300,000.00 |
| B) | The Hamilton Tennis Club will fund 20% of the project cost not to exceed \$50,000.00. Payable before Construction Starts. | <u>\$ 50,000.00</u> |
| | TOTAL AVAILABLE BUDGET | <u>\$ 350,000.00</u> |

BACKGROUND:

1) DESCRIPTION OF PROJECT

In co-operation with the Hamilton Tennis Club, the City of Hamilton will design and build a new all-season tennis clubhouse. The new building will be positioned to the rear of the existing building in such a location as to permit construction of one additional tennis court.

Project costs are to include construction of the new clubhouse; demolition of the existing building; removal of the existing building foundation and compaction suitable for the new tennis court; construction of the new tennis court, relocation of court lights and additions as appropriate to maintain illumination levels; expansion of the court ground watering and drainage system; additional security fencing as required; site landscaping; and building furnishings.

- 2) The City funding available for this project in the 1991-1995 Capital Budget amounts to \$300,000. The Hamilton Tennis Club have agreed to provide funding towards this project as well so that the new facility will in fact become a reality. The Club is prepared to pay the City \$50,000.00 before construction commences.

The total funding available would therefore be \$350,000.00. While the Architectural Division estimate for the building is in excess of this amount (\$490,000.), we believe there is a distinct possibility that the building could be built for \$350,000.00 because of the current favourable market conditions. This can only be determined when the project goes to tender. In order for it to proceed to tender, full Architectural drawings must be prepared at an estimated cost of \$20,000. These fees and the plans derived therefrom are at risk should the City decide not to proceed with the project after tendered construction prices are known.

3) ARCHITECTURAL DIVISIONS PRELIMINARY ESTIMATE

| | |
|-------------------------------------|----------------------|
| Estimated Construction Costs | \$ 330,000.00 |
| Estimated Consultants Fees | 28,000.00 |
| Estimated Demolition, Permits, Etc. | 72,000.00 |
| Estimated Furnishings | 40,000.00 |
| Estimated Contingency | <u>20,000.00</u> |
| ESTIMATED TOTAL PROJECT COST | <u>\$ 490,000.00</u> |

- 4) The project team consisting of the Hamilton Tennis Club, Culture & Recreation and Property Department is optimistic regarding the development of this facility for \$140,000.00 less than the estimate of \$490,000.00. This is mainly due to the favourable market condition we are presently experiencing. If these extraordinary competitive prices are not received, then the Tennis Club will reduce their requirements to suit the higher prices.

c.c. Mr. E. C. Matthews, Treasurer
Mr. R. E. Martiniuk, Architectural Division
Ms. C. Secore, Culture & Recreation
Mr. P. Mitchum, Hamilton Tennis Club

CITY OF HAMILTON
- RECOMMENDATION -

7a)

DATE: 1991 July 11

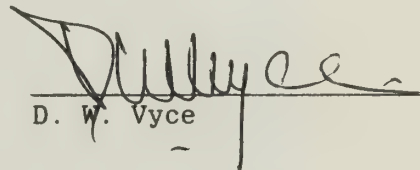
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Randall Neighbourhood Park
Payment for Accrued Parkland Credits to:
Symroy Corporation Limited and Marvin Wasserman
Rexford Heights - Phase 2

RECOMMENDATION:

That the amount of \$35,338.00 be paid to Symroy Corporation Limited and Marvin Wasserman to purchase the remaining parkland credit balance of 953.42 square metres (0.2355 acre) for lands conveyed to the City in the Rexford Heights, Phase 2 Plan of Subdivision, subject to the owners executing a Release Agreement in a form satisfactory to the City Solicitor. The cost is to be charged to Account Number CH 5X306 00201 (Reserve for Acquisition of Parkland).


D. W. Vyce

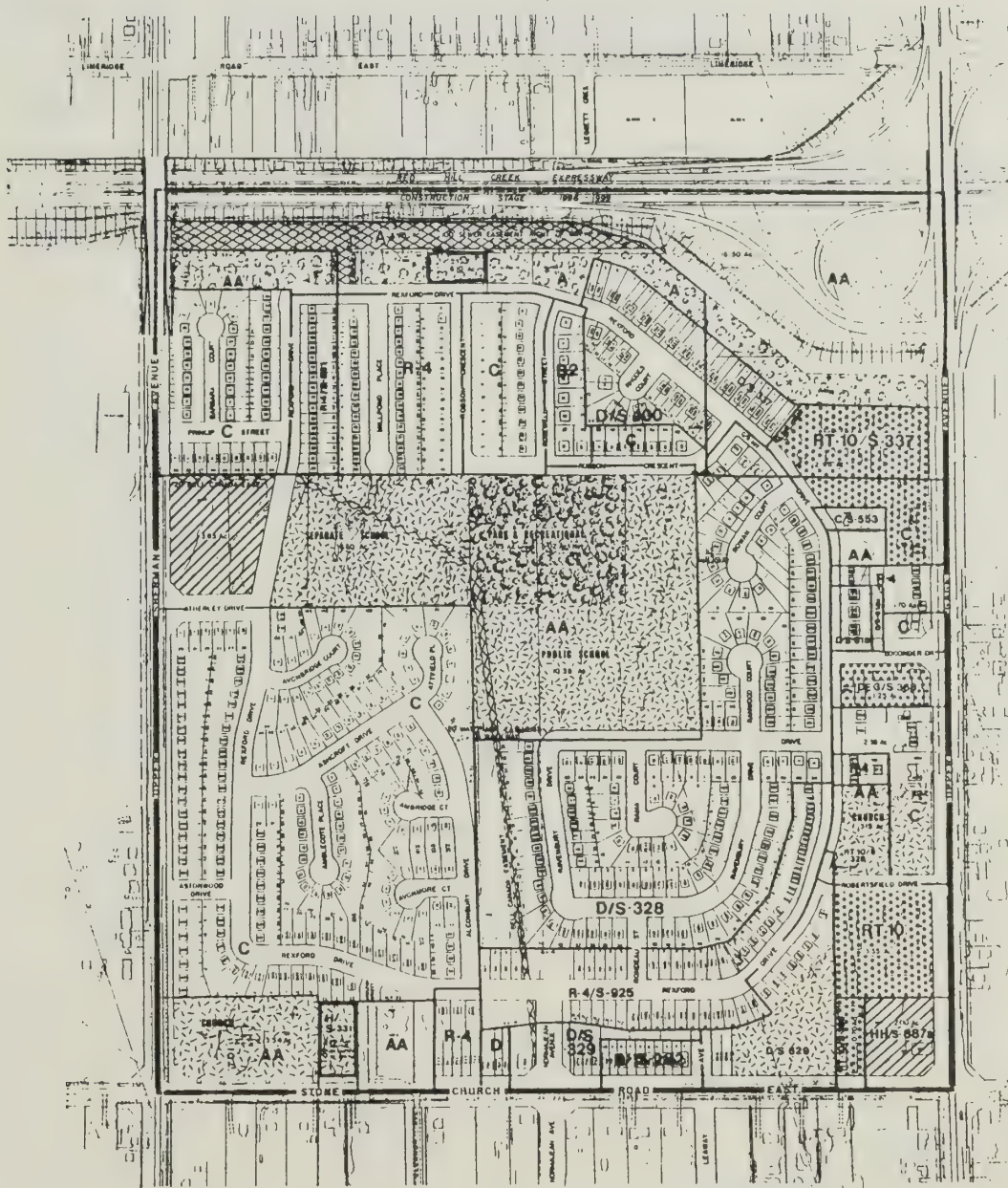
FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The parkland credit is an obligation owed by the City and represents deferred payment for land already given by the owner; default of the obligation will result in litigation.

BACKGROUND:

The subject 953.42 square metres (0.2355 acre) represents land in excess of the statutory 5% parkland requirement that was conveyed by the owners to the City to implement the approved Randall Neighbourhood Plan. As these owners do not anticipate any further land development in the City that can utilize the accrued credits, they are requesting that the City purchase the entirety of the remaining Parkland Credit balance for its fair market value of \$35,338.00. The purchase of parkland credit from owners in this manner is consistent with current City practice.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Attention: Mr. N. Adhya
Ms. L. MacNeil, Property Clerk, Surveys
Mr. L. Dale Turvey, Commissioner of Transportation and
Environmental Services
Attention: Mr. K. Brenner
Mr. A. L. Georgieff, M.C.I.P., Director, Local Planning Division
Attention: Mr. D. Godley



NOTE: This is a GUIDE PLAN only and is subject to change.
For details contact the local planning division of the Regional
Municipality of Hamilton-Wentworth.

LAND USE RESIDENTIAL

- single & double
attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- NEIGHBOURHOOD COMMERCIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE

- Neighbourhood Boundary
- Zoning Boundary

Approved
Planning Committee OCT 26 1972 Council JAN 16 1973

Latest Revision Date OCTOBER 1 1977

CITY OF HAMILTON
PLANNING DEPARTMENT

RANDALL

APPROVED PLAN



JUN 24 1991

CITY OF HAMILTON
- RECOMMENDATION -

7b)

DATE: 1991 June 20

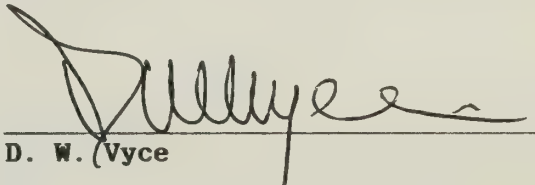
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Purchase by the City of 4.427 acres
for Parks Purposes in the Crerar Neighbourhood
- Estate of Solomon Wasserman

RECOMMENDATION:

- a) That the Option to Purchase Agreement duly executed by the owner, the Estate of Solomon Wasserman on June 19, 1991 and scheduled for closing on September 19, 1991, be approved and completed. Said property being described as part of Lot 12, Concession 7, formerly in the Township of Barton, being more particularly described as Blocks 142 and 143 on Proposed Plan of Subdivision known as Rose Gardens as prepared by A.J. Clarke and Associates Ltd., being located on the south side of Sirente Drive and comprising of 4.427 acres, more or less. The purchase price of \$1,221,675.00 is to be charged to Account Number CH 5X306 00201 (Reserve for Acquisition of Park Lands).
- b) That it is understood and agreed by both parties that upon the completion of this transaction the Purchaser (City) will advance one half (1/2) the purchase price, namely \$608,712.50 plus legal fees amounting to \$4,250.00, with the remaining one half (1/2) paid out to the Vendor by the Purchaser on January 2, 1992.
- c) That the Mayor and City Clerk be authorized to execute all required agreements.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendations.

BACKGROUND:

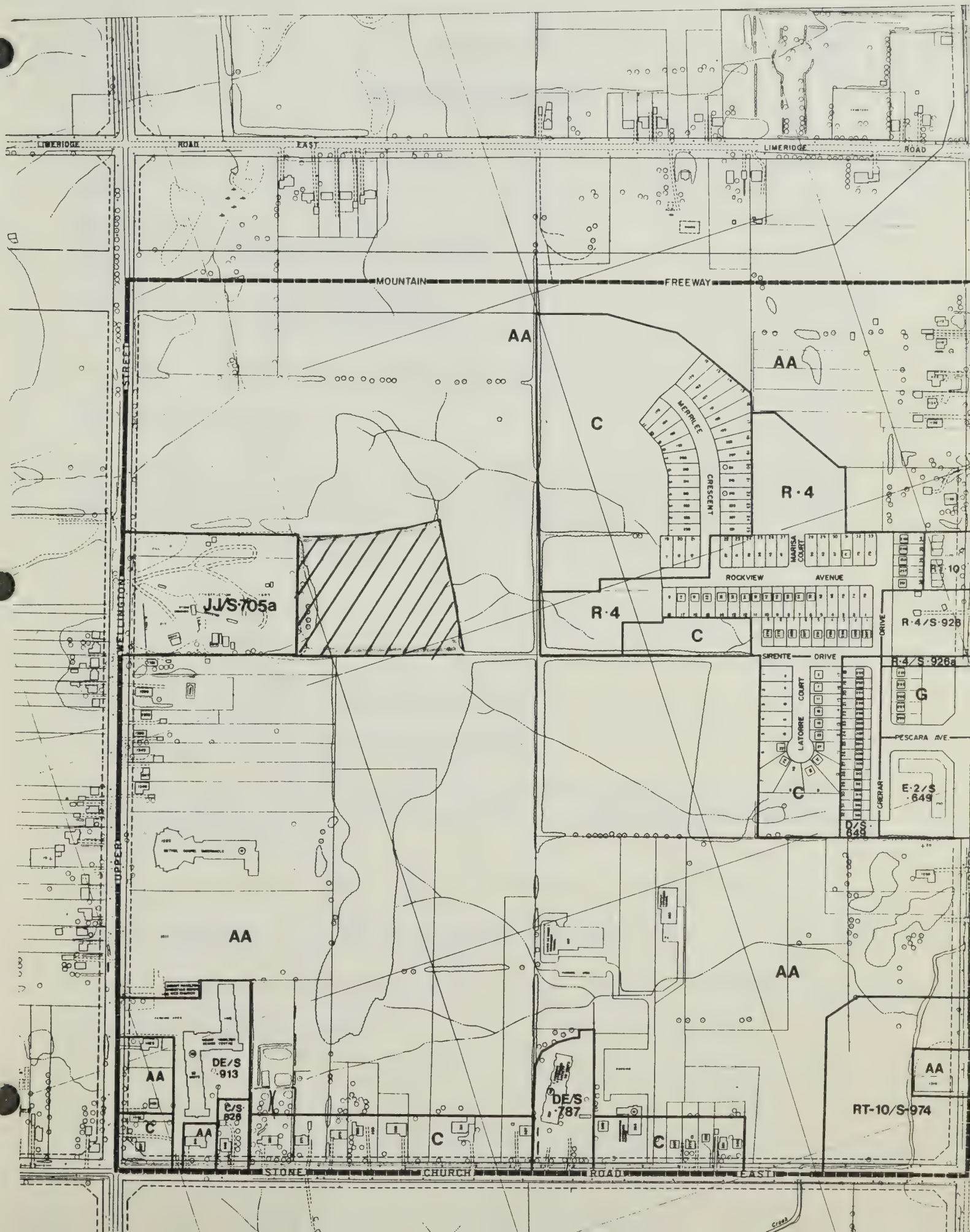
In accordance with the recommendation of the Parks Sub-Committee, this department has been successful in negotiating a settlement with the Estate of Solomon Wasserman to acquire 4.427 acres of park land in the Crerar Neighbourhood.

We have split and delayed the payment of the \$1,221,675.00 purchase price in order to assist the City Treasurer in budgeting the funds from the 5% Park Dedication Acquisition Fund.

Attach.

c.c. - Alderman H. Merling, Alderman, Ward 7
- Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Ms. L. MacNeil, Property Clerk, Surveys

(38.1.314 - 4504)



8a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 16

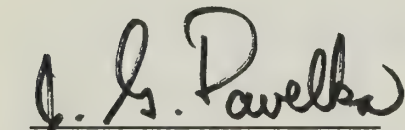
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Land Exchange - William Connell Park

RECOMMENDATION:

That the Property Department be directed to enter into negotiations with the Hamilton Board of Education to complete the necessary transactions required for the exchange of lands which are of equal size between The City of Hamilton and The Board of Education thereby completing the amalgamation of William Connell Park.


J.G. PAVELKA, P. ENG.
DIRECTOR OF PUBLIC WORKS DEPARTMENT

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A detailed financial analysis of the costs associated with this proposed land exchange is not available at this time, however, it is anticipated that the transfer of equal land areas will be completed for a nominal fee.

This transaction would be subject to the appropriate taxation and legal costs.

Un-committed funds are available in the 5% Park Dedication Fund.

The Law Department will be involved in completing the necessary transactions.

There are no staffing implications.

BACKGROUND:

The City of Hamilton currently has two (2) separate parcels of land designated for parks purposes, in the Sheldon Neighbourhood.

The easterly parcel fronting on West Fifth Street is 44 acres in size and the westerly parcel is 14.55 acres. These two parcels are separated by a Hamilton Board of Education property of 30 acres. These properties are illustrated on Schedule 'A'.

The William Connell Park site has been reviewed as a potential site for a major recreational facility. Both the "AA" Baseball Franchise site review and Vision 2000 have identified this park as an appropriate location for a future facility such as a baseball stadium with support features including a neighbourhood park component.

The proposed land exchange would amalgamate the two (2) separate park parcels into one 58.5 acre park. In this fashion, this park becomes much better suited for hosting a recreational facility.

A larger amalgamated land base would have increased development potentials for providing parking areas, buffer zones, support facilities and neighbourhood playgrounds. In addition to increased development potentials, there would be long term cost benefits from operational and maintenance perspectives.

The Sheldon/Mewburn West neighbourhood plan is currently being designed and the proposed exchange conforms to the design. The Board of Education staff support the proposed exchange in principle.

This proposal has been recommended by the Parks Staff Committee with a positive consensus from the representatives of the Public Works, Culture and Recreation, Property, Planning and Treasury Departments.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. D. W. Vyce, Director of Property
A. L. Georgieff, M.C.I.P., Director, Local Planning Division
R. Sugden, Director of Culture and Recreation
Ms. P. Noé Johnson, City Solicitor
E. Mathews, City Treasurer

CFE/pw

8b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 8 July 1991

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P. Eng.
Director of Public Works

SUBJECT: Wheelchair Stands - Ivor Wynne Stadium

RECOMMENDATION:

That \$15,000.00, the funding necessary to construct provision for sixteen (16) additional wheelchair areas in the north stands Box "K" (near the wheelchair designated washrooms), be considered during the 1992 - 1996 Capital Budget.


J.G. PAVELKA, P. ENG.
DIRECTOR OF PUBLIC WORKS DEPARTMENT

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

\$15,000.00 is to be included in the Capital Budget 1992 (extra).

BACKGROUND:

Provision for the disabled in wheelchairs at Ivor Wynne Stadium is a continuing program.

In 1989 bleachers were constructed in the north-east corner of Ivor Wynne Stadium to accommodate approximately 25 wheelchairs.

During 1990, an unused refreshment booth was converted to two wheelchair accessible washrooms.

In May/June 1991 provision for an additional 8 wheelchairs was created within the north stands by removing existing seats from part of the first two rows in Section "K", making a total of 33 spaces available for the disabled in wheelchairs.

A spokesman for the group, Mr. Doug Angus, indicates that there is still a need for additional space for wheelchairs. Furthermore, although they are extremely pleased with what has been done so far, Mr. Angus indicates that the disabled are, "tired of being patronized and want to be treated like everyone else".

Accordingly, for an estimated cost of approximately \$15,000.00 staff have evolved the plan as shown on the attached to provide additional capacity for wheelchairs, adjacent to the wheelchair accessible washrooms and also permitting those in the wheelchair complete independence to fend for themselves rather than requiring an attendant.

JGP/DC/pw
attach.

c.c. Alderman G. Copps, Alderman, Ward 4
Mr. R. W. Chrystian, Manager of Parks Division
Mr. D. Cowan, Superintendent of Facilities



PROPOSED PROVISION FOR 16 ADDITIONAL WHEELCHAIR AREAS
IN THE NORTH STANDS BOX "K"

8c)

**CITY OF HAMILTON
- RECOMMENDATION -**

DATE: 1991 July 16

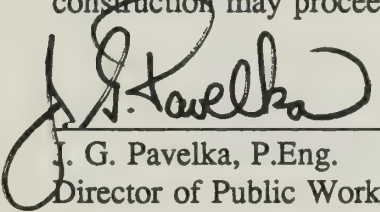
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Central/Beasley P.R.I.D.E.; Design Approval for McLaren
Park

RECOMMENDATION:

That the attached concept plans for McLaren Park prepared by Victor Ford and Associates, Landscape Architects in concert with the Central/Beasley Citizens' Advisory Committee and Regional and City staff for the Central/Beasley P.R.I.D.E. Programme, be approved in order that the Consultant can proceed with the preparation of detailed plans, specifications and tender documents at an estimated cost of one hundred and fifty thousand dollars (\$150,000.) so that construction may proceed in the fall of 1991.



J. G. Pavelka, P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The reconstruction of McLaren Park has been estimated at one hundred and fifty thousand dollars (\$150,000.) not including contingencies. Funds are available under Central/Beasley P.R.I.D.E., Account No. CF 5200 429002003. The total funds available are six hundred and twenty-seven thousand dollars (\$627,000.), 50% Municipal and 50% Provincial.

Once completed, the increased cost to the annual maintenance budget for this park is estimated at one thousand, four hundred and fifty dollars (\$1,450.).

BACKGROUND:

The Community Renewal Section of the Public Works Department has been meeting with the Central/Beasley Citizens' Advisory Committee since 1990 December for the purpose of preparing a Community Improvement Plan for the two neighbourhoods. This Plan, approved by Council on 1991 April 30 and by the Ministry of Municipal Affairs on 1991 May 30, identifies McLaren Park as a high priority for redevelopment.

All concepts have been reviewed and approved by the following departments: Public Works, Engineering and Planning and Development.

Further review will continue to occur as detailed plans are prepared.

JMcN:bk


cc: Mrs. S. Reeder, Secretary
Planning and Development Committee

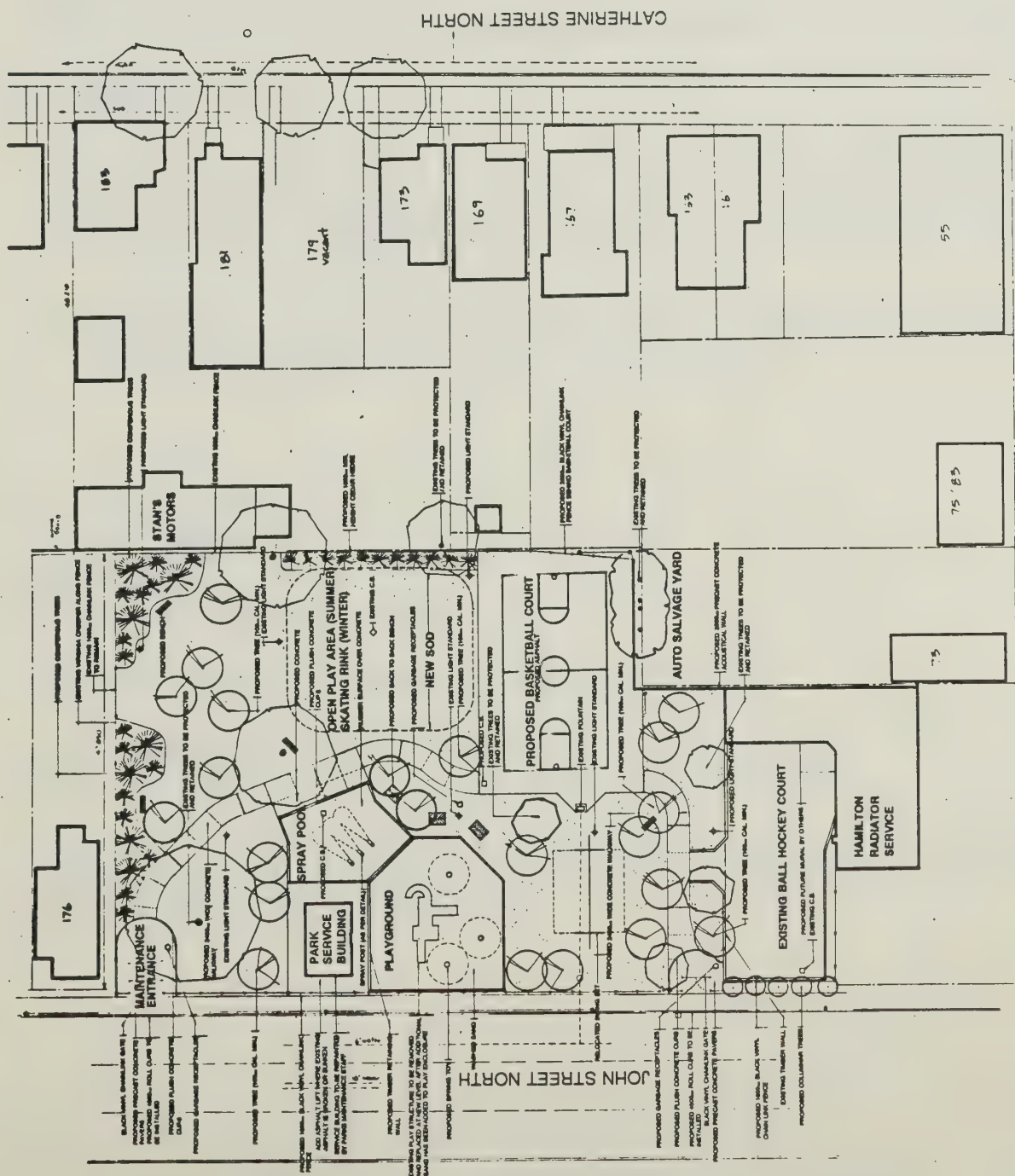
Alderman V. Agro, Ward Two

Alderman Wm. McCulloch, Ward Two

Mr. B. Chrystian, Manager of Parks
Public Works Department

Mr. C. Firth-Eagland, Co-ordinator of Park Development and Maintenance
Public Works Department

Central/Beasley Citizens Advisory Committee Members

[illegible]

THE CORPORATION OF THE
CITY OF HAMILTON

DEPARTMENT OF PUBLIC WORKS
PARKS DIVISION

3

CENTRAL/BEASLEY
P.R.I.D.E.

CONTRACTANT
VICTOR FORD AND ASSOCIATES INC.
--- LANDSCAPE ARCHITECTS
A LAKESHORE ROAD EAST SUITE 200
EAST AURORA, ILL. 60018
(708) 414-7082

MCLAREN PARK

MASTER PLAN

[illegible]

8d)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 14

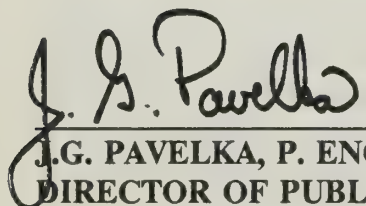
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Restructuring - Parks Maintenance Section

RECOMMENDATION:

- A) That the existing F.T.E. position of Superintendent of Park Maintenance be eliminated and the associated job functions be placed under the jurisdiction of the Co-ordinator of Park Development and the Superintendent of Park Development as outlined on the attached organizational chart.
- B) That a new position of Park Operations Technical Assistant be created through the attrition of an existing Truck Driver/Labourer position.


J.G. PAVELKA, P. ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

From a staffing perspective, this restructuring will result in a reduction of the Public Works F.T.E. compliment by one position, at the upper management level.

Subject to a review of this proposal by the City Core Group, the Right Sizing Committee and the Finance and Administration Committee, it is anticipated that a cost savings of approximately \$45,000.00 will be realized.

Since the 1991 annual remuneration for the existing position of Superintendent of Park Maintenance is \$61,850.00 and the total salary implications for both the Park Operations Technical Assistant and the Co-ordinator of Park Development and Maintenance will increase annual remuneration by approximately \$15,000.00, a net savings of \$45,000.00 will be attained.

BACKGROUND:

Within the Public Works Department there are two (2) positions which have recently become vacant through early retirements. These positions include the Superintendent of Park Maintenance and a Truck Driver/Labourer in the Parks Maintenance Division.

With these positions being vacant and in light of the City's initiatives to "right-size" it's labour force, now, is the time to restructure the co-ordination of Hamilton's parkland maintenance.

In this regard, the Public Works Department has concluded that the position of Superintendent of Park Maintenance could be eliminated through the following strategy:

- A) Incorporate the job functions of the Superintendent of Park Maintenance within the jurisdiction of the Co-ordinator of Park Development. This position will be retitled to Co-ordinator of Park Development and Maintenance.
- B) Eliminate a Truck Driver/Labourer position and create a new position of Parks Operations Technical Assistant funded from the attrition of the existing Labourer position.
- C) To allow the Co-ordinator of Park Development and Maintenance to incorporate these additional responsibilities into his job description, it is anticipated that some of the present responsibilities will be delegated to the Superintendent of Park Development and the General Foremen for Parks Maintenance. Last year, the 2 General Foremen's job descriptions were re-evaluated and these additional responsibilities have already been incorporated into their job descriptions.

In this fashion the full time employee compliment for the Public Works Department is reduced by one position, at the upper management level.

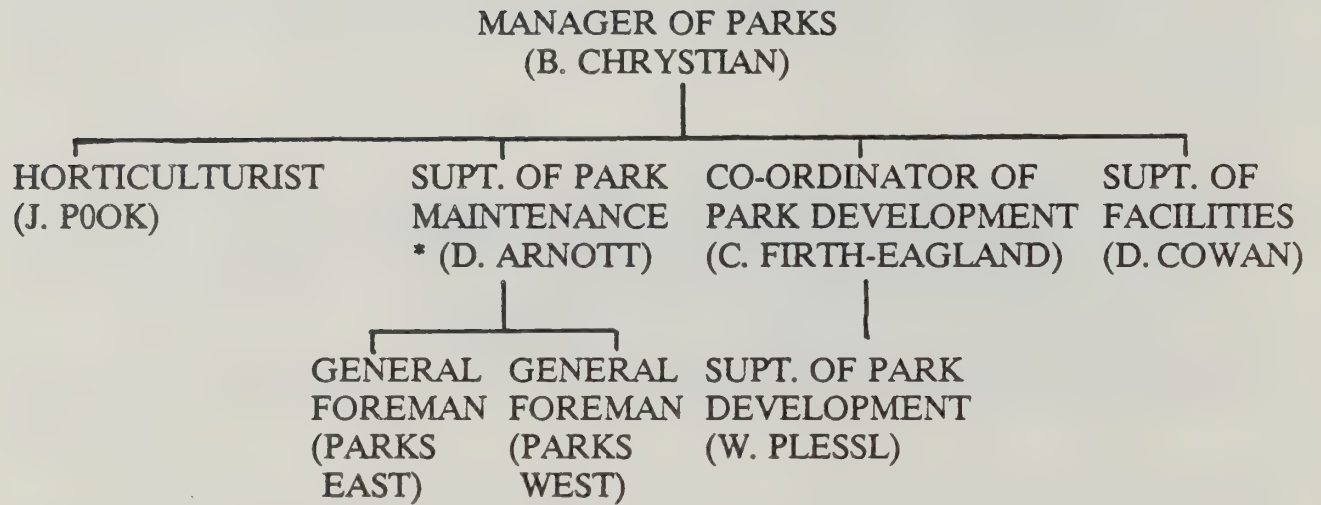
This restructuring proposal takes advantages of the "in house" skills which have been developed in the Public Works Department and is viewed as a responsible approach to maximizing the use of existing personnel and responding to the City's initiatives to streamline the workforce.

The resultant organizational reporting structure of the Park Development and Maintenance Section will parallel the reporting structure found in other Public Works Department sections.

CFE/pw
attach.

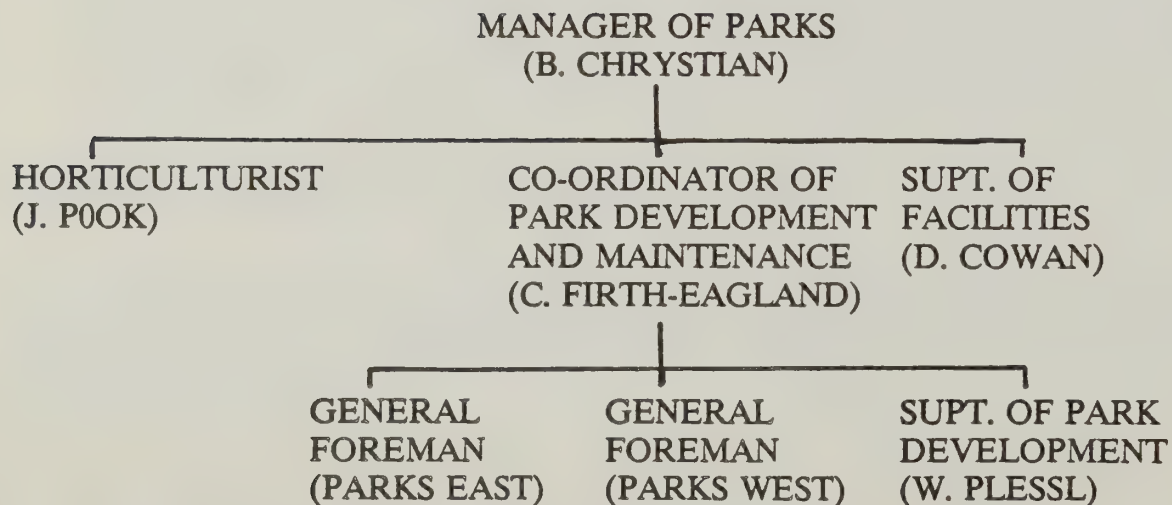
c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. John Johnston, Commissioner of Human Resources
Mr. R. W. Chrystian, Manager of Parks Division
C. Firth-Eagland, Development Co-ordinator, Parks
L. Bourns, Manager of Wage and Salary Administration
J. Keenan, President of C.U.P.E. Local 5

EXISTING STRUCTURE



* RETIRED

PROPOSED STRUCTURE



URBAN/MUNICIPAL
CA4 ON HBL A05
CSIPI

1991

CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



Urban Municipal Collections
2nd Floor, Hamilton Public
Library

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

TEL: 546-2700
FAX: 546-2095

1991 July 29

URBAN MUNICIPAL

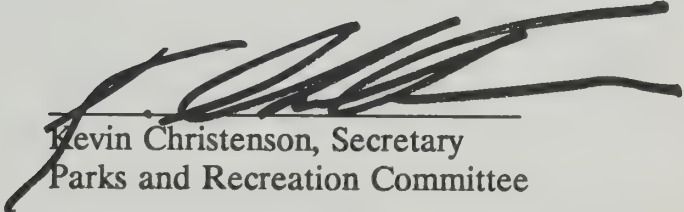
JUL 30 1991

GOVERNMENT DOCUMENTS

NOTICE OF SPECIAL MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 July 30
6:00 o'clock p.m.
Room 233, City Hall


Kevin Christenson, Secretary
Parks and Recreation Committee

AGENDA:

1. **DIRECTOR OF PUBLIC WORKS**

Consultant, City of Hamilton Park and Open Space Master Plan

2. **DIRECTOR OF PROPERTY, DIRECTOR OF PUBLIC WORKS,
MANAGER OF PURCHASING**

Contractor Selection for New Track Field House, Mohawk Sports Park

3. **ADJOURNMENT**

1.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 26

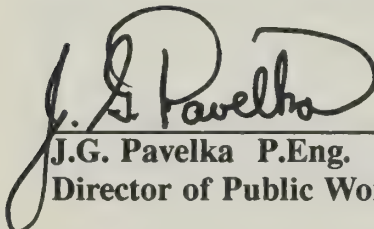
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Consultant, City of Hamilton Park and
Open Space Master Plan

RECOMMENDATION:

- a) That a purchase order be issued to Moore/George Associates Inc., Toronto, in the amount of \$100,000 plus a contingency of \$10,000, plus GST at 7%, being the most acceptable of three proposals received, to provide consulting services for the City of Hamilton Park and Open Space Master Plan in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and that this expenditure be financed through the Park Development and Redevelopment Programme Account No. CF629154404.
- b) That a contract be entered into satisfactory to the City Solicitor.



J.G. Pavelka P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

On October 23, 1990, the Parks and Recreation Committee directed the Director of Public Works to prepare the Terms of Reference and proposal call for the preparation of a Park and Open Space Master Plan. Funding in the amount of \$150,000 was approved in the 1991 Capital Budget, for the Master Plan. This project is a component of the 1991 Park Development and Re-development Programme.

There are no staffing implications.

BACKGROUND:

At it's meeting of July 23, 1991, the Parks and Recreation Committee requested that the Director of Public Works provide a detailed summary of the process and rationale for selecting the recommended consultant for the Master Plan.

This summary is as follows.

Since the issues which govern the management of the City's park and open space resources involve many different disciplines and agencies, a collaborative approach involving many civic departments was undertaken in preparing the Terms of Reference, and in the consultant review process.

For the purposes of completing the Park and Open Space Master Plan, the Parks Staff Committee was expanded with representatives from additional departments to form a Park and Open Space Technical Advisory Team. This Team prepared and reviewed the Terms of Reference, a copy of which is attached as Schedule 'A'.

This technical team has representation from the following Civic Departments.

| | | |
|--------------------------|---|------------------------|
| Planning and Development | - | Neighbourhood Planning |
| | - | Rezoning Matters |
| Culture and Recreation | - | Planning |
| Property Department | - | Real Estate |
| PARCIL | - | |
| Public Works | - | Parks |
| | - | Community Renewal |

The Terms of Reference were presented for discussion, to the Park and Recreation Citizens Advisory Committee and C.A.P.I.C.

The proposal was advertised and forty-nine (49) companies requested to bid. Twelve firms responded with letters of interest. From this group a short list was prepared. This short list resulted in proposal submissions from three firms.

These three consulting firms attended an information session with the technical team to review the terms of reference, prior to submitting their proposals.

The technical team interviewed the three consulting firms and the firm of Moore/George Associates Inc., was the unanimous selection of the eight interviewers.

Proposal Analysis

Project Planning Ltd., Toronto \$93,500

Monteith Zelinka Ltd., London \$95,855 + public questionnaire \$8,750 = \$104,605

Moore/George Associates Inc., Toronto \$100,000

The detailed proposals from the consultants are available for review in the Public Works office by telephoning Mr. C. Firth-Eagland at 546-2465.

The major factors which contributed to the decision to recommend Moore/George Associates, are as follows.

1) Public Participation in the master Planning Process

In the Terms of Reference the consultants were advised of the need for 2 public open house meetings and 6 meetings with the Parks and Recreation Citizen's Advisory Committee, to receive public input. During the information meeting each consultant was asked to provide their views and a proposed strategy for incorporating additional public input.

Moore/George Associates recommended an extensive public participation process, funded within their total fee.

Montieth Zelinka Ltd. responded with a minimal public participation process within their base fee and offered a comprehensive public participation process at an additional fee of \$8,750. This figure places their total fee at \$104,605 or \$4,605 above the recommended Consultant's fee.

Project Planning Ltd. offered a minimal public participation process and stated that a study of this nature could be completed without extensive public participation.

The interviewing team feels that public participation is vital to the success of this project, and viewed the understanding and commitment of Moore/George Associates to be of considerable merit.

2) Inventory Management System

During preparation of the Park and Open Space Master Plan all City parks will be inventoried to collect data about existing features. Information such as size, location, number of facilities ie, ball diamonds, lighting, play structures, trees etc. will be compiled. This information along with data pertaining to user groups, supply and demand, standards, maintenance schedules, population, etc. must be entered into a dynamic, easy-to-use computerized information management system.

The objective is to compile and maintain an effective up to date inventory and evaluation of our parkland resources.

Moore/George Associates have recently participated in the Park and Recreation Master Planning for the City of Burlington. Their work in inventory management and analysis won them a provincial and national award for excellence.

Their experience and expertise in this capacity places this firm far ahead of the other consultants in their ability to deliver a functioning, integrated system, with the training and on-going support to ensure the success of our inventory management system. Schedule B attached is correspondence from Moore/George and Associates which elaborates on their commitment to this project.

3) Related Experience

Each of the firms selected for the short list have good qualifications and the related experience necessary to complete the Park and Open Space Master Plan.

However, the interviewing team felt that Moore/George Associates had excellent related experience and a proven track record with the City. This firm has completed the Hamilton Beach Master Plan and the Red Hill Creek Valley Recreation Master Plan. Both of these difficult and controversial projects were completed on time, within budget and illustrate a level of competence and understanding of the full range of issues which face the City when undertaking such a major task as the Master Plan.

It is the unanimous opinion of the interviewing team, that Moore/George Associates have the best qualifications for completing the City of Hamilton Park and Open Space Master Plan.



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

June 10, 1991

Schedule 'A'

Ref: C14-32-91

TO WHOM IT MAY CONCERN

The City of Hamilton is undertaking the development of a Park and Open Space Master Plan. In order to complete this major study, the services of a Consulting Firm or Consortium of Consultants, are required.

Your firm is invited to submit a letter of interest for this project, to the City of Hamilton.

Your letter should provide, in a brief format, the individuals proposed for your Consulting Team and their direct, related experience in the past 3-5 years, and the dates the projects were completed.

Staff resume's, related company brochures and publications may be forwarded as an accompaniment to your letter of interest.

Attached is a copy of the Terms of Reference for the City of Hamilton Park and Open Space Master Plan. This document is forwarded, at this time, for your information in outlining the scope of this project.

Based upon the letters of interest received, the City will select a short list of Consultants who will be invited to submit detailed proposals, based upon the Terms of Reference for the undertaking of the Master Plan.

We look forward to receiving your response by 3:00 o'clock p.m., Monday, June 24, 1991, in the envelope enclosed, and in the interim should you have any questions please do not hesitate to telephone Mr. C. Firth-Eagland, Park Development Co-ordinator at (416) 546-2465 or the writer at (416) 546-2799.

Yours sincerely,

Mr. T. Bradley
Manager of Purchasing

Atts.

CITY OF HAMILTON
PARK AND OPEN SPACE MASTER PLAN
TERMS OF REFERENCE

A. INTRODUCTION:

The City of Hamilton wishes to retain the services of a Consultant or consortium of firms henceforth referred to as the Consultant, to undertake the development of a City of Hamilton Park and Open Space Master Plan.

A short list of Consultants will be invited to submit detailed proposals to the City of Hamilton to provide the research and co-ordination necessary to complete the Master Plan, as outlined in these Terms of Reference.

The 'short list' will be established by our Selection Committee based upon the qualifications and related experience of Consultants, as expressed in their 'Letter of Interest.'

Once the proposals have been reviewed, the Consultants will be asked to attend interviews during the week of July 15, 1991, to discuss their proposals in greater depth.

The successful Consultant shall work under the direction of the Park and Recreation Citizen's Advisory Committee and the Technical Advisory Committee. These committees have representation from Hamilton's Elected Officials, Citizens and Staff Members of various departments and agencies and will provide guidance and resource functions to the Consultant.

A collaborative, team approach will be required to facilitate the range of tasks necessary to complete the research and coordination to develop both the Master Plan and effective strategies for its successful implementation.

B. BACKGROUND

The City of Hamilton owns and manages approximately 2000 acres of developed parkland and a further 2000 acres of undeveloped park and open space lands. Improving the quality and effectiveness of our diverse park and open space resources and the services provided by the various agencies that are responsible for the management of these resources, requires that greater efforts be directed towards comprehensive planning.

Background (continued)

- Hamilton's greenspace resources include environmentally sensitive Niagara Escarpment properties, Carolinian forest tracts, Lake Ontario and Hamilton Harbour shorelines, parkettes, neighbourhood, community and City level parks, historic park sites and developed recreational sports parks.

The background information on these various sites is split amongst many different civic departments and agencies and has become difficult to retrieve, outdated and in many instances non-existent. In order to make sound planning and management decisions, the City requires a full inventory and evaluation of its' park and open space resources.

The resource inventory and evaluation data will be integrated into a computerized information management system that is designed for user friendly access by many different civic departments. This dynamic information management system, proposed by the Consultant, will provide the City with a valuable planning and management tool, capable of manipulating the inventory and related data. This system would integrate with the City's existing and proposed information systems.

The Citizens of Hamilton are expressing a heightened awareness and concern over the various issues which govern the extent, condition and best use of our park and open space resources. In order to improve the satisfaction, understanding and involvement of Hamilton's Residents towards the attainment of their aspirations for adequate, quality park and open space resources and services, the City must undertake a full review of the standards, policies and procedures which govern these resources.

This review will extend beyond existing civic documents and policies such as the Culture and Recreation Master Plan, Vision 2000, Park Expenditure Policies, zoning by-laws and the Official Plan, to identify and integrate opportunities between the City, the Public and other Agencies involved in the management of non-civic greenspace resources.

The City of Hamilton Park and Open Space Master Plan will bridge a broad range of issues and disciplines through the development of an integrated set of policies, standards and programmes which will provide the necessary strategies and guidance to successfully acquire, develop and manage our park and open space resources to satisfy current and future demands.

C. SCOPE OF WORK

GENERAL

The intent of this invitation is to obtain proposals from selected Consultants to provide a complete service to the City of Hamilton for the preparation of a Park and Open Space Master Plan, as described herein.

INVENTORY AND DATA COLLECTION

1. The Consultant shall attend an initial meeting with the Technical Advisory Committee, to review the preliminary project programme outlined in these Terms of Reference, discuss possible changes or refinements, determine project time frame and strategies to achieve "milestones", review reporting format, establish meeting schedules and communication channels.
2. The Consultant is responsible for co-ordinating and compiling a full inventory of all civic park and open space lands. To facilitate this task the Consultant shall collaborate with various Civic Departments and Agencies, review existing documents and background information and prepare strategies for the preparation and maintenance of the inventory data.
3. The Consultant shall review with the Technical Advisory Committee the strategies for completing the inventory data collection and the evaluation of the civic park and open space resources. Based upon approval of the format for data collection and evaluation, the Consultant shall implement the most effective course of action to combine the efforts of the Consultant and City Staff for the completion of the data collection. The City of Hamilton Parks Division is prepared to undertake the physical site inventory work for all City Parks, utilizing the format established by the Consultant and subject to quality control monitoring and verification by the Consultant.

The inventory and evaluation data will be compiled in hard copy in a consistent format suitable for entry into the proposed computerized information management system.

Inventory and Data Collection (continued)

- The inventory will include the compiling and evaluation of the following data:

- extent of all civic park and open space lands
- property boundaries, legal descriptions, municipal address
- background information such as special designations, site restrictions, potentials, utilities, easements
- natural and cultural features and their condition
- park classification, name, acreage, location
- cost data relating to development, maintenance
- maps, plans, photos
- population demographics, changing socio-economic forecasts
- zoning information

INVENTORY MANAGEMENT

1. The Consultant shall evaluate the requirements of the various Civic Departments and Agencies involved in the management of our park and open space resources, for inventory data access, manipulation and management. The proposed computerized information management system will be capable of integrating with the City's existing and proposed (i.e. Parcil G.I.S.) information systems.

The proposed system will have multi-application, multi-tasking capabilities, a graphical user interface and a data bank capable of displaying and manipulating the range of data included in the inventory.

2. The Consultant shall review with the Technical Advisory Committee the results of their research and based upon this review provide the information and recommendations necessary to allow the City to acquire the optimum platform and programmes to manage and utilize the inventory data.

MASTER PLAN STUDY

1. The Consultant shall review the City's Official Plan park classification/designation system. Based upon an evaluation of the City's standards for each classification and an analysis of supply, shortage, surplus at the neighbourhood, community, Ward and City wide levels, the Consultant shall recommend classifications for all civic park and open space lands.
2. The Consultant shall review and evaluate the full range of Civic documents and resource data, as listed in Appendix 'A' with respect to their impacts upon the provision, management and use of park and open space lands.

Master Plan Study (continued)

3. In conjunction with the recommended park and open space classifications, public and City Staff perspectives, the Consultant shall review the City of Hamilton Official Plan, Neighbourhood Plans and zoning By-Laws to establish the range of permissible facility developments and programmed activities for each classification of park and open space lands.

The Consultant shall make recommendations for the possible amendment of the Official Plan and Zoning By-Laws incorporating the classification system for parkland and open space and their range of permissible uses.

4. The Consultant shall review and evaluate the City's parkland acquisition strategies and programmes and based upon the inventory analysis and Official Plan standards, prepare long and short range objectives, strategies and priorities for parkland acquisition and sale.
5. The Consultant shall evaluate the City's parkland acquisition and development funding strategies and policies and make recommendations for enhancing existing programmes and implementing additional strategies and policies.

This evaluation process shall involve a review of the following:

- Existing 5% parkland dedication fund and the City of Hamilton Park Expenditure Policies
 - Capital Development Charges
 - 2% commercial and industrial parkland dedication
 - 1 Hectare per 300 dwelling units
 - Developer responsibilities for parkland upgrading via subdivision agreements
6. The Consultant shall identify other potential funding sources and opportunities as they relate to parkland acquisition, development and management. This study will include a review of Federal and Provincial programmes and will provide the City with a list of opportunities, contacts and methods to successfully pursue additional revenue sources.
 7. Based upon the City's existing and potential funding parameters for parkland development and our existing development commitments, public aspirations and the City's abilities to "follow through", the Consultant shall prepare park development and re-development strategies.

These strategies will be compiled into a Park Development Master Plan which will establish long and short range objectives, development priorities and identify host sites for major recreational facilities and festivals.

Master Plan Study (continued)

8. The Consultant shall review and evaluate the City's Policies and practices concerning the encroachment on, and the lease and sale of, civic park and open space lands.

Based upon the inventory data evaluation and the standards for park and open space provision, the Consultant shall identify lands deemed surplus to the park and recreational needs of the City.

9. The Consultant shall identify all non-civic park and open space lands, evaluate the relationships, interdependancies and opportunities which may exist or could be enhanced to provide additional park and recreational opportunities for the Citizens of Hamilton.

Of particular interest are the current and potential joint-use and joint development opportunities for the provision of recreational amenities and for the comprehensive linking of greenspace resources through a greenspace corridor system.

Affected Agencies would include but not be limited to:

- the Public and Separate School Boards
- the Royal Botanical Gardens
- the Niagara Escarpment Commission
- the Hamilton Region Conservation Authority
- various utility agencies
- various railway transportation Agencies

10. The City of Hamilton is entering an era of "right-sizing" it's labour force and in addition, Civic budgeting processes are being streamlined with an emphasis for increased accountability for funding appropriations and the quality of service provided to the Public.

In order to accomplish what is expected with limited resources and in response to changing social trends with respect to providing alternative opportunities for recreational and educational involvement in municipal activities, the role of the volunteer must be given careful consideration.

The Consultant shall identify potential roles, functions and opportunities which are suitable for involving and enhancing volunteer participation in the operation of Hamilton's Parks system.

11. The Consultant shall review and evaluate the City's policies and practices concerning the accessibility of Hamilton's park and open space lands. Based upon this review the Consultant shall make recommendations to assist the City in addressing this important issue.

D. MASTER PLAN DOCUMENTATION

1. The Consultant shall document all findings and make the following submissions:

a) Inventory and data Collection:

- Report - provide five (5) copies of a draft report
- provide 30 copies of the final report

b) Master Plan Document

- Interim Report - provide ten (10) copies
- Draft Master Plan - provide ten (10) copies
- Final Master Plan - provide thirty (30) copies

E. FUNDING

A funding limit of \$100,000.00 has been established for the development and implementation of the Park and Open Space Master Plan.

F. MEETINGS

The meetings to be attended during the development of the Master Plan will include:

- initial orientation meeting
- 6 progress meetings with each of the Citizens Parks and Recreation Advisory and Technical Committees. For convenience meetings with these 2 committees will be scheduled to occur on the same days
- 2 Public meetings with evening sessions to receive input and present recommendations to the Public
- 1 meeting with Niagara Escarpment Commission Staff
- 1 meeting with Hamilton Region Conservation Authority staff
- 1 meeting each with the Hamilton Public and Separate School Boards

Meetings (continued)

- 1 morning meet to present the Master Plan to, and seek approval from the appropriate Standing Committee of Council
- Should any additional meetings be required, the Consultant will be compensated according to the hourly rates supplied

GENERAL CONDITIONS

1. Please note that responses will only be considered from Consultants who have completed assignments for similar operations.
2. The Consultant's proposal must be signed by an officer of the company duly authorized to sign on behalf of the Consulting firm.
3. The signature on the enclosed Proposal Form constitutes a guarantee that your firm will enter into a contract with the City for the Total Firm Upset Limit which you have indicated, should your firm be awarded this contract.
4. THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

PROPOSAL EVALUATION - REVIEW OF PROPOSALS

1. At the close of the proposal call, all proposals shall be examined.
2. The City, at its sole discretion, may negotiate any aspect of the RFP of any proposal with any bidder at any time. Without limiting the generality of the foregoing, the City may negotiate with one or more bidders, at any time.
3. Negotiation with any bidder shall not oblige the City to enter into a contract with such bidder and shall not constitute an acceptance of any bidder's proposal.
4. All negotiations pursuant to paragraph 2. above shall be in writing in a form satisfactory for inclusion in the contract and satisfactory to the City.

Proposal Evaluation - Review of Proposals (continued)

5. ✓ In addition to reviewing the written Proposals, the evaluation process may include
✓ a formal interview with one or more firms, to allow City staff to better evaluate the Proposals and verify the firm's resources and ability to carry out the project. Such a meeting will take place in Hamilton and transportation to and from the meeting for the Consultant's representatives shall be at the expense of the Consultant. Any award resulting from this call for Consulting Services will be subject to City Council approval.

CONSULTANT SELECTION

The City wishes to identify and select the Consultant whose proposals can satisfy the requirements of the RFP in a practical manner and bring an external perspective to the study, challenge existing assumptions and practices and act as a facilitator in obtaining consensus and commitment amongst working group members, and with assured project management and control. The selection criteria will be based on the following:

1. Consultant's proposed study methodology and approach to addressing the objectives' as set out. Timetable of meetings to determine progress up until completion of the project.

The Consultant's understanding of the City's requirements for this assignment and ability to carry out the Scope of Work involved with the execution of the project and the time frames in which it must be completed, including the proposed approach, work plan, activity schedule and resource plan. As part of the interview process we expect the Scope of Work/Terms of Reference could be refined in discussion with the consultant.

2. Consultant's company relevant and successful experience and expertise with similar projects. Your response must be explicit when referencing job/project experience. You must provide dates and places of work completed, as well as names and phone numbers of contact persons.
3. Provide curriculum vitae of all key staff proposed for this project including their names, experience and expertise with similar projects. In your Proposal, indicate the relative involvement of each key employee proposed for the work on each identified task in this assignment together with person day allocations and the hourly rate. Indicate the Project Manager who would be assigned overall responsibility for this project and his/her person day allocation in hours and the per diem rate. The hours allocated and the per diem rate for all other individuals assigned to this project are also to be specified.

Consultant Selection (continued)

4. If the use of sub-consultants is proposed to complete the work as described, your response should indicate any other firms which would be involved in the project and their relationship and responsibilities in completing the project. Outline all subconsultants and their relevant experience you would propose to use to carry out specialized assignments beyond your firm's resources.
5. Any sub-consultants or key staff identified in your submission shall be retained. No changes or additions of other sub-consultants or key staff will be allowed without the written approval of the City.
6. A brief summary of your company's business operations, including the business address and accessibility of your offices.
7. In order for your Proposal to be considered, the fee structure, to be a Firm Upset Limit, must be indicated on the enclosed Proposal form signed by the appropriate parties.

THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

8. Cost will be considered in conjunction with the overall resource evaluation and will not be the sole determining factor.

SCHEDULE

1. Once the letters of interest have been reviewed by the members of our selection Committee, a short list of firms will be asked to submit detailed proposals.
2. The short list of firms submitting proposals shall be asked to attend a follow-up interview during the week of July 15, 1991.
3. It is intended to submit the selected proposals to the Parks and Recreation Committee on July 23, 1991, and then to City Council for approval on July 30, 1991.

Fee Structure

THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

The Consultant shall provide 4 copies of their proposal to undertake the project outlined in these Terms of Reference including a schedule showing the proposed completion times/meeting dates and appropriate cost breakdown. The fees should also incorporate any subconsultants proposed for the study including a detailed breakdown of their consulting fees.

A schedule of fees and disbursements must be provided on the Proposal Form. They may be further reviewed and addressed during the interview process. The basis of payment will be fixed fee. Provide a schedule of hourly rates for all personnel, mileage charges, and other disbursements. The Consultant shall indicate the proposed schedule for payment.

All consultant work related to this RFP and materials supplied by the Consultant, and any oral presentations to this RFP, will be without cost to the City. This proposal call does not commit the City to award a contract.

Additional cost over and above those initially indicated on your Form of Proposal will not be considered unless approved by City Council and you will be advised in writing by the City of Hamilton.

CLARIFICATION OF REQUEST FOR PROPOSALS

All questions respecting the interpretation of the terms set out in these documents shall be referred, in writing, to the Manager of Purchasing prior to Bid submission, allowing sufficient time for written clarification to be issued by and received from the Manager should he consider it necessary. All other queries shall be referred to C. Firth-Eagland.

The submission of such questions or other queries and the failure of the appropriate person to answer by the expiration of the bidding period shall not cause the time for the submission of bids to be extended.

Only the written instructions of the Manager shall be recognized as altering any of the provisions stated in the originally issued documents, and as bidding with respect to any contract entered into with the City by the bidder. Verbal interpretations will not be recognized as modifying any of the provisions of the documents.

Any variation from the conditions of this Request for Proposal must be submitted in writing with the completed Form of Proposal. Failure to submit any statement of variance at that time shall constitute the acceptance of all conditions as set out in the Request for Proposal.

COMMUNICATIONS

Questions related to the intent of the proposed work should be directed to the Park Development office:

Mr. C. Firth-Eagland
Development Co-ordinator
(416) 546-2465

OR for clarifying of completing the Proposal Form

Mr. T. Bradley, Manager of Purchasing
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario L8N 3T4
Telephone: (416) 526-2799

IMPLEMENTATION

The final report will be adopted by a resolution of Council. Council through Mr. C. Firth-Eagland will be responsible for the report implementation.

CONFLICT OF INTEREST

All firms are required to disclose to City Council prior to accepting assignment any potential conflict of interest.

If a conflict of interest does exist as referred to above, Council may, at its discretion, withhold the assignment from consultants until the matter is resolved to the satisfaction of Council.

If, during the conduct of an assignment, a consultant is retained by another client giving use to a potential conflict of interest, then the consultant shall so inform Council and if a significant conflict of interest is deemed to exist by Council, then the Consultant shall:

- a) refuse the new assignment, OR
- b) take such steps as are necessary to remove the conflict of interest.

DISPOSAL OF SUBMISSIONS

All proposals and supporting material submitted in response to this RFP shall become the property of the City.

RESPONSE COSTS

All consultant work related to this Request for Proposal and materials supplied by the consultant, and any oral presentation to this Request for Proposal, will be without cost to the City.

PROPOSAL ACCEPTANCE

Acceptance of a Consultant for the engagement shall be indicated in writing by the City. The City reserves the right to accept any, or any part of or all proposals and also reserves the right to award a contract to other than the Consultant submitting the lowest price.

ADDENDA

During the bidding period, the City may advise the bidders by an addendum or addenda, of required changes to be made in the Proposal documents. Changes issued in this manner shall become part of these documents and shall be allowed for in determining the price, or prices, bid for the work.

NOTICE

Any written notice, or any other thing to be given or delivered pursuant to this Agreement shall be deemed properly given if delivered personally or mailed by registered mail as follows:

- a) If to the City: The City Clerk
 The Corporation of the City of Hamilton
 City Hall, 71 Main Street West
 Hamilton, Ontario L8N 3T4
- b) If to the successful Consultant:
 At the address shown on the Form of Proposal
- c) such other address of which the party to be notified shall have given written notice to the other party in accordance with the above and such notice shall be deemed to have been given at the time it was delivered or three (3) days from the date of mailing as the case may be.

NON-ASSIGNMENT

Neither this proposal nor any work to be performed under this proposal may be assigned by the vendor without the prior written consent of the city. Such written consent, however, shall not under any circumstances relieve the successful bidder of its liabilities and obligations under this proposal and shall be within the sole and unfettered discretion of the City.

TIME FOR COMPLETION

Indicate the timetable, in working days, that your firm will be able to commence the project after the closing date of the proposal and the number of working days to complete the tasks as outlined in this document from the day of commencement.

CONTRACT

The successful consultant will be required to execute a formal contract to the satisfaction of the City Solicitor in accordance with the terms and conditions set out in the Request For Proposals and the accepted proposal.

TIME OPEN FOR ACCEPTANCE

This proposal is irrevocable and is to continue open to acceptance by the City for a period of sixty (60) calendar days after the date and time set for submission of proposal. The City may at any time within the above sixty (60) calendar day period accept this proposal whether or not any other proposal has previously been accepted.

WITHDRAWAL

The City reserves the right to withdraw, at its discretion, this proposal at any time and shall not be liable for any expense, cost, loss or damage incurred or suffered by any bidder as a result of such withdrawal.

ACCEPTANCE

The City reserves the right to reject, at its discretion, any, or any part of, or all proposals and also reserves the right to award a contract to other than the lowest total cost.

Proposals received will be reviewed to determine which firm is, in the sole judgement of the City best qualified to complete the project as described.

Any award resulting from the call for Consulting Services will be subject to City Council approval.

CORPORATION OF THE CITY OF HAMILTON

T. Bradley
Manager of Purchasing

City Hall
Hamilton, Ontario
June 10, 1991

APPENDIX "A"

PUBLICATIONS

| | |
|-------------------------------------------------------------|---------------|
| Draft Official Plan, Open Space | 1970 |
| Background Data, Masterplan for Culture and Recreation | November 1981 |
| Park Inventory by Ward (8 volumes) | August 1987 |
| Parks and Outdoor Recreation Landscape and Facilities Study | August 1987 |
| Official Plan, City of Hamilton | June 1990 |

RESOURCE DATA

| | |
|----------------------------------------|------|
| Historical Sites Policy | 1991 |
| Festival Sites Policy | 1991 |
| Culture and Recreation Masterplan | 1985 |
| Vision 2000 | 1990 |
| Coopers Lybrand Capital Charges Report | 1990 |
| Park Expenditure Policies | 1991 |

MAPS 1:5000 (4 sets by Ward)

1. Park Inventory and Analysis showing locations and hierarchy of Parks and Schools, private owned lands to be acquired for park, and surplus and/or deficit of Neighbourhood Park Land for 1985 and 2001. 1986
2. Development potential and playground facilities showing playground related activities on parkland and/or school properties, including traditional, creative and private playground facilities, service areas population, and diagram indicating the number of children. 1986
3. Recreational facilities inventory showing locations and types of recreation activities on parkland and/or school properties and catchment areas. 1987
4. Recreational facilities inventory showing qualitative facilities rating (baseball, football/soccer, tennis, basketball, traditional equipment, creative equipment, special feature and track) 1987

MOORE | GEORGE

ASSOCIATES INC.

July 22, 1991

Mr. Chris Firth-Eagland
Parks Development Co-ordinator
Public Works Department
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

FILE No. 91.2105.00
DEPT. PUBLIC WORKS
JUL 25 1991

| | INFO ONLY | REPT |
|--------|-----------|---------|
| MA | | |
| MSS | | |
| MP | ✓ | 9/10/23 |
| MOEM | | |
| MFS | | |
| CCAS | | |
| HORT | | |
| SPM | | |
| PME | | |
| PDC | ✓ | copy |
| SSS(c) | | |
| SSS(m) | | |
| SIAM | | |

Landscape
Architecture and
Urban Design

119 Spadina Avenue
Suite 704
Toronto, Ontario
M5V 2L1

Tel: (416) 340-2466
Fax: (416) 340-2464

Re: Hamilton Parks Master Plan, Computer Program

Dear Mr. Firth-Eagland,

This letter is in response to your request to provide further elaboration on the computer aspects of the Parks Master Plan project.

Full Compatibility for Parks Division Needs

As indicated in the proposal our intention is to provide the City of Hamilton with a fully functioning and operating software program. The program will be custom written to fully support all requirements of the Parks Division. The exact requirements will be determined throughout the study process by parks staff and the study committee. The program will be demonstratable not only at the end of the study but also in varying development stages throughout the project. It is the stated intent of Moore/George to complete the software with full functionality and compatibility with the needs of the Parks Division.

Support and Ongoing Development

We of course are prepared to provide direct ongoing support for the program after the completion of the study upon determination of the exact needs of the Parks Division. This may take several forms. One option is for Moore/George to provide direct support, including training, upgrading and revision of the software to suit changing needs of the City in the future. A second option would be to have the City use a computer programming service company. The software is written in a language that a large number of programmers are proficient in. This is much like existing DBase or Oracle database programs which are the base software systems for developing customized applications, which also can be written by any programmer who understands the appropriate language. We are prepared to licence the program with full code available to the City in order for this option to be utilized for City purposes only. We can provide the City with the names of several individual consultants or

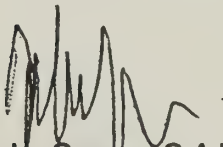
companies that would provide this service if required.

These two options will ensure that the City will always retain the ability to change and adapt the software to future needs. I should point out that the combination software and hardware cost requirements are comparable to that of a business xerox machine compared to many typical municipal hardware/software combinations often costing in the hundreds of thousands of dollars.

In summary it is our opinion that in the market for this software there is no comparable program. We also assume that other consulting firms at most could only offer to recommend an approach to take in designing a program then alone provide software that is fully functional now. We are also fully aware that there are compatibility needs in the City overall which must be addressed. We fully intend to work closely together with the Parks Division and computer departments to fully explore all available options and customize the software and platforms if necessary to satisfy these needs. We feel that working demonstrations of the software and investigation into the options available occur as soon as possible in order to clarify these situations. It is difficult to elaborate much further until we can actually sit down and show you what can be done as well as discuss exactly what additional needs are required to be met in this study.

We would be happy to make ourselves available at your convenience to provide a demonstration and answer any questions that you may have.

Respectfully Yours,



John George, O.A.L.A., C.S.L.A.

Director • Moore/George Associates Inc.

**Landscape
Architecture and
Urban Design**

119 Spadina Avenue
Suite 704
Toronto, Ontario
M5V 2L1

Tel: (416) 340-2466

Fax: (416) 340-2464

CITY OF HAMILTON
- RECOMMENDATION -

2.

DATE: 1991 July 26

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

Mr. J.G. Pavelka, P. Eng.
Director of Public Works


Mr. T. Bradley
Manager of Purchasing

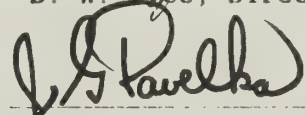
SUBJECT: Contractor Selection for New Track Field House,
Mohawk Sports Park

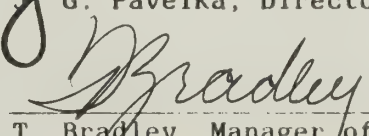
RECOMMENDATION:

- a) That a purchase order be issued to T.R. Hinan Contractors Inc., in the amount of \$374,500.00 for the construction of a New Track Field House, at Mohawk Sports Park.
- b) That a contract be entered into, satisfactory to the City Solicitor.

Note: Lowest of 8 acceptable tenders received. Funds available in Account No. CF 5200 629054018.


D. W. Vyce, Director of Property


J. G. Pavelka, Director of Public Works


T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

| | |
|-------------------------------|----------------------|
| Construction Costs..... | \$ 374,500.00 |
| Consultant Fees..... | 28,000.00 |
| Permits, Soil Tests, Etc..... | 10,500.00 |
| Contingency..... | \$ 27,000.00 |
| TOTAL | \$ 440,000.00 |

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:.....Cont'd.

Project Approved through the Parks and Recreation Committee in the 1990/94 Capital Budget as \$ 440,000.00.

BACKGROUND:

1. TENDER ANALYSIS

| CONSTRUCTION COMPANY | BASE BID |
|------------------------------------------------------------|--------------|
| 1. T. R. Hinan Contractors Inc., Fonthill, Ontario | \$374,500.00 |
| 2. Canadian Engineering & Contracting Ltd., Hamilton, Ont. | 386,600.00 |
| 3. Demik Construction Ltd., Hamilton, Ontario | 394,570.00 |
| 4. G. S. Wark Ltd., Hamilton, Ontario | 399,900.00 |
| 5. Allard Construction, Binbrook, Ontario | 408,500.00 |
| 6. Bestco Construction Corp. Hamilton, Ontario | 418,170.00 |
| 7. Cochren Brothers Ltd., Hamilton, Ontario | 422,000.00 |
| 8. Frank Bufalino & Sons, St. Catharines, Ontario | 460,000.00 |

2. PROJECT DESCRIPTION

1. The City of Hamilton Public Works Department, Parks Division, requires a New Track Field House adjacent to an existing 400 M. running track.

The new building of approximately 3,000 sq.ft. will contain:
Male and female public washrooms for 125 people, two change rooms designed for the handicapped complete with wash and shower areas for 24 people each, a concession booth for light snack food and drinks and 500 sq.ft. of storage area.

c.c. Mr. D. Cowan, Superintendent of Facilities, Public Works Department
Mr. B. Chrystian, Manager of Parks Public Works Department
Mr. R. Martiniuk, Manager, Architectural Division
Mr. D. Heintz, Project Maintenance Engineer
Mr. P. Hooker, Manager of legal Services, Law Department
Mr. R. Swan, Manager, Property Maintenance Division
Mr. J. Mokrycke, Architect

1991



AUG 20 1991

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

GOVERNMENT DOCUMENTS

TEL: 546-2700
FAX: 546-2095

1991 August 16

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 August 20
9:30 o'clock a.m.
Room 233, City Hall**


Kevin Christenson, Secretary
Parks and Recreation Committee

AGENDA

1. CONSENT AGENDA

2. DELEGATION -

**Mr. Vic Cairns, Hamilton Harbour Stakeholders Group
Hamilton Harbour/Cootes Paradise -
Fish and Wildlife Rehabilitation Plan**

3. DIRECTOR OF PROPERTY/PUBLIC WORKS

Termination of Lease and Restitution of Land
Mr. Alex Centurami - 108 Montmorency Drive

4. COMMISSIONER OF TRANSPORTATION/ENVIRONMENTAL SERVICES

Encroachment on City Lands at Rear of Lots 24 to 30
Greenhill Gardens Phase 3, National Drive

5. DIRECTOR OF PUBLIC WORKS

- (a) Consulting Services -
City of Hamilton Park and Open Space Master Plan -
Referred Back by City Council - 1991 July 30
- (b) Remediation Plan for Hamilton Harbourfront (former Lax Property)
- (c) Central/Beasley P.R.I.D.E. Design Approval for Beasley Park

6. NEW BUSINESS

7. ADJOURNMENT

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

| | <u>Item</u> | <u>Original Date</u> | <u>Action</u> | <u>Status</u> |
|----|-------------------------------------------------------|----------------------|------------------------------------|-------------------------------------------------------------|
| 1. | Priority One Parkland Acquisition | 1990 July 24 | Parks Staff Committee | Report Pending |
| 2. | Golf Course for Senior Citizens', King Forest | 1990 August 21 | Golf Sub-Committee | Review and prepare report |
| 3. | Storage Inventory - Parks Recreation Items/ Equipment | 1990 November 6 | Manager of Purchasing | Compile Inventory and Prepare Report |
| 4. | Map on Park Developments | 1990 December 18 | Director of Public Works | To reflect 15 yrs. + 1990 |
| | Repairs to Ivor Wynne | 1990 December 18 | Stadium Sub-Committee | Review and Prepare Report |
| 6. | LaSalle Park Pavilion - Renovations | 1990 November 30 | Director of Property | Review and Prepare Report |
| 7. | Adopt-A-Park Programme | 1991 March 5 | Director of Public Works | Review recommendation and include specific responsibilities |
| 8. | Bikeways Signage - Escarpment | 1991 March 5 | Director of Public Works | Tabled Pending Status of Regional Bikeways Program |
| 9. | Artifacts Inventory | 1991 May 7 | Director of Culture and Recreation | Compile Inventory and Prepare Report |

1991 August 14

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 August 20

9:30 o'clock a.m.

Room 233, City Hall

AGENDA

A. ADOPTION OF THE MINUTES

- i. Regular Meeting of Tuesday, 1991 July 23
- ii. Special Meeting of Tuesday, 1991 July 30

B. DIRECTOR OF CULTURE AND RECREATION

- i. Canadian Lawn Bowling Championships - Roselawn Bowling Club
- ii. Tiger Fest 1 - Mountain Arena, 1991 August 22
- iii. Hamilton Mixed Three Pitch League -
Beer Tent - 1991 September 14 - Red Hill Bowl

C. HISTORICAL BOARD

- i. Ministry of Community and Social Services
Employment Programme Grant
- ii. Deaccessioning of Artifacts in the Hamilton Military Museum
- iii. The Hamilton Foundation Grant Application - Historic Sites
- iv. Terms of Reference - Collections Development Study for
the Hamilton Children's Museum
- v. Proposed Change in Exhibit Schedule -
The Hamilton Children's Museum
- vi. Historic Sites and Monuments Board Plaque for Whitehern

D. DIRECTOR OF PROPERTY

**Lease Renewal - Hamilton Bay Sailing Club
1990 December 1 to 1991 November 30**

Tuesday, July 23, 1991
9:30 a.m. o'clock
Room 233, City Hall

A(i)

The Parks and Recreation Committee met.

Present: Alderman T. Murray, Chairman
Alderman J. Gallagher
Alderman M. Kiss
Alderman W. McCulloch
Alderman G. Copps
Alderman F. Lombardo
Alderman T. Jackson

Regrets: Mayor R. M. Morrow (City Business)

Also Present: Alderman V. Formosi
Mr C. Renaud, Chairman, Arts Advisory Sub-Committee
Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Mr. B. Christian, Public Works Department
Mr. R. Meiers, Public Works Department
Ms. M. Havelka, Department of Culture and Recreation
Ms. C. Secore, Department of Culture and Recreation
Ms. J. McNeilly, Public Works Department
Ms. J. Turner, Department of Culture and Recreation
Mr. C. Firth-England, Public Works Department
Ms. H. Milsome, Public Works Department
Mr. T. Bradley, Manager, Purchasing Division
Mr. M. Watson, Manager, Real Estate Division
Ms. T. Agnello, Acting Secretary

1. A. **ADOPTION OF THE MINUTES**

The minutes of the meeting held June 18, 1991 were adopted as circulated.

B. **ARTS ADVISORY SUB-COMMITTEE**

(i) **Increased funding - Ontario Arts Council Budget**

As recommended by the Arts Advisory Sub-Committee in a report dated June 19, 1991, the Committee recommended to Council as follows:

That the Mayor write to the Minister of Culture and Communications to commend him for the recent budget increase of \$7.5 million to the Ontario Arts Council.

After brief discussion the Committee also resolved that the Arts Advisory Sub-Committee be requested to review the amount of funding being directed into the City of Hamilton on a per capita basis.

(ii) Hamilton Dance Festival

A discussion ensued regarding the authority of sub-committees to suggest accounts for funding.

Prior to voting on the recommendation, the Committee resolved that where a recommendation comes before the Committee from a sub-committee involving funding, that a staff memo be attached to the recommendation suggesting from which account the item is to be financed.

As recommended by the Arts Advisory Sub-Committee in a report dated July 9, 1991, the Committee recommended to Council as follows:

- (a) That the proposed Hamilton Dance Festival Adjudication and Gala 1991 for the Hamilton-Wentworth Region co-ordinated by the Department of Physical Education, McMaster University, with the support of the Hamilton Regional Arts Council and the Hamilton Ballet School, be endorsed;
- (b) That the City of Hamilton provide a grant in the amount of \$1,275.00 to support this Festival; and,
- (c) That the funds for this grant be provided from Account No. CH55324-70005 within the Department of Culture and Recreation's approved 1991 Budget.

C. SECRETARY PARKS AND RECREATION COMMITTEE**Citizen Appointment - Arts Advisory Sub-Committee**

As recommended by the Secretary of the Parks and Recreation Committee in a report dated July 11, 1991, the Committee recommended to Council as follows:

That Ms. Delores Pendergast be appointed to serve on the Arts Advisory Sub-Committee for a term to expire 1991 November 30.

D. DIRECTOR OF PROPERTY, MANAGER OF PURCHASING, DIRECTOR OF PUBLIC WORKS**Public Works Department, Gage Park, Staff Facilities, Additions and Alterations**

As recommended by the Director of Property, Manager of Purchasing and Director of Public Works in a report dated June 19, 1991 the Committee recommended to Council as follows:

- (a) That a purchase order be issued to Mr. Frank Bufalino & Sons Construction Ltd., St. Catharines, Ontario, in the amount of \$401,250.00 for the addition to and renovations of Gage Park Staff Facilities (Lowest of 5 acceptable tenders received).
- (b) That a contract be entered into, satisfactory to the City Solicitor.
- (c) That the funds be provided from Account No. CF5200 629054019.

E. MANAGER OF PURCHASING**Parking Lot Construction and Landscaping, Sam Manson Park**

As recommended by the Manager of Purchasing in a report dated July 19, 1991, the Committee recommended to Council as follows:

That a purchase order be issued to 877138 Ontario Inc., o/a Bud's Contracting, Stoney Creek, in the amount of \$56,463.90, including all taxes, plus a contingency allowance of \$7,000.00 to construct a parking lot and landscaping at Sam Manson Park, being the lowest of eleven quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed through Sam Manson Park Account No. CF629154004.

F. DIRECTOR OF PUBLIC WORKS**King's Forest Golf Course - Parking Lot**

The Committee directed that this item be dealt with later on the regular agenda in order to allow staff to present a plan of the parking lot to the Committee.

G. DIRECTOR OF CULTURE AND RECREATION**(i) Inch Park Baseball Association - Fundraiser Dance
Friday, August 23, 1991**

As recommended by the Director of Culture and Recreation in a report dated July 5, 1991, the Committee recommended to Council as follows:

That approval be given to Inch Park Baseball Association to sell liquor at their fund raising dance scheduled to take place at the Inch Park Ice Pad on Friday, August 23, 1991 subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for clean up and all labour related costs as a result of this event.
- (d) That the rental fee of \$168.55 be waived for this event.
- (e) That the appropriate financial statement be submitted following this event.

(ii) **The Hester Street Bocce Association Picnic - August 11, 1991 - Dundurn Park**

As recommended by the Director of Culture and Recreation in a report dated July 9, 1991, the Committee recommended to Council as follows:

That the Hester Street Bocce Association be granted permission to have alcoholic beverages on the premises on the occasion of their picnic, to be held Sunday, August 11, 1991 at Dundurn Park, subject to the following terms and conditions:

- (a) That the applicant assume responsibility for all labour related charges associated with the event (set-up, clean-up, etc.).
- (b) That alcoholic beverages be served in the confined area of the pavilion.
- (c) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.
- (d) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

* Alderman T. Jackson opposed.

(iii) **Grecian Fest - August 16, 17, 18, 1991
Greek Canadian Church and Community of Hamilton and District**

As recommended by the Director of Culture and Recreation in a report dated July 9, 1991, the Committee recommended to Council as follows:

- (a) That the Parks and Recreation Committee endorse the sale of alcoholic beverages by the Greek-Canadian Church, on Church property only and in conjunction with their annual Greek Fest to be held August 16, 17, and 18, 1991.
- (b) That permission be given to the organizers to erect a tent on Inch Park for the purpose of cooking and selling food and to provide an area for entertainment and dancing subject to the following terms and conditions:
 - i. That approval be received from the Health and Fire Departments for arrangements for the sale of food and refreshments.
 - ii. That proof of \$2 million Public Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - iii. That police security, satisfactory to the Hamilton-Wentworth Regional Police, be provided.
 - iv. That precaution be taken by the organizers to ensure the grounds are not damaged and financial restitution be made to the City for any damage that may occur.
 - v. That all City costs over and above the norm, incurred as a result of this event be paid by the applicant.
 - vi. That permission be granted to park 100 vehicles on Inch Park, in an area approved by the Parks Division.

* Alderman T. Jackson opposed.

(iv) **Amstel's Greater Hamilton Aquafest - Pier 4 Park**
July 26, 17, 199

Prior to voting on the motion, a discussion ensued regarding the fact that the City of Hamilton has not been acknowledged as a sponsor of the event on the brochures which have been published by the Region.

As recommended by the Director of Culture and Recreation in a report dated July 11, 1991, the Committee recommended to Council as follows:

That approval be granted of the action taken by the Director of Culture and Recreation in approving the request by the Regional Municipality of Hamilton-Wentworth to use Pier 4 Park, Eastwood Park and Bayview Park to host Amstel's Greater Hamilton Aquafest, July 26, and July 27, 1991 subject to the following terms and conditions:

- (a) That insurance, in the amount of \$2 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability and 30 days notice of cancellation, be provided.
- (b) That the appropriate insurance be in place related to the City's interests, particularly related to non-owned watercraft, automobiles and hot air balloon activities.
- (c) That all requirements of the Liquor Licence Board of Ontario are met.
- (d) That the Region assume responsibility for all labour-related costs as a result of this event.

* Alderman Jackson opposed.

2. MOUNTAINVIEW RESIDENTS FOR RECREATION OF HAMILTON INC.

Presentation of donation from Mountainview Residents for Recreation of Hamilton Inc. to Ward Aldermen for the Kennedy East Neighbourhood Park Association and J. C. Beemer Neighbourhood Park Association

Mr. John Norris, Manager, for the Board of Directors of Mountainview Residents for Recreation of Hamilton Inc. presented 2 cheques in the amount of one thousand dollars each to the Ward Aldermen for the above-noted park associations.

3. MAYOR R. M. MORROW

Establishment of the Hamilton Parks Foundation

As recommended by Mayor Morrow in a report dated July 9, 1991, the Committee recommended to Council as follows:

That the Citizens group represented by the firm of Turkstra, Mazza, Shinehoft, Mihailovich in organizing a non-profit, charitable foundation to aid in developing, protecting and improving recreational parklands in the City of Hamilton be permitted use of the word "Hamilton" in the name of the foundation - Hamilton Parks Foundation.

4. PLANNING AND DEVELOPMENT COMMITTEE**Parkland Acquisition and Development - Revenue Producing Strategies**

Prior to voting on the motion, a discussion ensued regarding the possibility of conducting the study "in house". The Director of Public Works advised that staff does not have the time or human resources needed to conduct this study.

As recommended by the Planning and Development Committee in a report dated June 21, 1991, the Committee recommended to Council as follows:

That the report of the Commissioner of Planning and Development attached herewith as Appendix "A", be forwarded to the Consultant who will be undertaking the Parks Masterplan Study for a review of possible revenue producing strategies for parkland acquisition.

5. MANAGER OF PURCHASING**Consultant, City of Hamilton Park and Open Space Master Plan**

The Committee was in receipt of a report from the Manager of Purchasing dated July 19, 1991.

The Committee questioned why the lowest tender had not been recommended.

Mr. Bob Chrystian advised the Committee that Moore/George Associations Inc., was chosen because they offered an extensive public participation process whereas the other two do not offer this or will charge extra for arranging public meetings. Moore/George Associates Inc. will also conduct a computer inventory and the City will retain ownership of the software package upon completion of the Master Plan.

Following discussion, the Committee resolved that the report to hire a consultant for the City of Hamilton Park and Open Space Master Plan be referred back to staff in order that complete background information be provided to the Committee.

6. DIRECTOR OF CULTURE AND RECREATION AND DIRECTOR OF PROPERTY**New Club House for the Hamilton Tennis Club**

Prior to voting on the motion a discussion ensued regarding the issue of funding to the Club and whether it should be run by volunteers and non profit organizations or through the Culture and Recreation Department.

Ms. Secore advised the Committee that the Club is public and has open membership to anyone who wishes to apply.

Following discussion, the Committee forwarded the following recommendation from the Director of Culture and Recreation and the Director of Property dated June 18, 1991 to Council:

- (a) That approval of \$20,000.00 be given to proceed with the appointment of an architect, through the tendering and selection process, to provide full architectural and engineering services in the design, contract documentation and administration of construction of a new club house for the Hamilton Tennis Club. To be funded out of the \$300,000.00 approved in the 1991 - 1995 Capital Budget.
- (b) That a contract be entered into satisfactory to the City Solicitor.

7. DIRECTOR OF PROPERTY**7.1 Randall Neighbourhood Park
Payment for Accrued Parkland Credits to
Symroy Corporation Limited and Marvin Wasserman Rexford Heights - Phase 2**

As submitted by the Director of Property in a report dated July 11, 1991, the Committee recommended to Council as follows:

That the amount of \$35,338.00 be paid to Symroy Corporation Limited and Marvin Wasserman to purchase the remaining parkland credit balance of 953.42 square metres (0.2355 acre) for lands conveyed to the City in the Rexford Heights, Phase 2 Plan of Subdivision, subject to the owners executing a Release Agreement in a form satisfactory to the City Solicitor. The cost is to be charged to Account No. CH5X306 00201 (Reserve for Acquisition of Parkland).

**7.2 Purchase by the City of 4.427 Acres for Parks Purposes in the
Crerar Neighbourhood - Estate of Solomon Wasserman**

As submitted by the Director of Property in a report dated June 20, 1991, the Committee recommended to Council as follows:

- (a) That the Option to Purchase Agreement duly executed by the owner, the Estate of Solomon Wasserman on June 19, 1991 and scheduled for closing on September 19, 1991, be approved and completed. Said property being described as part of Lot 12, Concession 7, formerly in the Township of Barton, being more particularly described as Blocks 142 and 143 on Proposed Plan of Subdivision known as Rose Gardens as prepared by A. J. Clarke and Associates Ltd., being located on the south side of Sirente Drive and comprising of 4.427 acres, more or less. The purchase price of \$1,221,675.00 is to be charged to Account No. CH5X306 00201 (Reserve for Acquisition of Parkland).
- (b) That it is understood and agreed by both parties that upon the completion of this transaction, the Purchaser (City) will advance one half (1/2) the purchase price, namely \$608,712.50 plus legal fees amounting to \$4,250.00, with the remaining one half (1/2) paid out to the Vendor by the Purchaser on January 2, 1992.
- (c) That the Mayor and City Clerk be authorized to execute all required agreements.

8. DIRECTOR OF PUBLIC WORKS**8.1 Land Exchange - William Connell Park**

Prior to voting on the motion, the Committee directed staff to investigate if indian burial grounds exist on the property in question.

As submitted by the Director of Public Works in a report dated July 16, 1991, the Committee recommended to Council as follows:

That the Property Department be directed to enter into negotiations with the Hamilton Board of Education to complete the necessary transactions required for the exchange of lands which are of equal size between the City of Hamilton and the Board of Education thereby completing the amalgamation of William Connell Park.

8.2 Wheelchair Stands - Ivor Wynne Stadium

A discussion ensued regarding the placement of shelter over the wheelchair stands for protection from the elements.

Alderman Copps suggested that a canopy is unnecessary adding that the people using the wheelchair stands do not want preferential treatment.

As submitted by the Director of Public Works in a report dated July 8, 1991, the Committee recommended to Council as follows:

That \$15,000.00, the funding necessary to construct provision for sixteen (16) additional wheelchair areas in the north stands Box "K" (near the wheelchair designated washrooms), be considered during the 1992 - 1996 Capital Budget.

8.3 Central/Beasley P.R.I.D.E. - Design Approval for McLaren Park

Ms. J. McNeilly provided an overview of the design to the members of the Committee.

Mr. Victor Ford, Landscape Architect for the project explained that this park will take much "wear and tear" and as such, hard surface areas have been extensively utilized. The equipment will be made of durable materials, and larger calliper trees will be planted rather than seedlings.

As submitted by the Director of Public Works in a report dated July 16, 1991, the Committee recommended to Council as follows:

That the concept plans attached hereto as Appendix "B" for McLaren Park prepared by Victor Ford and Associates, Landscape Architects in concert with the Central/Beasley Citizens' Advisory Committee and Regional and City staff for the Central/Beasley P.R.I.D.E. Programme, be approved in order that the Consultant can proceed with the preparation of detailed plans, specifications and tender documents at an estimated cost of one hundred and fifty thousand dollars (\$150,000.00) so that construction may proceed in the fall of 1991.

8.4 Restructuring - Parks Maintenance Section

As submitted by the Director of Public Works in a report dated July 14, 1991, the Committee recommended to Council as follows:

- (a) That the existing F.T.E. position of Superintendent of Park Maintenance be eliminated and the associated job functions be placed under the jurisdiction of the Coordinator of Park Development and the Superintendent of Park Development.
- (b) That a new position of Park Operations Technical Assistant be created through the attrition of an existing Truck Driver/Labourer position.

ITEM F OF THE CONSENT AGENDA REGARDING KING'S FOREST GOLF COURSE - PARKING LOT (cont'd)

Staff brought forward a plan of the parking lot for the Committee's review.

Alderman Hinkley was concerned that the plan did not reflect a simple paved parking lot as was the original intention.

Alderman Gallagher was concerned that the parking lot is not functional because the cement curbs are an obstruction; especially in the evenings when the parking lot has no lighting.

The Director of Public Works explained that the plan was one of three chosen by the Golf Sub-Committee.

Alderman Lombardo, a member of the Golf Sub-Committee, explained that the design was chosen by the Sub-Committee as a prestige lot to compliment the course.

A discussion ensued regarding why the Parks and Recreation Committee had not been kept apprised of the Sub-Committee's decisions.

After discussion, the Committee forwarded the following recommendation of the Director of Public Works dated July 17, 1991 to Council:

That the action of the Director of Public Works to transfer \$47,405.28 from Account No. CF5201 6238945001, Reconstruction of Chedoke Parking Lot to Account No. CF5200 629154004 Reconstruction of King's Forest Parking Lot and award the work to King Paving and Materials so that the parking lot could be asphalted to eliminate the dust problem, be approved.

* Alderman B. Hinkley, Alderman M. Kiss and Alderman G. Copps opposed.

9. OTHER BUSINESS

- 9.1. A discussion ensued regarding conditions of the turf at the Chedoke and King's Forest greens.
- 9.2 Alderman Jackson advised that expansion for the Huntington Park Centre has received Ontario Municipal Board approval.
- 9.3 Alderman Kiss requested a "deer crossing" sign at the Chedoke Golf Course. Staff is to investigate the incidents of deer crossings at the roadway leading into course.
- 9.4 The Committee adjourned into Committee in closed session to discuss personnel matters and reconvened immediately thereafter with no report.

10. ADJOURNMENT

There being no further business, the Committee meeting adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

T. Agnello, Acting Secretary
July 23, 1991

A(ii)

Tuesday, 1991 July 30
6:00 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met in special session.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman M. Kiss
Alderman T. Jackson
Alderman G. Copps

Regrets: Mayor R. M. Morrow, City Business
Alderman F. Lombardo, City Business
Alderman B. Hinkley, City Business
Alderman Wm. McCulloch, City Business

Also present: Alderman D. Wilson
Alderman D. Drury
Alderman V. Formosi
Mr. L. Sage, Chief Administrative Officer
Mr. R. Sugden, Director of Culture and Recreation
Mr. J. Pavelka, Director of Public Works
Mr. B. Chrystian, Public Works Department
Mr. D. Vyce, Director of Property
Mr. K. E. Avery, City Clerk
Mr. J. J. Schatz, Deputy City Clerk
Mr. J. G. Hindson, Director of Information Systems
Mr. K. C. Christenson, Secretary

1. DIRECTOR OF PUBLIC WORKS

Consultant, City of Hamilton Park and Open Space Master Plan

The Committee was in receipt of a report from the Director of Public Works dated 1991 July 26 respecting Consultant, City of Hamilton Park and Open Space Master Plan.

The Committee approved the following recommendation:

- (a) That a purchase order be issued to Moore/George Associates Inc., Toronto, in the amount of \$100,000.00 plus a contingency of \$10,000.00, plus GST at 7%, being the most acceptable of three proposals received, to provide consulting services for the City of Hamilton Park and Open Space Master Plan in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and that this expenditure be financed through the Park Development and Redevelopment Programme Account No. CF629154404.
- (b) That a contract be entered into satisfactory to the City Solicitor.

2. DIRECTOR OF PROPERTY, DIRECTOR OF PUBLIC WORKS
AND MANAGER OF PURCHASING

Contractor Selection for New Track Field House, Mohawk Sports Park

The Committee was in receipt of a report from the Director of Property, Director of Public Works and Manager of Purchasing dated 1991 July 26 respecting Contractor Selection for New Track Field House, Mohawk Sports Park.

The Committee approved the following recommendation:

- (a) That a purchase order be issued to T. R. Hinan Contractors Inc. in the amount of \$374,500.00 for the construction of a New Track Field House at Mohawk Sports Park.
- (b) That a contract be entered into satisfactory to the City Solicitor.
- (c) That funds be provided from Account No. CF5200 629054018.

3. OTHER BUSINESS

Seniors' Centre - Sackville Hill Park

The Chairman drew the Committee's attention to a rendering of the proposed Seniors' Centre to be constructed in Sackville Hill Park.

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

K. Christenson, Secretary
1991 July 30

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 July 30

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Canadian Lawn Bowling Championships
- Roselawn Bowling Club

RECOMMENDATION:

That approval be given of the action taken by the Director in approving the request from the Roselawn Bowling Club to serve beer and wine in conjunction with the Canadian Lawn Bowling Championships to be held at Gage Park on August 18th to 22nd, 1991, subject to the following terms and conditions:

- (a) That the applicant adhere to the regulations stipulated by the Liquor Licence Board of Ontario.
- (b) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided.



R. Sugden, Director of Culture and Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Two million dollars General Liability Insurance for Property Damage and Bodily Injury is provided under the City of Hamilton's All Sports User Groups policy.

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 8

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

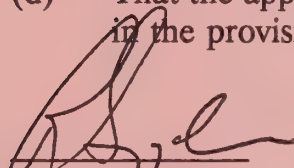
FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Tiger Fest 1 - Mountain Arena**
1991, August 22

RECOMMENDATION:

That approval be granted of the action taken by the Director in approving the request by the Big Brothers Association of Burlington and Hamilton-Wentworth and the Hamilton Tiger-Cat Football Club (the promoter) to utilize the Mountain Arena on 1991, August 22, for Tiger Fest 1, subject to the following terms and conditions:

- (a) That insurance, in the amount of \$2 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City of Hamilton as additional insured be provided.
- (b) That the applicant adhere to the terms and conditions as outlined in the Arena Special Event Contract.
- (c) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.
- (d) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

This event will be attended by the Hamilton Tiger Cat Players and cheerleaders.

The net proceeds from this event will be donated to the Big Brothers Association.

CITY OF HAMILTON

- RECOMMENDATION -

B(iii)

DATE: 1991 August 13

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee


FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Hamilton Mixed Three Pitch League
- Beer Tent - September 14, 1991
- Red Hill Bowl

RECOMMENDATION:

- (a) That permission be granted to the Hamilton Mixed Three Pitch League to sell beer during the occasion of their fundraising three pitch baseball tournament, scheduled at Red Hill Bowl, September 14, 1991, subject to the following terms and conditions:
- (i) The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - (iii) That the applicant assume responsibility for all labour related costs as a result of this event.
 - (iv) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.


Robert Sugden

Mr. Kevin Christenson, Secretary
Parks & Recreation Committee

1991, August 13

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

All proceeds from this tournament will be utilized to purchase sports equipment for the organization.

c.c. Joe Pavelka, Director of Public Works
Attention: Darryl Pomfret, Parks Division

CITY OF HAMILTON
- RECOMMENDATION -

C(i)

DATE: 1991 August 14

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Ministry of Community and Social Services
Employment Programme Grant

RECOMMENDATION:

- (a) That approval be given to the Children's Museum to apply to the Ministry of Community and Social Services for a one year Employment Programme grant.
- (b) That approval be given to Dundurn Castle to apply to the Ministry of Community and Social Services for a one year Employment Programme grant.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are provided in Account No. CH54004 71510 to cover these projects.

BACKGROUND:

Both Dundurn Castle and the Children's Museum have successfully used the Social Services Employment Programme in the past.

The grant will provide both short term staff assistance to the sites as well as providing work experience for the successful applicants. Both museums will be applying for clerical positions for up to a one year period.

The Ministry of Community and Social Services reimburses wages 100% for the first six months and 80% for the remaining six months of employment.

C(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 15

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Deaccessioning of Artifacts in the
Hamilton Military Museum

RECOMMENDATION:

That the following Royal Canadian Navy artifacts be deaccessioned and unconditionally donated to HMCS Star (Hamilton) Museum:

M1983.189.1 One mess dress jacket, Lieutenant-Commander 1950's, and trousers
M1983.189.2 One pair full dress trousers
M1983.189.3-4 Two mess dress vests

A handwritten signature in dark ink, appearing to be 'J. Christenson', written over a horizontal line.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Hamilton Military Museum recently acquired a 1950's set of mess dress for the same rank - jacket, dress trousers, full dress trousers and two vests. This recent acquisition belonged to a local resident. In order to avoid duplications, the Military Museum staff would like to donate a similar set of uniforms with no local connection to the HMCS Star Museum as they have none in their collections.

C(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 14

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: The Hamilton Foundation Grant Application - Historic Sites

RECOMMENDATION:

- (a) That approval be given to the Hamilton Military Museum to apply to the Hamilton Foundation for a grant of up to \$3,000.00 for conservation.
- (b) That approval be given to the Hamilton Children's Museum to apply to the Hamilton Foundation for a grant of up to \$3,000.00 to be used towards the exhibit "Tale of Tall Trees".

A handwritten signature in dark ink, appearing to be 'J. Christenson', is written over a horizontal line.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

City Funding not required.

BACKGROUND:

The Hamilton Foundation grants are accepted twice a year with a maximum amount per application totalling \$3,000.00. The next application deadline is 1991 September 15. Through this grant programme, the Hamilton Foundation will consider projects for equipment, furnishings or special projects that will benefit the community.

The Museums have taken advantage of these grants in the past to purchase equipment for displays and education programmes.

The Military Museum would like funds to enable them to complete their conservation work or converting cellulose nitrate negatives to safety film. The negatives are of World War I Battalion photographs when converted will be used for reference materials for staff and researchers. The original negative will be destroyed as hazardous material.

The Hamilton Children's Museum would like to loan the exhibit on literacy "A Tale of Trees". The funds would be put towards rental of the display from the Staten Island Children's Museum.

C(iv)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 15

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT:

Terms of Reference -
Collections Development Study for the Hamilton Children's Museum

RECOMMENDATION:

That the Terms of Reference for the Collections Development Study for the Hamilton Children's Museum dated 1991 August 6, be approved.

A handwritten signature in black ink, appearing to be 'J. Christenson', is written over a horizontal line.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$7,500.00 from Account No. CH55406 71305.

BACKGROUND:

The Long Range Development Plan for the Children's Museum recommended that the next step would be to identify areas which required further study.

Both staff and the Hamilton Historical Board had identified that the collection area was one that needed to be developed further.

Attached are the Terms of Reference for the Collections Development Study.

Funds were budgeted in the 1991 budget to cover this project.

Attachment

COLLECTIONS DEVELOPMENT STUDY THE HAMILTON CHILDREN'S MUSEUM

TERMS OF REFERENCE

INTRODUCTION

The Corporation of the City of Hamilton through the Department of Culture and Recreation is proposing a Collections Development Study for the Hamilton Children's Museum. This study is part of the second phase of the Long Range Development Plan which was completed by an outside consultant in 1990. The plan concluded that the expansion of the Hamilton Children's Museum is a much needed and worthwhile project and that the next key step is to identify areas which required further study. A priority was the collection - thus the need for the Collections Development Study.

The consultant will work under the direction of the Manager of Cultural Services and Curator of the Hamilton Children's Museum. Guidance will also be provided by the Director of the Department of Culture and Recreation, Hamilton Historical Board members, museum staff, study team members, educators and with as much community input as possible.

The purpose of the study is to develop a collection plan for the proposed and expanded Children's Museum which is in keeping with the museum statement of purpose. This will be achieved by the consultant who will review the current and proposed (Phase I Study) Statement of Purpose. The collection will include three dimensional historical artifacts and contemporary objects that will become the focal point of the museum. The majority of programmes and exhibits (both permanent and temporary), will be generated by, and highlight, the collection.

BACKGROUND

Children's Museums first emerged at the turn of this century, the first opening in Brooklyn, New York. Today over 200 children and youth museums exist in the United States. In Canada there are four currently in operation. The London Regional Children's Museum (opened 1976), the Hamilton Children's Museum (1978) the Manitoba Children's Museum (1986) and the Canadian Museum of Civilization in Ottawa (1989). Several other museums across this country are presently in the planning stages.

The Hamilton Children's Museum, currently a hands-on participatory museum, has attained an average attendance of between 28,000 to 34,000 visitors over the past several years. It is currently an exhibit-driven museum with three changing displays featured in a given year. As a result of limited space the museum cannot actively collect artifacts nor carry on other programmes which are popular for children's museums.

Phase I of the Long Range Development Plan concluded that an expanded facility is our only option to meet the current needs and trends of our Children's Museum. However, before this can become reality, further research in specific areas must be completed over the next few years. The plan suggested that the museum should be housed in a facility of not less than 20,000 square feet and serve an audience of 100,000 visitors per year. The current exhibition space of 900 square feet would increase to 4,300 square feet including permanent and temporary exhibit space. Funding has been provided in the 1995 Capital Budget for the Children's Museum Re-development.

The Children's Museum is one of five museums of the Cultural Division - Department of Culture and Recreation. There are two historical houses - Dundurn Castle and Whitehern, two speciality museums: The Hamilton Military Museum and The Hamilton Museum of Steam and Technology. The Cultural Division also includes an Arts component.

The Hamilton Historical Board, a citizen based committee with political representation, acts as an advisory board to the Parks and Recreation Committee, a standing committee of Council. The Board's mandate is to advise and recommend museum and heritage matters and promote broader understanding of heritage conservation and preservation principles.

The Study Team of the Children's Museum guided the first phase of the Long Range Development Plan. Membership included interested citizens, educators, staff and board representation (present and past).

TASKS

The consultant will accomplish the following:

COLLECTION DEVELOPMENT

1. Review current and proposed (Phase I) Statement of Purpose and staff comments. Revise policy to include references to collection philosophy, preservation of collections and research.
2. Determine a plan of action for the Collections Development that will best meet the needs of the institution and its clients.
3. Identify subject area(s) for the collection of the museum including local resources and collections (where available and relevant).
The following considerations must be examined for collection criteria:
 - uniqueness to the Hamilton area
 - proposed exhibit space available and staffing
 - availability
 - conservation needs

- appropriate to and popular for children's museums
 - consideration of local collections and services to avoid duplication of efforts
 - consideration of City of Hamilton collections
 - funding restraints for acquisitions
 - ability for museum to use fully and integrate fully its collection with its programmes and exhibits while ensuring the preservation and quality of the collection
 - all legal and ethical practices required by law concerning artifact collections
 - clearly distinguish between apparatus, disposable and permanent artifact collections
4. The consultant will advise on collection strategies and appropriate storage locations until the expanded facility is realized.

Meetings and Workshops

5. The consultant will facilitate at least two workshops to determine collection areas with staff, board members, educators, study team and general public. It is suggested that one meeting be initiated with staff, and Board and Study Team members and others with input by educators and general public.
6. The consultant will meet regularly and informally with staff, and with others as deemed necessary by either party.
7. The consultant will make a presentation of the final document to Study Team members and the Hamilton Historical Board.

Reports

8. Two copies of the draft and final report will be required.
9. The consultant will have access to files, plans, statistics from museum or City Hall relevant to completing the study.

Time Frame

- | | | |
|-------------|---|------------------------------------------------------------------------------------------------|
| September | - | Consultant to begin project and facilitate meetings. |
| October 1 | - | Draft Collection Development Study to be completed, |
| | - | Opportunity for review and comment by staff, Hamilton Historical Board and other participants. |
| October 28 | - | Completed study |
| November 12 | - | Hamilton Historical Board presentation |
| | - | Parks and Recreation presentation may be required |

1991 August 6

C(v)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 14

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Proposed Change in Exhibit Schedule -
The Hamilton Children's Museum

RECOMMENDATION:

- (a) That in 1992 the Children's Museum exhibit schedule be reduced from three exhibits to two per year.
- (b) That during the interim phase of the long range development plan, the museum close for the months of September and January each year to prepare for the two exhibit changes.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The museum currently offers three exhibit changes per year.

The rationale for proposing two exhibits per year is as follows:

- the site is labour intensive and exhibit creation and interaction with visitors takes a great deal of staff time
- grant staffing has been erratic and generally in the past at least one exhibit per year depended on grant assistance
- the cost of producing quality displays has escalated. In the past, business and corporate support, which assisted with exhibits is not as readily available.
- will enable the staff to produce improved quality exhibits that can withstand wear and tear
- decreasing exhibit preparation time will free up staff time where efforts can be put towards the long range plan, administration and operation demands

January and September from past records have been quiet months. This revised schedule will enable the museum to be open for school visits in June and the summer months for children on vacation and tourists.

CITY OF HAMILTON
- RECOMMENDATION -

C(vi)

DATE: 1991 August 15

REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: Historic Sites and Monuments Board
Plaque for Whitehern

RECOMMENDATION:

That the wording for the Historic Sites and Monuments Board of Canada plaque designating Whitehern of national historic and architectural significance attached herewith be approved and that Environment Canada be notified accordingly.

A handwritten signature in dark ink, consisting of several overlapping loops and a long horizontal stroke at the end, positioned above a horizontal line.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Inscription Committee from the Historic Sites and Monuments Board of Canada approved-in-principle the draft wording for the proposed plaque and forwarded it to the Manager, Culture Services for verification of historical accuracy.

Whitehern will be presented with a plaque designating its national significance in 1992.

WHITEHERN

Set in a rare walled garden and enriched by its interior decoration, Whitehern is a remarkably intact example of mid-19th century residential architecture. The lingering architectural influence of the Palladian style combined with Classic Revival motifs is seen most clearly in the symmetrical facade with its central frontispiece capped by a pediment, and in the sturdy yet graceful entrance porch supported by Ionic columns. Constructed about 1850, this house built of locally quarried stone reflected the affluence and status of the new business and professional elites emerging in pre-Confederation Canada.

Entourée d'un exceptionnel jardin muré, Whitehern offre un exemple remarquablement intact d'habitation du milieu du XIX^e siècle. L'empreinte du style palladien, auquel s'allient des motifs néo-classiques, est particulièrement manifeste dans la façade symétrique, dont le frontispice central est couronné d'un fronton, et dans le porche à la fois solide et élégant qui s'appuie sur des colonnes ioniques. Construite vers 1850, cette maison est fabriquée de pierres d'une carrière locale, avec son riche décor intérieur, témoigne de l'opulence et du statut des élites commerçantes et professionnelles qui se formaient au Canada peu avant la Confédération.

D.

CITY OF HAMILTON

- RECOMMENDATION -

AUG 8 - 1991

DATE: 1991 August 2

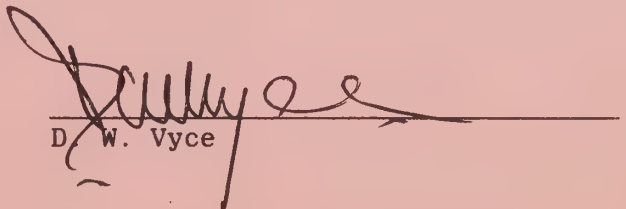
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Lease Renewal - Hamilton Bay Sailing Club
December 1, 1990 - November 30, 1991

RECOMMENDATION:

- a) That the City Solicitor be authorized and directed to prepare a lease renewal agreement of the lease dated December 1, 1988 in favour of the Hamilton Bay Sailing Club for a portion of the Pier 4 Park, consisting of a 6,433 square feet section near the foot of Leander Drive.
- b) That the new term commence December 1, 1990 and expire on November 30, 1991, for an annual rental of \$400.00 be credited to Account Number CH 44104 31106 (Rental - Civic Properties - Civic Properties Rented).
- c) That the Mayor and City Clerk be authorized to execute the renewal agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

02 August 1991
Parks and Recreation Committee
Page 2

BACKGROUND:

In accepting Item #3 of the 21st Report of the Parks and Recreation Committee, City Council on November 14, 1989 approved the lease with the Hamilton Bay Sailing Club for a portion of the Pier 4 Park for an annual rate of \$300.00 for 1989 and an annual rate of \$350.00 for 1990.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. Chris Firth-Eagland

(4609 - 45.1.4)

3.

CITY OF HAMILTON
- RECOMMENDATION -

AUG - 9 1991

DATE: 1991 August 2

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

Mr. J. Pavelka
Director of Public Works

SUBJECT: Termination of Lease and Restitution of Land
Centurami-108 Montmorency Drive

RECOMMENDATION:

- a) That the existing lease allowing Alex Centurami to use 1275 square feet of City lands located at the rear of 108 Montmorency Drive for \$1.00 per annum plus taxes be terminated.
- b) That the City Solicitor be authorized and directed to take action to have the owner remove the structures and restore the grading to comply with Ontario Regulation 617/86, Conservation Authorities Act.
- c) That the Director of Property be authorized and directed to actively pursue and initiate steps to ensure compliance of other statutory and lease violations of City owned open space and ravine lands throughout the city.



D. W. Vyce



J. Pavelka

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On October 9, 1990 City Council, by the adoption of Item #1 of the 18th Report of the Parks and Recreation Committee, approved a lease with Alex and Giuseppina Centurami for the use of a 1275 square foot parcel of City land behind 108 Montmorency Drive.

Pursuant to clause 4(h) of the lease, the Lessees (Centurami) covenanted with the Lessors (City);

"That they shall not construct, or permit the construction of, or maintain any building or structure, or fence, or install, or maintain any equipment or recreational facilities on the demised lands or grade the said lands without the written approval of the Lessor."

By letter dated May 28th, 1991 (attached), the Hamilton Region Conservation Authority gave notice that the works undertaken on the leased land are in violation of Ontario Regulation 617/86, made pursuant to the Conservation Authorities Act, R.S.O. 1980. The Hamilton Region Conservation Authority has required Mr Centurami to cease all further activities within the regulated area. "In addition, Authority staff require that all the materials associated with the above noted fill and construction be removed, and the slope be restored to pre-construction conditions. This will likely involve re-grading the land, placing sod/seed and tree planting to the satisfaction of the Hamilton Region Conservation Authority and the City of Hamilton."

The Conservation Authority also indicated in that letter that "failure to comply with the above-noted regulation by August 30, 1991, may result in the commencement of legal action", which, as owners of the land, will mean an action against the City.

Mr Centurami was advised by letter three times, twice before signing the lease agreement and once afterwards before he undertook the grade change and retaining walls, that such improvements were not allowed:

April 3, 1990

..."it is our understanding that any changes in the slope or grade of areas abutting such streams or creeks fall under the jurisdiction of the Hamilton Conservation Authority's cut and fill regulations prohibiting such back filling."
..."we would be willing to enter into a standard landscaping agreement that would allow you to use the land to the rear of your property for landscaping purposes, although it would not allow you to erect anything on the land or change its grade."

April 19, 1990

"Please note this agreement, if approved, will only allow you to use the property for landscaping and will not allow you to erect any structures (i.e. fences or retaining walls) and will not allow you to change the existing grade of the land".

January 11, 1991

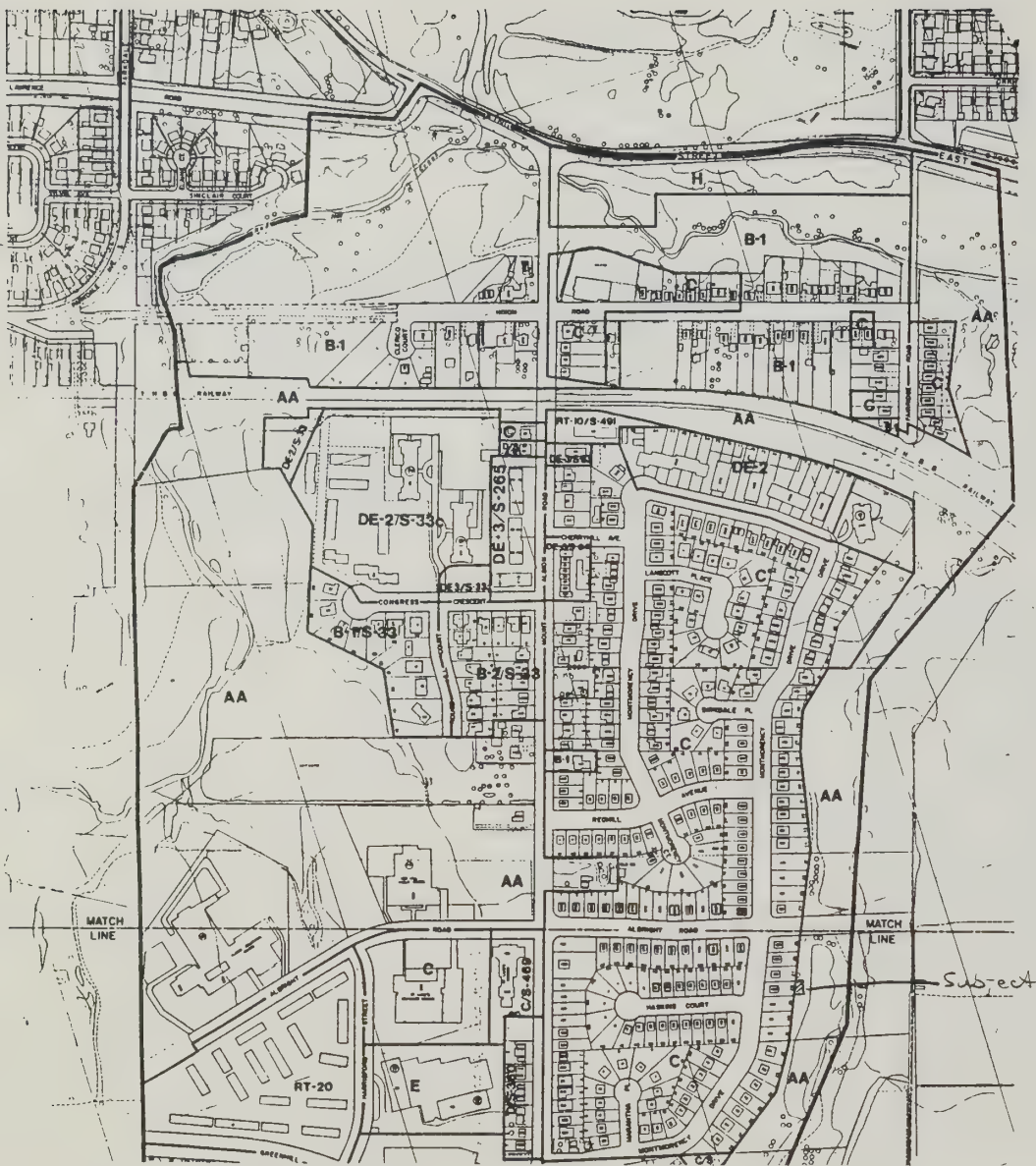
"Kindly note, this agreement is subject to the terms and conditions set out in this document; there is to be no constructions upon these lands (ie fences, retaining walls).

For your information, attached are some photographs of the retaining wall that has been constructed on they City's lands.

Attach.

c.c. Alderman D. Agostino, Alderman, Ward 5
Mrs. P. Noé Johnson, City Solicitor
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. B. Chrystian

(4506)



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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-----|----|-----|-----|-----|----|----|-----|---------------------------------------------------------------------|
| <table border="1"> <tr> <td>51</td> <td>32</td> <td>32</td> </tr> <tr> <td>117</td> <td>113</td> <td>132</td> </tr> <tr> <td>88</td> <td>90</td> <td>132</td> </tr> </table> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department.</p> | 51 | 32 | 32 | 117 | 113 | 132 | 88 | 90 | 132 | <p>CITY OF HAMILTON</p> <p>RED HILL</p> <p>ZONING</p> |
| 51 | 32 | 32 | | | | | | | | |
| 117 | 113 | 132 | | | | | | | | |
| 88 | 90 | 132 | | | | | | | | |
| <p>Neighbourhood Boundary</p> <p>Zoning Boundary</p> <p>Prepared For The City of Hamilton By the Planning and Development Department of The Regional Municipality of Hamilton-Wentworth</p> | <p>0 100m 200m</p> <p>SCALE</p> <p>6401 JANUARY 1990 113</p> | | | | | | | | | |



Hamilton Region Conservation Authority

Property Department
Real Estate Division

May 28, 1991

Date *May 30/91*

H/F&C/91/27

Mr. M. Watson, Manager
Real Estate Division
City of Hamilton
71 Main St. West
Hamilton, Ontario.
L8N 3T4

| File No. <i>31.3.213</i> | Inf. | Act |
|---------------------------------------------|------|-----|
| Director | | |
| <input checked="" type="checkbox"/> Manager | | |
| Chief Appraiser | | |
| Architect Div. | | |
| Prop. Maint. Div. | | |
| | | |
| Secretary | | |

Dear Sir:

Re: Notice of Violation of Ontario Regulation 617/86
Part Lot 31, Conc. 4, 108 Montmorency Drive, City of Hamilton

On May 15, 1991, Authority staff (L. Shaw/A. Iudiciani) inspected the above noted site and have the following notes and observations:

- Fill has been placed for gardening purposes on the east side of the chain link fence located at the rear of this lot and extending into a ravine of the Red Hill Creek Valley by 11.3 m. (see attached sketch)
- Two (2) stepped retaining wall structures (0.76 m and 1.4 m in height) consisting of wooden boards and railway ties have been constructed on the east side of the chain-link fence and support the above noted fill.
- Removal of trees, vegetative cover and fill placement has taken place on the east side of the retaining wall.
- An unprotected plastic drain pipe outlet is located on the ravine slope.
- There is no visual evidence of natural slope instability in this vicinity. However, the additional load on the slope from the placed fill, removal of trees and vegetative cover, and water draining from the above noted drain pipe outlet may eventually cause erosion problems and instability of the slope.
- All the above noted construction activities were carried out by Mr. A. Centurami of 108 Montmorency Drive, Hamilton, and were completed approximately a month before the date of the site inspection.

Authority staff is aware that the ravine and land beyond the rear yard lot line is owned by the City of Hamilton. A portion of the ravine measuring about 118.5 square meters (15.55 m wide x 7.62 m deep) more or less, is being leased to Mr. and Mrs. A. Centurami for landscaping purposes only. During the site inspection the actual depth of the landscaped area was measured as 11.3 metres.

Furthermore, the construction of the retaining wall structures within the limits of the leased land appears to be in violation of Section 4(h) of the above noted lease agreement.

.....2

25 years working for the environment 1966-1991

In addition, the residential lots in this vicinity abut a tributary ravine of the Red Hill Creek Valley. This ravine and therefore, the area affected by the above noted works is subject to Ontario Regulation 617/86, the Fill and Construction Regulations of the Hamilton Region Conservation Authority. Any proposal to place fill, grade, or construct a structure within the ravine or within 7.62 m (25 ft.) of the crest of the ravine requires a permit from the Conservation Authority. The placement of fill and construction activities at the rear of the above noted lot are in violation of Ontario Regulation 617/86, made pursuant to the Conservation Authorities Act, R.S.O. 1980.

As no permit has been issued by the Conservation Authority for the placement of fill and construction activities at this location, Mr. A. Centurami was required at the time of the site inspection to cease all further activities within the regulated area. In addition, Authority staff require that all the materials associated with the above noted fill and construction be removed, and the slope be restored to pre-construction conditions. This will likely involve re-grading the land, placing sod/seed and tree planting to the satisfaction of the Hamilton Region Conservation Authority and the City of Hamilton.

As a general comment, Conservation Authority staff have concerns with the practice of leasing City owned valley lands to private landowners for "landscaping" purposes. The introduction of human activity into "natural" ravine areas may have detrimental impacts to the natural environment as well as slope stability. In this regard, we would welcome the opportunity to meet with staff of the City of Hamilton to discuss these concerns in more detail.

Ontario Regulation 617/86 has a statutory limitation period of six (6) months from the date the Conservation Authority became aware of the violation, which in this case is April 15, 1991. Your prompt attention to this matter would be appreciated.

Please note that failure to comply with the above-noted regulation by August 30, 1991, may result in the commencement of legal action by the Conservation Authority.

In this connection, it is recommended you contact Ms. L. Shaw, Water Resources Engineer, or Ms. A. Iudiciani, Conservation Planner, at this office to advise of your intentions on this matter.

Yours truly,



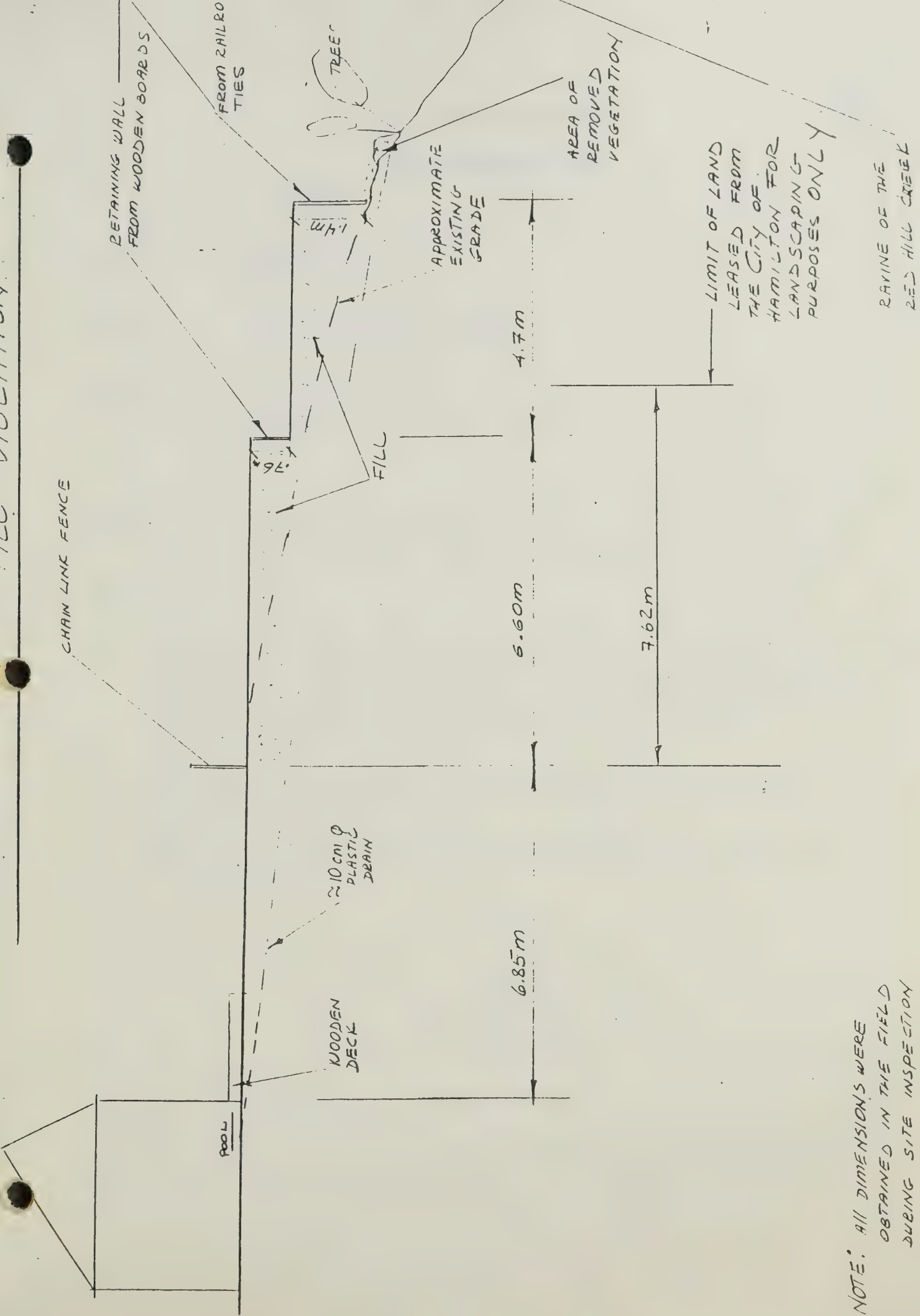
B. Scott Konkle,
Director of Planning & Engineering.

S.
LS/pr

Enc.

cc: Mr. A. Centurami, 108 Montmorency Drive

Mr. D. Vyce, City of Hamilton



4.

CITY OF HAMILTON
- RECOMMENDATION -

AUG - 9 1991

DATE: 1991 August 9
S707-60 K. Brenner

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

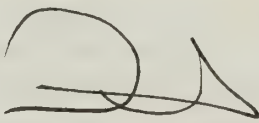
FROM: L. D. Turvey, P.Eng.
Commissioner of Transportation/
Environmental Services

SUBJECT: Encroachment on City Lands
At Rear of Lots 24 to 30
Greenhill Gardens Phase 3, National Drive

RECOMMENDATION:

- (a) That the Mayor, and City Clerk be authorized to execute encroachment agreements, in a form satisfactory to the City Solicitor, for the land at the rear of Lots 25 to 29 Greenhill Gardens Phase 3 and as shown on the attached sketch with the abutting land owners, with the agreement to be prepared by the City and registered against the Title of the lots.
- (b) That the standard 1.5 m chain link fence, originally to be installed along the property line be installed along the west encroachment line.

Note: This transaction involves approx 140 m² of stable land and does not involve any slope lands.



L.D. Turvey, P.Eng.
Commissioner of Transportation/
Environmental Services

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The proposed transaction does not involve any direct City cost and the small area involved has no significant impact on the value of the remaining City Lands.

Cont'd...

-Page 2-
August 7, 1991

Encroachment on City Lands
At Rear of Lots 24 to 30
Greenhill Gardens Phase 3, National Drive

Cont'd...

BACKGROUND:

Greenhill Gardens Phase 3 is a subdivision near Greenhill Avenue developed over the last 3 years. The lots along National Drive back up to City owned lands acquired some years ago for open space purposes.

During the landscaping of a few lots the landscape contractors working for the land owners constructed some landscaping on City lands. This appears to have occurred because of the existence of variable survey plans in the area and because of the location of Bell Canada cables in the wrong location. The inadvertent encroachment varies from a few centimeters to a few meters.

The cost to relocate the landscaping would be considerable because it involves moving large limestone boulders, bushes as well as the usual grass and top soil. Furthermore, to sort out who made the mistake or mistakes would be a time consuming matter as likely some 10 parties are involved.

Staff from the Property Department and the Transportation/Environmental Services Group met with the land owners on July 31, 1991 and the consensus by all present was that the best solution would be to authorize the encroachment on a small area of the City lands. These lands are flat, are not subject to erosion or flooding and do not have any trees or other valuable physical features. Also as it is nearly impossible to construct the required fence along the rear property line it is proposed that the fence, which is a 1.5 m chain link fence, be constructed along the property boundary to be leased.

In order to simplify this matter and facilitate the finalization of the City's subdivision agreement it is recommended that the required agreements be completed by City and Regional staff. The City of Hamilton, Property Department concurs with this arrangement.

KAB:jk
Attach.

cc: M. Watson
Property Department

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| 2 | | | | 36.2 m ² |
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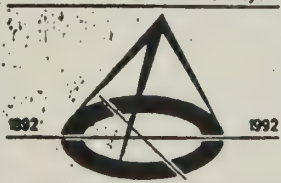
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ACTING COMMISSIONER OF ENGINEERING

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PLAN N

Association of Ontario Land Surveyors



CENTENARY

CONCESSION
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PART 1

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PART 3

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PART 4

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CITY OF HAMILTON
- RECOMMENDATION -

5.(4)

DATE: 1991 August 15

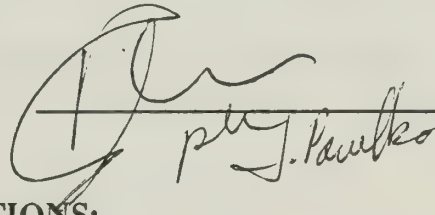
REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Consulting Services -
City of Hamilton Park and Open Space Master Plan

RECOMMENDATION:

That the Director of Public Works be directed to prepare a report recommending the method by which the "City of Hamilton Park and Open Space Master Plan" will be carried out, "in house".



ptg J. Pavelka

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At its meeting 1991 July 30, Hamilton City Council referred back Section 1 of the FIFTEENTH Report of the Parks and Recreation Committee respecting "Consulting Services - City of Hamilton Parks and Open Space Master Plan". In order to address the method by which this "in house" study can be accomplished, it is recommended that a report be prepared for the Committee's consideration including timing and any financial staffing implications.

Attached is the 1991 July 26 report submitted to the Parks and Recreation Committee respecting this matter.

Attachment

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

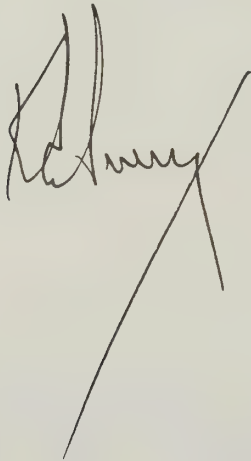
OUR FILE:
PHONE: 546-4587

SUBJECT: CONSULTING SERVICES -
CITY OF HAMILTON PARKS
AND OPEN SPACE MASTER PLAN

DATE: 1991 July 31

Please be advised that at its meeting 1991 July 30, Hamilton City Council referred back Section 1 of the FIFTEENTH Report of the Parks and Recreation Committee with instructions that a recommendation be brought back to City Council for this study to be carried out "in-house".

Please ensure that this item is placed on the agenda of the next meeting of the Parks and Recreation Committee.

A handwritten signature in dark ink, appearing to read 'K. E. Avery', with a long diagonal line extending downwards and to the right from the end of the signature.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 July 26

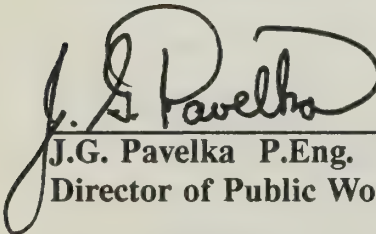
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Consultant, City of Hamilton Park and
Open Space Master Plan

RECOMMENDATION:

- a) That a purchase order be issued to Moore/George Associates Inc., Toronto, in the amount of \$100,000 plus a contingency of \$10,000, plus GST at 7%, being the most acceptable of three proposals received, to provide consulting services for the City of Hamilton Park and Open Space Master Plan in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and that this expenditure be financed through the Park Development and Redevelopment Programme Account No. CF629154404.
- b) That a contract be entered into satisfactory to the City Solicitor.



J.G. Pavelka P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

On October 23, 1990, the Parks and Recreation Committee directed the Director of Public Works to prepare the Terms of Reference and proposal call for the preparation of a Park and Open Space Master Plan. Funding in the amount of \$150,000 was approved in the 1991 Capital Budget, for the Master Plan. This project is a component of the 1991 Park Development and Re-development Programme.

There are no staffing implications.

BACKGROUND:

At it's meeting of July 23, 1991, the Parks and Recreation Committee requested that the Director of Public Works provide a detailed summary of the process and rationale for selecting the recommended consultant for the Master Plan.

This summary is as follows.

Since the issues which govern the management of the City's park and open space resources involve many different disciplines and agencies, a collaborative approach involving many civic departments was undertaken in preparing the Terms of Reference, and in the consultant review process.

For the purposes of completing the Park and Open Space Master Plan, the Parks Staff Committee was expanded with representatives from additional departments to form a Park and Open Space Technical Advisory Team. This Team prepared and reviewed the Terms of Reference, a copy of which is attached as Schedule 'A'.

This technical team has representation from the following Civic Departments.

| | | |
|--------------------------|---|------------------------|
| Planning and Development | - | Neighbourhood Planning |
| | - | Rezoning Matters |
| Culture and Recreation | - | Planning |
| Property Department | - | Real Estate |
| PARCIL | - | |
| Public Works | - | Parks |
| | - | Community Renewal |

The Terms of Reference were presented for discussion, to the Park and Recreation Citizens Advisory Committee and C.A.P.I.C.

The proposal was advertised and forty-nine (49) companies requested to bid. Twelve firms responded with letters of interest. From this group a short list was prepared. This short list resulted in proposal submissions from three firms.

These three consulting firms attended an information session with the technical team to review the terms of reference, prior to submitting their proposals.

The technical team interviewed the three consulting firms and the firm of Moore/George Associates Inc., was the unanimous selection of the eight interviewers.

Proposal Analysis

Project Planning Ltd., Toronto \$93,500

Monteith Zelinka Ltd., London \$95,855 + public questionnaire \$8,750 = \$104,605

Moore/George Associates Inc., Toronto \$100,000

The detailed proposals from the consultants are available for review in the Public Works office by telephoning Mr. C. Firth-Eagland at 546-2465.

The major factors which contributed to the decision to recommend Moore/George Associates, are as follows.

1) Public Participation in the master Planning Process

In the Terms of Reference the consultants were advised of the need for 2 public open house meetings and 6 meetings with the Parks and Recreation Citizen's Advisory Committee, to receive public input. During the information meeting each consultant was asked to provide their views and a proposed strategy for incorporating additional public input.

Moore/George Associates recommended an extensive public participation process, funded within their total fee.

Montieth Zelinka Ltd. responded with a minimal public participation process within their base fee and offered a comprehensive public participation process at an additional fee of \$8,750. This figure places their total fee at \$104,605 or \$4,605 above the recommended Consultant's fee.

Project Planning Ltd. offered a minimal public participation process and stated that a study of this nature could be completed without extensive public participation.

The interviewing team feels that public participation is vital to the success of this project, and viewed the understanding and commitment of Moore/George Associates to be of considerable merit.

2) Inventory Management System

During preparation of the Park and Open Space Master Plan all City parks will be inventoried to collect data about existing features. Information such as size, location, number of facilities ie, ball diamonds, lighting, play structures, trees etc. will be compiled. This information along with data pertaining to user groups, supply and demand, standards, maintenance schedules, population, etc. must be entered into a dynamic, easy-to-use computerized information management system.

The objective is to compile and maintain an effective up to date inventory and evaluation of our parkland resources.

Moore/George Associates have recently participated in the Park and Recreation Master Planning for the City of Burlington. Their work in inventory management and analysis won them a provincial and national award for excellence.

Their experience and expertise in this capacity places this firm far ahead of the other consultants in their ability to deliver a functioning, integrated system, with the training and on-going support to ensure the success of our inventory management system. Schedule B attached is correspondence from Moore/George and Associates which elaborates on their commitment to this project.

3) Related Experience

Each of the firms selected for the short list have good qualifications and the related experience necessary to complete the Park and Open Space Master Plan.

However, the interviewing team felt that Moore/George Associates had excellent related experience and a proven track record with the City. This firm has completed the Hamilton Beach Master Plan and the Red Hill Creek Valley Recreation Master Plan. Both of these difficult and controversial projects were completed on time, within budget and illustrate a level of competence and understanding of the full range of issues which face the City when undertaking such a major task as the Master Plan.

It is the unanimous opinion of the interviewing team, that Moore/George Associates have the best qualifications for completing the City of Hamilton Park and Open Space Master Plan.

CFE/mc
Attachment



June-10, 1991

Schedule 'A'

Ref: C14-32-91

TO WHOM IT MAY CONCERN

The City of Hamilton is undertaking the development of a Park and Open Space Master Plan. In order to complete this major study, the services of a Consulting Firm or Consortium of Consultants, are required.

Your firm is invited to submit a letter of interest for this project, to the City of Hamilton.

Your letter should provide, in a brief format, the individuals proposed for your Consulting Team and their direct, related experience in the past 3-5 years, and the dates the projects were completed.

Staff resume's, related company brochures and publications may be forwarded as an accompaniment to your letter of interest.

Attached is a copy of the Terms of Reference for the City of Hamilton Park and Open Space Master Plan. This document is forwarded, at this time, for your information in outlining the scope of this project.

Based upon the letters of interest received, the City will select a short list of Consultants who will be invited to submit detailed proposals, based upon the Terms of Reference for the undertaking of the Master Plan.

We look forward to receiving your response by 3:00 o'clock p.m., Monday, June 24, 1991, in the envelope enclosed, and in the interim should you have any questions please do not hesitate to telephone Mr. C. Firth-Eagland, Park Development Co-ordinator at (416) 546-2465 or the writer at (416) 546-2799.

Yours sincerely,

Mr. T. Bradley
Manager of Purchasing

Atts.

CITY OF HAMILTON
PARK AND OPEN SPACE MASTER PLAN
TERMS OF REFERENCE

A. INTRODUCTION:

The City of Hamilton wishes to retain the services of a Consultant or consortium of firms henceforth referred to as the Consultant, to undertake the development of a City of Hamilton Park and Open Space Master Plan.

A short list of Consultants will be invited to submit detailed proposals to the City of Hamilton to provide the research and co-ordination necessary to complete the Master Plan, as outlined in these Terms of Reference.

The 'short list' will be established by our Selection Committee based upon the qualifications and related experience of Consultants, as expressed in their 'Letter of Interest.'

Once the proposals have been reviewed, the Consultants will be asked to attend interviews during the week of July 15, 1991, to discuss their proposals in greater depth.

The successful Consultant shall work under the direction of the Park and Recreation Citizen's Advisory Committee and the Technical Advisory Committee. These committees have representation from Hamilton's Elected Officials, Citizens and Staff Members of various departments and agencies and will provide guidance and resource functions to the Consultant.

A collaborative, team approach will be required to facilitate the range of tasks necessary to complete the research and coordination to develop both the Master Plan and effective strategies for its successful implementation.

B. BACKGROUND

The City of Hamilton owns and manages approximately 2000 acres of developed parkland and a further 2000 acres of undeveloped park and open space lands. Improving the quality and effectiveness of our diverse park and open space resources and the services provided by the various agencies that are responsible for the management of these resources, requires that greater efforts be directed towards comprehensive planning.

Background (continued)

- Hamilton's greenspace resources include environmentally sensitive Niagara Escarpment properties, Carolinian forest tracts, Lake Ontario and Hamilton Harbour shorelines, parkettes, neighbourhood, community and City level parks, historic park sites and developed recreational sports parks.

The background information on these various sites is split amongst many different civic departments and agencies and has become difficult to retrieve, outdated and in many instances non-existent. In order to make sound planning and management decisions, the City requires a full inventory and evaluation of its' park and open space resources.

The resource inventory and evaluation data will be integrated into a computerized information management system that is designed for user friendly access by many different civic departments. This dynamic information management system, proposed by the Consultant, will provide the City with a valuable planning and management tool, capable of manipulating the inventory and related data. This system would integrate with the City's existing and proposed information systems.

The Citizens of Hamilton are expressing a heightened awareness and concern over the various issues which govern the extent, condition and best use of our park and open space resources. In order to improve the satisfaction, understanding and involvement of Hamilton's Residents towards the attainment of their aspirations for adequate, quality park and open space resources and services, the City must undertake a full review of the standards, policies and procedures which govern these resources.

This review will extend beyond existing civic documents and policies such as the Culture and Recreation Master Plan, Vision 2000, Park Expenditure Policies, zoning by-laws and the Official Plan, to identify and integrate opportunities between the City, the Public and other Agencies involved in the management of non-civic greenspace resources.

The City of Hamilton Park and Open Space Master Plan will bridge a broad range of issues and disciplines through the development of an integrated set of policies, standards and programmes which will provide the necessary strategies and guidance to successfully acquire, develop and manage our park and open space resources to satisfy current and future demands.

C. SCOPE OF WORK

GENERAL

The intent of this invitation is to obtain proposals from selected Consultants to provide a complete service to the City of Hamilton for the preparation of a Park and Open Space Master Plan, as described herein.

INVENTORY AND DATA COLLECTION

1. The Consultant shall attend an initial meeting with the Technical Advisory Committee, to review the preliminary project programme outlined in these Terms of Reference, discuss possible changes or refinements, determine project time frame and strategies to achieve "milestones", review reporting format, establish meeting schedules and communication channels.
2. The Consultant is responsible for co-ordinating and compiling a full inventory of all civic park and open space lands. To facilitate this task the Consultant shall collaborate with various Civic Departments and Agencies, review existing documents and background information and prepare strategies for the preparation and maintenance of the inventory data.
3. The Consultant shall review with the Technical Advisory Committee the strategies for completing the inventory data collection and the evaluation of the civic park and open space resources. Based upon approval of the format for data collection and evaluation, the Consultant shall implement the most effective course of action to combine the efforts of the Consultant and City Staff for the completion of the data collection. The City of Hamilton Parks Division is prepared to undertake the physical site inventory work for all City Parks, utilizing the format established by the Consultant and subject to quality control monitoring and verification by the Consultant.

The inventory and evaluation data will be compiled in hard copy in a consistent format suitable for entry into the proposed computerized information management system.

Inventory and Data Collection (continued)

- The inventory will include the compiling and evaluation of the following data:
 - extent of all civic park and open space lands
 - property boundaries, legal descriptions, municipal address
 - background information such as special designations, site restrictions, potentials, utilities, easements
 - natural and cultural features and their condition
 - park classification, name, acreage, location
 - cost data relating to development, maintenance
 - maps, plans, photos
 - population demographics, changing socio-economic forecasts
 - zoning information

INVENTORY MANAGEMENT

1. The Consultant shall evaluate the requirements of the various Civic Departments and Agencies involved in the management of our park and open space resources, for inventory data access, manipulation and management. The proposed computerized information management system will be capable of integrating with the City's existing and proposed (i.e. Parcil G.I.S.) information systems.

The proposed system will have multi-application, multi-tasking capabilities, a graphical user interface and a data bank capable of displaying and manipulating the range of data included in the inventory.

2. The Consultant shall review with the Technical Advisory Committee the results of their research and based upon this review provide the information and recommendations necessary to allow the City to acquire the optimum platform and programmes to manage and utilize the inventory data.

MASTER PLAN STUDY

1. The Consultant shall review the City's Official Plan park classification/designation system. Based upon an evaluation of the City's standards for each classification and an analysis of supply, shortage, surplus at the neighbourhood, community, Ward and City wide levels, the Consultant shall recommend classifications for all civic park and open space lands.
2. The Consultant shall review and evaluate the full range of Civic documents and resource data, as listed in Appendix 'A' with respect to their impacts upon the provision, management and use of park and open space lands.

Master Plan Study (continued)

3. In conjunction with the recommended park and open space classifications, public and City Staff perspectives, the Consultant shall review the City of Hamilton Official Plan, Neighbourhood Plans and zoning By-Laws to establish the range of permissible facility developments and programmed activities for each classification of park and open space lands.

The Consultant shall make recommendations for the possible amendment of the Official Plan and Zoning By-Laws incorporating the classification system for parkland and open space and their range of permissible uses.

4. The Consultant shall review and evaluate the City's parkland acquisition strategies and programmes and based upon the inventory analysis and Official Plan standards, prepare long and short range objectives, strategies and priorities for parkland acquisition and sale.
5. The Consultant shall evaluate the City's parkland acquisition and development funding strategies and policies and make recommendations for enhancing existing programmes and implementing additional strategies and policies.

This evaluation process shall involve a review of the following:

- Existing 5% parkland dedication fund and the City of Hamilton Park Expenditure Policies
 - Capital Development Charges
 - 2% commercial and industrial parkland dedication
 - 1 Hectare per 300 dwelling units
 - Developer responsibilities for parkland upgrading via subdivision agreements
6. The Consultant shall identify other potential funding sources and opportunities as they relate to parkland acquisition, development and management. This study will include a review of Federal and Provincial programmes and will provide the City with a list of opportunities, contacts and methods to successfully pursue additional revenue sources.
 7. Based upon the City's existing and potential funding parameters for parkland development and our existing development commitments, public aspirations and the City's abilities to "follow through", the Consultant shall prepare park development and re-development strategies.

These strategies will be compiled into a Park Development Master Plan which will establish long and short range objectives, development priorities and identify host sites for major recreational facilities and festivals.

Master Plan Study (continued)

8. The Consultant shall review and evaluate the City's Policies and practices concerning the encroachment on, and the lease and sale of, civic park and open space lands.

Based upon the inventory data evaluation and the standards for park and open space provision, the Consultant shall identify lands deemed surplus to the park and recreational needs of the City.

9. The Consultant shall identify all non-civic park and open space lands, evaluate the relationships, interdependancies and opportunities which may exist or could be enhanced to provide additional park and recreational opportunities for the Citizens of Hamilton.

Of particular interest are the current and potential joint-use and joint development opportunities for the provision of recreational amenities and for the comprehensive linking of greenspace resources through a greenspace corridor system.

Affected Agencies would include but not be limited to:

- the Public and Separate School Boards
- the Royal Botanical Gardens
- the Niagara Escarpment Commission
- the Hamilton Region Conservation Authority
- various utility agencies
- various railway transportation Agencies

10. The City of Hamilton is entering an era of "right-sizing" it's labour force and in addition, Civic budgeting processes are being streamlined with an emphasis for increased accountability for funding appropriations and the quality of service provided to the Public.

In order to accomplish what is expected with limited resources and in response to changing social trends with respect to providing alternative opportunities for recreational and educational involvement in municipal activities, the role of the volunteer must be given careful consideration.

The Consultant shall identify potential roles, functions and opportunities which are suitable for involving and enhancing volunteer participation in the operation of Hamilton's Parks system.

11. The Consultant shall review and evaluate the City's policies and practices concerning the accessability of Hamilton's park and open space lands. Based upon this review the Consultant shall make recommendations to assist the City in addressing this important issue.

D. MASTER PLAN DOCUMENTATION

1. The Consultant shall document all findings and make the following submissions:

a) Inventory and data Collection:

- Report - provide five (5) copies of a draft report
- provide 30 copies of the final report

b) Master Plan Document

- Interim Report - provide ten (10) copies
- Draft Master Plan - provide ten (10) copies
- Final Master Plan - provide thirty (30) copies

E. FUNDING

A funding limit of \$100,000.00 has been established for the development and implementation of the Park and Open Space Master Plan.

F. MEETINGS

The meetings to be attended during the development of the Master Plan will include:

- initial orientation meeting
- 6 progress meetings with each of the Citizens Parks and Recreation Advisory and Technical Committees. For convenience meetings with these 2 committees will be scheduled to occur on the same days
- 2 Public meetings with evening sessions to receive input and present recommendations to the Public
- 1 meeting with Niagara Escarpment Commission Staff
- 1 meeting with Hamilton Region Conservation Authority staff
- 1 meeting each with the Hamilton Public and Separate School Boards

Meetings (continued)

- 1 morning meet to present the Master Plan to, and seek approval from the appropriate Standing Committee of Council
- Should any additional meetings be required, the Consultant will be compensated according to the hourly rates supplied

GENERAL CONDITIONS

1. Please note that responses will only be considered from Consultants who have completed assignments for similar operations.
2. The Consultant's proposal must be signed by an officer of the company duly authorized to sign on behalf of the Consulting firm.
3. The signature on the enclosed Proposal Form constitutes a guarantee that your firm will enter into a contract with the City for the Total Firm Upset Limit which you have indicated, should your firm be awarded this contract.
4. THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

PROPOSAL EVALUATION - REVIEW OF PROPOSALS

1. At the close of the proposal call, all proposals shall be examined.
2. The City, at its sole discretion, may negotiate any aspect of the RFP of any proposal with any bidder at any time. Without limiting the generality of the foregoing, the City may negotiate with one or more bidders, at any time.
3. Negotiation with any bidder shall not oblige the City to enter into a contract with such bidder and shall not constitute an acceptance of any bidder's proposal.
4. All negotiations pursuant to paragraph 2. above shall be in writing in a form satisfactory for inclusion in the contract and satisfactory to the City.

Proposal Evaluation - Review of Proposals (continued)

5. ✓ In addition to reviewing the written Proposals, the evaluation process may include a formal interview with one or more firms, to allow City staff to better evaluate the Proposals and verify the firm's resources and ability to carry out the project. Such a meeting will take place in Hamilton and transportation to and from the meeting for the Consultant's representatives shall be at the expense of the Consultant. Any award resulting from this call for Consulting Services will be subject to City Council approval.

CONSULTANT SELECTION

The City wishes to identify and select the Consultant whose proposals can satisfy the requirements of the RFP in a practical manner and bring an external perspective to the study, challenge existing assumptions and practices and act as a facilitator in obtaining consensus and commitment amongst working group members, and with assured project management and control. The selection criteria will be based on the following:

1. Consultant's proposed study methodology and approach to addressing the objectives' as set out. Timetable of meetings to determine progress up until completion of the project.

The Consultant's understanding of the City's requirements for this assignment and ability to carry out the Scope of Work involved with the execution of the project and the time frames in which it must be completed, including the proposed approach, work plan, activity schedule and resource plan. As part of the interview process we expect the Scope of Work/Terms of Reference could be refined in discussion with the consultant.

2. Consultant's company relevant and successful experience and expertise with similar projects. Your response must be explicit when referencing job/project experience. You must provide dates and places of work completed, as well as names and phone numbers of contact persons.
3. Provide curriculum vitae of all key staff proposed for this project including their names, experience and expertise with similar projects. In your Proposal, indicate the relative involvement of each key employee proposed for the work on each identified task in this assignment together with person day allocations and the hourly rate. Indicate the Project Manager who would be assigned overall responsibility for this project and his/her person day allocation in hours and the per diem rate. The hours allocated and the per diem rate for all other individuals assigned to this project are also to be specified.

Consultant Selection (continued)

4. If the use of sub-consultants is proposed to complete the work as described, your response should indicate any other firms which would be involved in the project and their relationship and responsibilities in completing the project. Outline all subconsultants and their relevant experience you would propose to use to carry out specialized assignments beyond your firm's resources.
5. Any sub-consultants or key staff identified in your submission shall be retained. No changes or additions of other sub-consultants or key staff will be allowed without the written approval of the City.
6. A brief summary of your company's business operations, including the business address and accessibility of your offices.
7. In order for your Proposal to be considered, the fee structure, to be a Firm Upset Limit, must be indicated on the enclosed Proposal form signed by the appropriate parties.

THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

8. Cost will be considered in conjunction with the overall resource evaluation and will not be the sole determining factor.

SCHEDULE

1. Once the letters of interest have been reviewed by the members of our selection Committee, a short list of firms will be asked to submit detailed proposals.
2. The short list of firms submitting proposals shall be asked to attend a follow-up interview during the week of July 15, 1991.
3. It is intended to submit the selected proposals to the Parks and Recreation Committee on July 23, 1991, and then to City Council for approval on July 30, 1991.

Fee Structure

THE FORM OF PROPOSAL MUST BE COMPLETED IN FULL AND RETURNED WITH YOUR DOCUMENTATION. FAILURE TO COMPLETE AND RETURN THE FORM WILL BE CAUSE TO REJECT YOUR PROPOSAL.

The Consultant shall provide 4 copies of their proposal to undertake the project outlined in these Terms of Reference including a schedule showing the proposed completion times/meeting dates and appropriate cost breakdown. The fees should also incorporate any subconsultants proposed for the study including a detailed breakdown of their consulting fees.

A schedule of fees and disbursements must be provided on the Proposal Form. They may be further reviewed and addressed during the interview process. The basis of payment will be fixed fee. Provide a schedule of hourly rates for all personnel, mileage charges, and other disbursements. The Consultant shall indicate the proposed schedule for payment.

All consultant work related to this RFP and materials supplied by the Consultant, and any oral presentations to this RFP, will be without cost to the City. This proposal call does not commit the City to award a contract.

Additional cost over and above those initially indicated on your Form of Proposal will not be considered unless approved by City Council and you will be advised in writing by the City of Hamilton.

CLARIFICATION OF REQUEST FOR PROPOSALS

All questions respecting the interpretation of the terms set out in these documents shall be referred, in writing, to the Manager of Purchasing prior to Bid submission, allowing sufficient time for written clarification to be issued by and received from the Manager should he consider it necessary. All other queries shall be referred to C. Firth-Eagland.

The submission of such questions or other queries and the failure of the appropriate person to answer by the expiration of the bidding period shall not cause the time for the submission of bids to be extended.

Only the written instructions of the Manager shall be recognized as altering any of the provisions stated in the originally issued documents, and as bidding with respect to any contract entered into with the City by the bidder. Verbal interpretations will not be recognized as modifying any of the provisions of the documents.

Any variation from the conditions of this Request for Proposal must be submitted in writing with the completed Form of Proposal. Failure to submit any statement of variance at that time shall constitute the acceptance of all conditions as set out in the Request for Proposal.

COMMUNICATIONS

Questions related to the intent of the proposed work should be directed to the Park Development office:

Mr. C. Firth-Eagland
Development Co-ordinator
(416) 546-2465

OR for clarifying or completing the Proposal Form

Mr. T. Bradley, Manager of Purchasing
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario L8N 3T4
Telephone: (416) 526-2799

IMPLEMENTATION

The final report will be adopted by a resolution of Council. Council through Mr. C. Firth-Eagland will be responsible for the report implementation.

CONFLICT OF INTEREST

All firms are required to disclose to City Council prior to accepting assignment any potential conflict of interest.

If a conflict of interest does exist as referred to above, Council may, at its discretion, withhold the assignment from consultants until the matter is resolved to the satisfaction of Council.

If, during the conduct of an assignment, a consultant is retained by another client giving use to a potential conflict of interest, then the consultant shall so inform Council and if a significant conflict of interest is deemed to exist by Council, then the Consultant shall:

- a) refuse the new assignment, OR
- b) take such steps as are necessary to remove the conflict of interest.

DISPOSAL OF SUBMISSIONS

All proposals and supporting material submitted in response to this RFP shall become the property of the City.

RESPONSE COSTS

All consultant work related to this Request for Proposal and materials supplied by the consultant, and any oral presentation to this Request for Proposal, will be without cost to the City.

PROPOSAL ACCEPTANCE

Acceptance of a Consultant for the engagement shall be indicated in writing by the City. The City reserves the right to accept any, or any part of or all proposals and also reserves the right to award a contract to other than the Consultant submitting the lowest price.

ADDENDA

During the bidding period, the City may advise the bidders by an addendum or addenda, of required changes to be made in the Proposal documents. Changes issued in this manner shall become part of these documents and shall be allowed for in determining the price, or prices, bid for the work.

NOTICE

Any written notice, or any other thing to be given or delivered pursuant to this Agreement shall be deemed properly given if delivered personally or mailed by registered mail as follows:

- a) If to the City: The City Clerk
 The Corporation of the City of Hamilton
 City Hall, 71 Main Street West
 Hamilton, Ontario L8N 3T4
- b) If to the successful Consultant:
 At the address shown on the Form of Proposal
- c) such other address of which the party to be notified shall have given written notice to the other party in accordance with the above and such notice shall be deemed to have been given at the time it was delivered or three (3) days from the date of mailing as the case may be.

NON-ASSIGNMENT

Neither this proposal nor any work to be performed under this proposal may be assigned by the vendor without the prior written consent of the city. Such written consent, however, shall not under any circumstances relieve the successful bidder of its liabilities and obligations under this proposal and shall be within the sole and unfettered discretion of the City.

TIME FOR COMPLETION

Indicate the timetable, in working days, that your firm will be able to commence the project after the closing date of the proposal and the number of working days to complete the tasks as outlined in this document from the day of commencement.

CONTRACT

The successful consultant will be required to execute a formal contract to the satisfaction of the City Solicitor in accordance with the terms and conditions set out in the Request For Proposals and the accepted proposal.

TIME OPEN FOR ACCEPTANCE

This proposal is irrevocable and is to continue open to acceptance by the City for a period of sixty (60) calendar days after the date and time set for submission of proposal. The City may at any time within the above sixty (60) calendar day period accept this proposal whether or not any other proposal has previously been accepted.

WITHDRAWAL

The City reserves the right to withdraw, at its discretion, this proposal at any time and shall not be liable for any expense, cost, loss or damage incurred or suffered by any bidder as a result of such withdrawal.

ACCEPTANCE

The City reserves the right to reject, at its discretion, any, or any part of, or all proposals and also reserves the right to award a contract to other than the lowest total cost.

Proposals received will be reviewed to determine which firm is, in the sole judgement of the City best qualified to complete the project as described.

Any award resulting from the call for Consulting Services will be subject to City Council approval.

CORPORATION OF THE CITY OF HAMILTON

T. Bradley
Manager of Purchasing

City Hall
Hamilton, Ontario
June 10, 1991

APPENDIX "A"

PUBLICATIONS

| | |
|-------------------------------------------------------------|---------------|
| Draft Official Plan, Open Space | 1970 |
| Background Data, Masterplan for Culture and Recreation | November 1981 |
| Park Inventory by Ward (8 volumes) | August 1987 |
| Parks and Outdoor Recreation Landscape and Facilities Study | August 1987 |
| Official Plan, City of Hamilton | June 1990 |

RESOURCE DATA

| | |
|----------------------------------------|------|
| Historical Sites Policy | 1991 |
| Festival Sites Policy | 1991 |
| Culture and Recreation Masterplan | 1985 |
| Vision 2000 | 1990 |
| Coopers Lybrand Capital Charges Report | 1990 |
| Park Expenditure Policies | 1991 |

MAPS 1:5000 (4 sets by Ward)

1. Park Inventory and Analysis showing locations and hierarchy of Parks and Schools, private owned lands to be acquired for park, and surplus and/or deficit of Neighbourhood Park Land for 1985 and 2001. 1986
2. Development potential and playground facilities showing playground related activities on parkland and/or school properties, including traditional, creative and private playground facilities, service areas population, and diagram indicating the number of children. 1986
3. Recreational facilities inventory showing locations and types of recreation activities on parkland and/or school properties and catchment areas. 1987
4. Recreational facilities inventory showing qualitative facilities rating (baseball, football/soccer, tennis, basketball, traditional equipment, creative equipment, special feature and track) 1987

July 22, 1991

Mr. Chris Firth-Eagland
Parks Development Co-ordinator
Public Works Department
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

FILE No. 91-2105.00
DEPT. PUBLIC WORKS
JUL 25 1991

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| SSS(m) | | | |
| SIMM | | | |

Handwritten notes: 5/10/91, copy-

Landscape
Architecture and
Urban Design

119 Spadina Avenue
Suite 704
Toronto, Ontario
M5V 2L1

Tel: (416) 340-2466

Fax: (416) 340-2464

Re: Hamilton Parks Master Plan, Computer Program

Dear Mr. Firth-Eagland,

This letter is in response to your request to provide further elaboration on the computer aspects of the Parks Master Plan project.

Full Compatibility for Parks Division Needs

As indicated in the proposal our intention is to provide the City of Hamilton with a fully functioning and operating software program. The program will be custom written to fully support all requirements of the Parks Division. The exact requirements will be determined throughout the study process by parks staff and the study committee. The program will be demonstratable not only at the end of the study but also in varying development stages throughout the project. It is the stated intent of Moore/George to complete the software with full functionality and compatibility with the needs of the Parks Division.

Support and Ongoing Development

We of course are prepared to provide direct ongoing support for the program after the completion of the study upon determination of the exact needs of the Parks Division. This may take several forms. One option is for Moore/George to provide direct support, including training, upgrading and revision of the software to suit changing needs of the City in the future. A second option would be to have the City use a computer programming service company. The software is written in a language that a large number of programmers are proficient in. This is much like existing dBase or Oracle database programs which are the base software systems for developing customized applications, which also can be written by any programmer who understands the appropriate language. We are prepared to licence the program with full code available to the City in order for this option to be utilized for City purposes only. We can provide the City with the names of several individual consultants or

16

companies that would provide this service if required.

These two options will ensure that the City will always retain the ability to change and adapt the software to future needs. I should point out that the combination software and hardware cost requirements are comparable to that of a business xerox machine compared to many typical municipal hardware/software combinations often costing in the hundreds of thousands of dollars.

In summary it is our opinion that in the market for this software there is no comparable program. We also assume that other consulting firms at most could only offer to recommend an approach to take in designing a program then alone provide software that is fully functional now. We are also fully aware that there are compatibility needs in the City overall which must be addressed. We fully intend to work closely together with the Parks Division and computer departments to fully explore all available options and customize the software and platforms if necessary to satisfy these needs. We feel that working demonstrations of the software and investigation into the options available occur as soon as possible in order to clarify these situations. It is difficult to elaborate much further until we can actually sit down and show you what can be done as well as discuss exactly what additional needs are required to be met in this study.

We would be happy to make ourselves available at your convenience to provide a demonstration and answer any questions that you may have.

Respectfully Yours,



John George, O.A.L.A., C.S.L.A.

Director • Moore/George Associates Inc.

**Landscape
Architecture and
Urban Design**

119 Spadina Avenue
Suite 704
Toronto, Ontario
M5V 2L1

Tel: (416) 340-2466
Fax: (416) 340-2464

5(b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 14

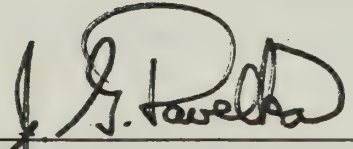
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Remediation Plan for Hamilton
Harbourfront (former Lax Property)

RECOMMENDATION:

- a) That the Director of the Public Works Department be authorized under his signature to submit an application to the Ministry of the Environment for an exemption under the Environmental Assessment Act for the remediation (clean up) of the Hamilton Harbourfront (former Lax Property)
- b) That the Director of the Public Works Department be authorized to approach the Ministry of the Environment for the purpose of negotiating a and request a special subsidy for the remediation of the Hamilton Harbourfront site
- c) That the Director of the Public Works Department be authorized to commence the consultant selection process regarding implementation of the site remediation work and that awarding of a contract be held pending finalization of funding
- d) That the City's request for Provincial funding of remediation work at the former Lax property shall not prejudice further applications by the City to the Province for development funding.



MR. J.G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The remediation of the Hamilton Harbourfront is estimated to cost between \$6,678,840 and \$9,735,340 as outlined in more detail on Table 1 attached to this report.

The cost estimates for removal of the contaminants are based on the "Remediation Plan for the Former Lax Property" developed by CH2M HILL (formerly CANVIRO Consultants) and dated May 17, 1989.

The cost of the low permeability cover material is dependent on whether the material can be obtained at little or no cost. An allowance has been made for clay material presently stockpiled at the site.

Subsidy From the Ministry of the Environment

The previous Provincial Government announced that it would contribute up to \$10,000,000 for the clean up of the Hamilton Harbourfront (former Lax Property) and the development of the City's Waterfront.

It is considered reasonable that the City of Hamilton approach the present Provincial Government with a view to receiving a recommitment to this project and a decision on a cost sharing arrangement.

Given the significance of this project to the City of Hamilton, relative to facilitating access to Hamilton's Waterfront, it is appropriate for the City to consider requesting 100% cost of clean-up of the Hamilton Harbourfront.

BACKGROUND:

Initial cleanup of the former Lax Property was undertaken in 1989, but due to the extensive nature of the contamination and cleanup required, and lack of funding, City Council ceased the cleanup operation.

Prior to proceeding with development of this property, implementation of the remediation plan to deal with wastes present on the site is required.

Public Works staff have met with the Ministry of the Environment staff on numerous occasions during the past several months to discuss remediation of the site and approvals required prior to proceeding.

Assuming all funding and approvals are in place, remediation of the Hamilton Harbourfront making the site available for public access, can commence on May 1, 1992 and be completed by December 1, 1992.

The remediation of the site involves removal of surface contaminates, placement of a low permeability cover over the site, site grading, vegetative cover, shoreline protection and installation of a service corridor.

Further development of the Hamilton Harbourfront will be subject to Environmental Assessment.

WJP/pw
attach.

TABLE 1

REMEDIATION PLAN FOR HAMILTON HARBOURFRONT
(former Lax Property)

| TASK | ESTIMATED RANGE IN COST |
|----------------------------------------------------------|----------------------------|
| Excavate, remove and dispose of contaminated material | \$4,400,000 - \$6,507,600 |
| Engineering Support for Excavation | \$ 50,000 - \$ 120,000 |
| Site preparation and grading | \$ 80,000 - \$ 80,000 |
| Low permeability cover material | \$ 117,700 - \$ 941,600 |
| Placement and compaction of cover | \$ 823,900 - \$ 823,900 |
| Revegetation | \$ 213,000 - \$ 213,000 |
| Engineering support for Cover | \$ 110,000 - \$ 165,000 |
| Shoreline protection | \$ 639,240 - \$ 639,240 |
| Include service corridor during capping procedures | \$ 245,000 - \$ 245,000 |
| TOTAL 1991 COST | \$6,678,840 - \$9,735,340 |

5.(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 13

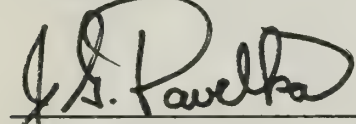
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Central/Beasley P.R.I.D.E. Design Approval for
Beasley Park

RECOMMENDATION:

That the concept plans attached hereto as Appendix 'A' for Beasley Park prepared by V. Ford and Associates, Landscape Architects in concert with the Central/Beasley Citizens' Advisory Committee, Regional and City staff for the Central/Beasley P.R.I.D.E. Programme, be approved in order that the Consultant's can proceed with the preparation of detailed plans, specifications and tender documents at an estimated cost of three hundred and fifty thousand dollars (\$350,000.), with construction commencing in the Fall of 1991.



J. G. Pavelka, P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The construction of Beasley Park has been estimated at three hundred and fifty thousand dollars (\$350,000.) not including contingencies. The costs to carry out the road closures of Kelly and Elgin Streets is being provided through the P.R.I.D.E. Anti-Recession Programme, previously approved by City Council on 1991 July 30. Funds are available for the park development under Central/Beasley P.R.I.D.E. Account No. CF 5200 429002003. The total funds available are six hundred and twenty-seven thousand dollars (\$627,000.), 50% Municipal and 50% Provincial.

...../2

Once completed, the increased cost to the Annual Maintenance Budget for this Park is estimated at six thousand dollars (\$6,000.).

BACKGROUND:

Beasley Park is the second of two park sites within the Central/Beasley P.R.I.D.E. Programme. On 1991 July 30 City Council approved the Concept Plans for McLaren Park which will be implemented in the Fall of 1991. The closure of Kelly and Elgin Streets, which is essential for development of Beasley Park, is being carried out through the Engineering Department and the physical work will be completed prior to December of this year. As an integral part of citizen involvement in the P.R.I.D.E. process, a Public Meeting was held on 1991 July 31 in cooperation with the Central/Beasley Citizens' Advisory Committee, the Consultants and the Public Works Department. At this Public Meeting, the proposed Concept Plan for Beasley Park was presented and public input received. This is the fourth such Public Meeting that has been held since December 1990 during the planning of the Central/Beasley P.R.I.D.E. Programme. Through this process, the redevelopment and development of McLaren and Beasley Parks was considered to be a high priority.

All concepts for both McLaren and Beasley Parks have been reviewed and approved by affected City and Regional Departments. Further review will occur as detailed plans are prepared.

JMcN:bk

cc: Alderman V. Agro, Ward Two

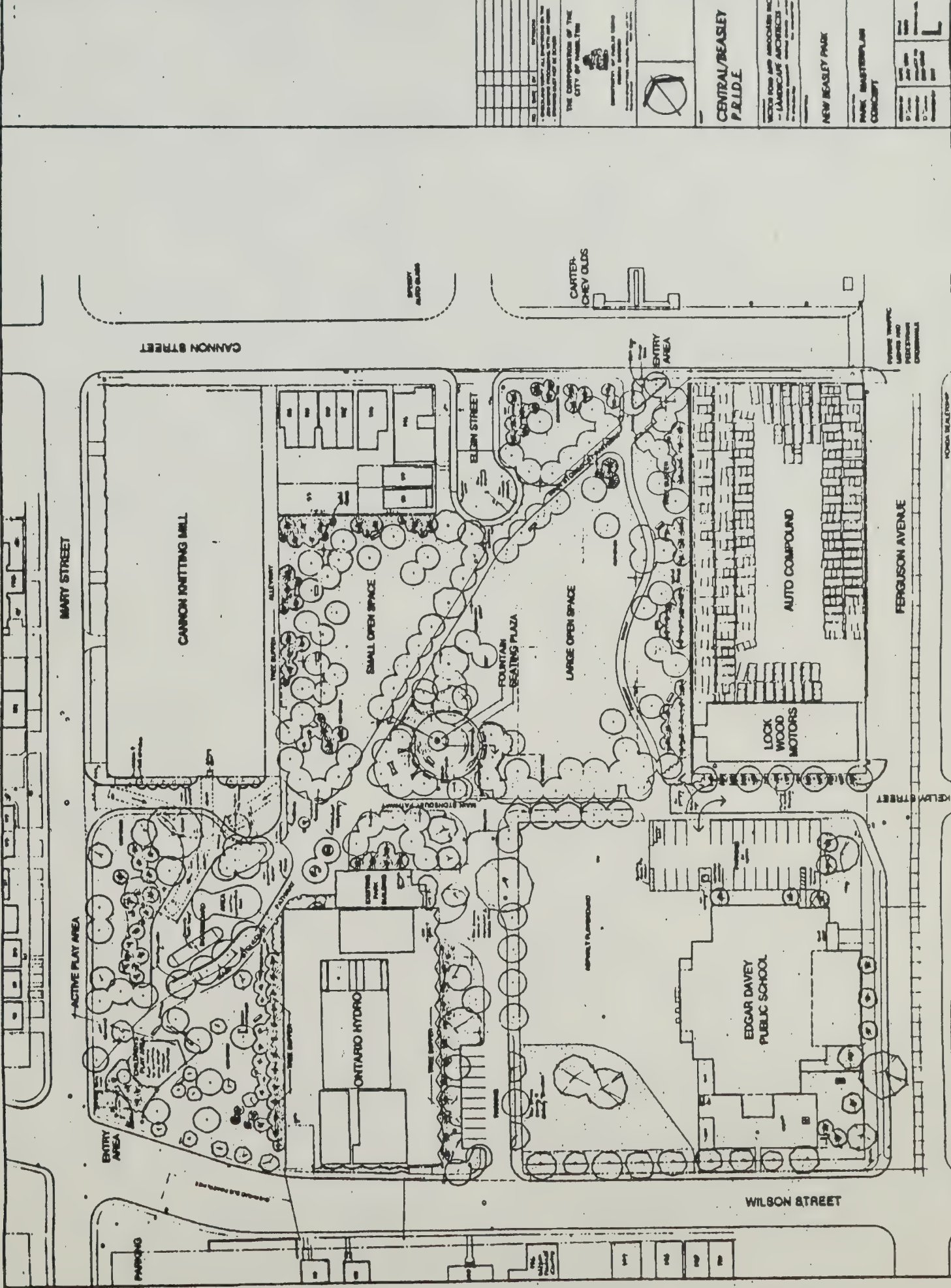
Alderman Wm. McCulloch, Ward Two

Ms. C. Coutts, Secretary
Planning and Development Committee

Mr. B. Chrystian, Manager of Parks Division
Public Works Department

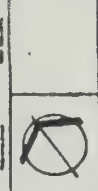
Mr. C. Firth-Eagland, Co-ordinator of Parks Development and Maintenance
Public Works Department

Members of Central/Beasley Citizens' Advisory Committee



| | | | |
|-----|---------|--------------|---------------------|
| NO. | DATE | BY | REVISIONS |
| 1 | 10/1/78 | J. H. HARRIS | 1. PRELIMINARY PLAN |
| 2 | 10/1/78 | J. H. HARRIS | 2. REVISED PLAN |
| 3 | 10/1/78 | J. H. HARRIS | 3. REVISED PLAN |
| 4 | 10/1/78 | J. H. HARRIS | 4. REVISED PLAN |
| 5 | 10/1/78 | J. H. HARRIS | 5. REVISED PLAN |
| 6 | 10/1/78 | J. H. HARRIS | 6. REVISED PLAN |
| 7 | 10/1/78 | J. H. HARRIS | 7. REVISED PLAN |
| 8 | 10/1/78 | J. H. HARRIS | 8. REVISED PLAN |
| 9 | 10/1/78 | J. H. HARRIS | 9. REVISED PLAN |
| 10 | 10/1/78 | J. H. HARRIS | 10. REVISED PLAN |

THE CORPORATION OF THE CITY OF WILSON, ILL.
DEPARTMENT OF PLANNING AND DEVELOPMENT
1000 WILSON STREET, WILSON, ILL. 60181
TEL. (708) 441-1100
FAX (708) 441-1101



CENTRAL/BEASLEY PRIDE

WILSON PARK ASSOCIATES INC.
- LANDSCAPE ARCHITECTS -
1000 WILSON STREET, WILSON, ILL. 60181
TEL. (708) 441-1100
FAX (708) 441-1101

NEW BEASLEY PARK

PARK MASTERPLAN
CONCEPT

| | | | |
|-----|---------|--------------|---------------------|
| NO. | DATE | BY | REVISIONS |
| 1 | 10/1/78 | J. H. HARRIS | 1. PRELIMINARY PLAN |
| 2 | 10/1/78 | J. H. HARRIS | 2. REVISED PLAN |
| 3 | 10/1/78 | J. H. HARRIS | 3. REVISED PLAN |
| 4 | 10/1/78 | J. H. HARRIS | 4. REVISED PLAN |
| 5 | 10/1/78 | J. H. HARRIS | 5. REVISED PLAN |
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| 7 | 10/1/78 | J. H. HARRIS | 7. REVISED PLAN |
| 8 | 10/1/78 | J. H. HARRIS | 8. REVISED PLAN |
| 9 | 10/1/78 | J. H. HARRIS | 9. REVISED PLAN |
| 10 | 10/1/78 | J. H. HARRIS | 10. REVISED PLAN |

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K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

71 MAIN STREET WEST
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1991 September 12

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 September 17
9:30 o'clock a.m.
Room 233, City Hall


**Kevin Christenson, Secretary
Parks and Recreation Committee**

AGENDA

URBAN MUNICIPAL

1. CONSENT AGENDA

SEP 1 1991
GOVERNMENT DOCUMENTS

**2. DIRECTOR OF PROPERTY
DIRECTOR OF CULTURE AND RECREATION/MANAGER OF PURCHASING**

**Huntington Park Recreation Centre/
Renovations and Addition - Appointment of Architect**

3. **DIRECTOR OF PROPERTY**

Offer to Purchase Land from Canadian Pacific Railway (CP Rail)
North Side of Main Street West, West of Coutt's Drive

4. **DIRECTOR OF CULTURE AND RECREATION**

- (a) Concession Operations - Mountain Arena
- (b) Restructuring of Programming Section
 - Recreation Division
 - Department of Culture and Recreation

5. **SECRETARY, ARTS ADVISORY SUB-COMMITTEE**

Lescarbot Award - Nominate Irving Zucker, Benefactor to the Arts

6. **NEW BUSINESS**

7. **ADJOURNMENT**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

| | <u>Item</u> | <u>Original Date</u> | <u>Action</u> | <u>Status</u> |
|-----|-------------------------------------------------------|----------------------|------------------------------------|-------------------------------------------------------------|
| 1. | Priority One Parkland Acquisition | 1990 July 24 | Parks Staff Committee | Report Pending |
| 2. | Golf Course for Senior Citizens', King Forest | 1990 August 21 | Golf Sub-Committee | Review and prepare report |
| 3. | Storage Inventory - Parks Recreation Items/ Equipment | 1990 November 6 | Manager of Purchasing | Compile Inventory and Prepare Report |
| 4. | Map on Park Developments | 1990 December 18 | Director of Public Works | To reflect 15 yrs. + 1990 |
| 5. | Repairs to Ivor Wynne | 1990 December 18 | Stadium Sub-Committee | Review and Prepare Report |
| 6. | LaSalle Park Pavilion - Renovations | 1990 November 30 | Director of Property | Review and Prepare Report |
| 7. | Adopt-A-Park Programme | 1991 March 5 | Director of Public Works | Review recommendation and include specific responsibilities |
| 8. | Bikeways Signage - Escarpment | 1991 March 5 | Director of Public Works | Tabled Pending Status of Regional Bikeways Program |
| 9. | Artifacts Inventory | 1991 May 7 | Director of Culture and Recreation | Compile Inventory and Prepare Report |
| 10. | William Connell Park Burial Grounds Investigation | 1991 July 23 | Director of Public Works | Investigate and Prepare Report |

- | | | | | |
|-----|----------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 11. | Ontario Arts Council Budget | 1991 July 23 | Arts Advisory Sub-Committee Arts Co-ordinator Department of Culture and Recreation | Review Funding |
| 12. | Cari-Can Festival | 1991 August 20 | Director of Culture and Recreation | Prepare a Report Parks and Recreation Committee Meeting - 1991 October 1 - tentative |
| | | | | 1991 September 11 |

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 September 17
9:30 o'clock a.m.
Room 233, City Hall**

AGENDA

A. ADOPTION OF THE MINUTES

Approval of the Minutes of the Meeting held 1991 August 20

B. DIRECTOR OF CULTURE AND RECREATION

**Clancy's Five Baseball Tournament - Beer Tent,
Globe Park, 1991 September 27 to September 29**

C. MANAGER OF PURCHASING

Track Lighting, Mohawk Sports Park

D. DIRECTOR OF PROPERTY

Lease - Land to Malcolm Bethune for Farming Purposes

E. DIRECTOR OF PUBLIC WORKS

Rushdale Neighbourhood Park

F. HAMILTON HISTORICAL BOARD

Sachem Press

Tuesday, 1991 August 20
9:00 o'clock a.m.
Room 233, City Hall



The Parks and Recreation Committee met.

There were present:

Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman M. Kiss
Alderman Wm. M. McCulloch
Alderman T. Jackson
Alderman F. Lombardo

Regrets:

Mayor R. M. Morrow, City Business
Alderman B. Hinkley, City Business
Alderman G. Copps, Vacation

Also present:

Reverend J. Johnson, Board of Education
Alderman D. Agostino
Alderman H. Merling
Mr. L. Sage, Chief Administrative Officer
Mr. R. Chrystian, Public Works Department
Mr. R. Meiers, Public Works Department
Ms. J. McNeilly, Public Works Department
Mr. R. Sugden, Director of Culture and Recreation
Ms. C. Secore, Culture and Recreation Department
Ms. S. Orzel, Culture and Recreation Department
Mr. M. Cheeseman, Culture and Recreation Department
Mr. T. Hammond, Culture and Recreation Department
Mr. L. Bieksa, Culture and Recreation Department
Ms. W. Walker, Culture and Recreation Department
Ms. J. Turner, Culture and Recreation Department
Mr. D. Carson, Executive Assistant to the Mayor
Mr. K. Brenner, Regional Engineering Department
Mr. M. Watson, Real Estate Division
Mr. K. Nutley, Property Department
Mr. V. Ford, Landscape Architect
Mr. J. Norris, Mountainview Residents for
Recreation of Hamilton Inc.
Reverend G. Smith, Central/Beasley
P.R.I.D.E. Citizens' Committee
Mr. J. Macaluso, Central/Beasley
P.R.I.D.E. Citizens' Committee
Mr. J. Drake, Central/Beasley
P.R.I.D.E. Citizens' Committee
Mr. K. C. Christenson, Secretary

1. **A. ADOPTION OF THE MINUTES**

The minutes of the meeting held 1991 July 23 were adopted as circulated.

B. DIRECTOR OF CULTURE AND RECREATION**i. Canadian Lawn Bowling Championships - Roselawn Bowling Club**

The Committee was in receipt of a report dated 1991 July 30 from the Director of Culture and Recreation respecting the Canadian Lawn Bowling Championships - Roselawn Bowling Club.

The Committee approved the following recommendation:

That approval be given of the action taken by the Director of Culture and Recreation in approving the request from the Roselawn Bowling Club to serve beer and wine in conjunction with the Canadian Lawn Bowling Championships to be held at Gage Park on 1991 August 18 to August 22, subject to the following terms and conditions:

- (a) That the applicant adhere to the regulations stipulated by the Liquor Licence Board of Ontario.
- (b) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided.

Alderman T. Jackson recorded as opposed.

ii. Tiger Fest 1 - Mountain Arena, 1991 August 22

The Committee was in receipt of a report dated 1991 August 8 from the Director of Culture and Recreation respecting Tiger Fest 1 - Mountain Arena, 1991 August 22.

The Committee approved the following recommendation:

That approval be granted of the action taken by the Director of Culture and Recreation in approving the request by the Big Brothers Association of Burlington and Hamilton-Wentworth and the Hamilton Tiger-Cat Football Club (the promoter) to utilize the Mountain Arena on 1991 August 22 for Tiger Fest 1, subject to the following terms and conditions:

- (a) That insurance, in the amount of \$2 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City of Hamilton as additional insured, be provided.
- (b) That the applicant adhere to the terms and conditions as outlined in the Arena Special Event Contract.
- (c) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.
- (d) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.

Following discussion, the Committee directed the Director of Culture and Recreation to request the promoter, the Tiger Cat Football Club, to remove all posters from City property or the City of Hamilton would remove the posters advertising "Tiger Fest I" and charge the Tiger Cats for this service.

iii. Hamilton Mixed Three Pitch League - Beer Tent - 1991 Sept. 14 - Red Hill Bowl

The Committee was in receipt of a report dated 1991 August 13 from the Director of Culture and Recreation respecting the Hamilton Mixed Three Pitch League - Beer Tent - 1991 September 14 - Red Hill Bowl.

The Committee approved the following recommendation:

That permission be granted to the Hamilton Mixed Three Pitch League to sell beer during the occasion of their fundraising three pitch baseball tournament, scheduled at Red Hill Bowl, 1991 September 14, subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.
- (d) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.

Alderman T. Jackson recorded as opposed.

C. HAMILTON HISTORICAL BOARD

i. Ministry of Community and Social Services Employment Programme Grant

The Committee was in receipt of a report dated 1991 August 14 from the Secretary, Hamilton Historical Board respecting the Ministry of Community and Social Services Employment Programme Grant.

The Committee approved the following recommendation:

- (a) That approval be given to the Children's Museum to apply to the Ministry of Community and Social Services for a one year Employment Programme grant.
- (b) That approval be given to Dundurn Castle to apply to the Ministry of Community and Social Services for a one year Employment Programme grant.

ii. Deaccessioning of Artifacts in the Hamilton Military Museum

The Committee was in receipt of a report dated 1991 August 15 from the Secretary, Hamilton Historical Board respecting the Deaccessioning of Artifacts in the Hamilton Military Museum.

The Committee approved the following recommendation:

That the following Royal Canadian Navy artifacts be deaccessioned and unconditionally donated to HMCS Star (Hamilton) Museum:

| | |
|---------------|------------------------------------------------------------------------|
| M1983.189.1 | One mess dress jacket, Lieutenant-Commander 1950's, and trousers |
| M1983.189.2 | One pair full dress trousers |
| M1983.189.3-4 | Two mess dress vests |

iii. The Hamilton Foundation Grant Application - Historic Sites

The Committee was in receipt of a report dated 1991 August 14 from the Secretary, Hamilton Historical Board respecting the Hamilton Foundation Grant Application - Historic Sites.

The Committee approved the following recommendation:

- (a) That approval be given to the Hamilton Military Museum to apply to the Hamilton Foundation for a grant of up to \$3,000.00 for conservation.
- (b) That approval be given to the Hamilton Children's Museum to apply to the Hamilton Foundation for a grant of up to \$3,000.00 to be used towards the exhibit "Tale of Tall Trees".

iv. Terms of Reference -
Collections Development Study for the Hamilton Children's Museum

The Committee was in receipt of a report dated 1991 August 15 from the Secretary, Hamilton Historical Board respecting the Terms of Reference - Collections Development Study for the Hamilton Children's Museum.

The Committee approved the following recommendation:

That the Terms of Reference for the Collections Development Study for the Hamilton Children's Museum dated 1991 August 6 attached hereto as Appendix "A", be approved.

v. Proposed Change in Exhibit Schedule - the Hamilton Children's Museum

The Committee was in receipt of a report dated 1991 August 14 from the Secretary, Hamilton Historical Board respecting the Proposed Change in Exhibit Schedule - the Hamilton Children's Museum.

The Committee approved the following recommendation:

- (a) That in 1992 the Children's Museum exhibit schedule be reduced from three exhibits to two per year.
- (b) That during the interim phase of the long range development plan, the museum close for the months of September and January each year to prepare for the two exhibit changes.

vi. Historic Sites and Monuments Board Plaque for Whitehern

The Committee was in receipt of a report dated 1991 August 15 from the Secretary, Hamilton Historical Board respecting the Historic Sites and Monuments Board Plaque for Whitehern.

The Committee approved the following recommendation:

That the wording for the Historic Sites and Monuments Board of Canada plaque designating Whitehern of national historic and architectural significance attached hereto as Appendix "B", be approved and that Environment Canada be notified accordingly.

D. DIRECTOR OF PROPERTY

Lease Renewal - Hamilton Bay Sailing Club 1990 December 1 to November 30

The Committee was in receipt of a report dated 1991 August 2 from the Director of Property respecting the Lease Renewal for the Hamilton Bay Sailing Club 1990 December 1 to November 30.

The Committee approved the following recommendation:

- (a) That the City Solicitor be authorized and directed to prepare a lease renewal agreement of the lease dated 1988 December 1 in favour of the Hamilton Bay Sailing Club for a portion of the Pier 4 Park, consisting of a 6,433 square foot section near the foot of Leander Drive.
- (b) That the new term commence 1990 December 1 and expire on 1991 November 30 for an annual rental of \$400.00 to be credited to Account No. CH44104 31106 (Rental - Civic Properties - Civic Properties Rented).
- (c) That the Mayor and City Clerk be authorized to execute the renewal agreement.

2. DELEGATIONS

The Chairman informed the Committee that Mr. Vic Cairns of the Hamilton Harbour stakeholders Group would not be attending this meeting as scheduled. He stated that this item would be placed on a future agenda.

The Committee then received a delegation from the Bellview Park Summer Programme and Camp Kidaca. The Children thanked the Committee for supporting these programmes and presented crafts they had made to the Committee members.

3. **DIRECTOR OF PUBLIC WORKS**

Central/Beasley P.R.I.D.E. Design Approval for Beasley Park

The Committee agreed that due to a delegation being present from the Beasley P.R.I.D.E. Citizens' Advisory Committee that this item be moved up in the agenda.

The Committee was in receipt of a report dated 1991 August 13 from the Director of Public Works respecting Central/Beasley P.R.I.D.E. Design Approval for Beasley Park.

Mrs. J. McNeilly, Public Works Department, presented the plans for Beasley Park as prepared by Mr. V. Ford and Associates, Landscape Architects in concert with the Central/Beasley Citizens' Advisory Committee.

Following discussion, the Committee approved the following recommendation:

That the concept plans for Beasley Park prepared by V. Ford and Associates, Landscape Architects in concert with the Central/Beasley Citizens' Advisory Committee, Regional and City staff for the Central/Beasley P.R.I.D.E. Programme, attached hereto as Appendix "C", be approved in order that the Consultants can proceed with the preparation of detailed plans, specifications and tender documents at an estimated cost of three hundred and fifty thousand dollars (\$350,000.00), with construction commencing in the Fall of 1991.

4. **DIRECTOR OF PROPERTY/DIRECTOR OF PUBLIC WORKS**

Termination of Lease and Restitution of Land
Mr. Alex Centurami - 108 Montmorency Drive

The Committee was in receipt of a report dated 1991 August 2 from the Director of the Property Department and the Director of Public Works respecting the Termination of Lease and Restitution of Land, Mr. Alex Centurami - 108 Montmorency Drive.

The Committee agreed to table the item until such time as the owner of the property was able to appear before the Committee at a future meeting.

5. **COMMISSIONER OF TRANSPORTATION/ENVIRONMENTAL SERVICES**

Encroachment on City Lands at Rear of Lots 24 to 30
Greenhill Gardens Phase 3, National Drive

The Committee was in receipt of a report dated 1991 August 9 from the Commissioner of Transportation/Environmental Services respecting the encroachment on City Lands at rear of Lots 24 to 30, Greenhill Gardens Phase 3, National Drive.

The Committee approved the following recommendation:

- (a) That the Mayor and City Clerk be authorized to execute encroachment agreements, in a form satisfactory to the City Solicitor, for the land at the rear of Lots 25 to 29 Greenhill Gardens Phase 3 with the agreement to be prepared by the City and registered against the Title of the lots.
- (b) That the standard 1.5 m chain link fence, originally to be installed along the property line, be installed along the west encroachment line.

6. DIRECTOR OF PUBLIC WORKS(a) Consulting Services -
City of Hamilton Park and Open Space Master Plan

The Committee was in receipt of a report dated 1991 August 15 from the Director of Public Works respecting the Consulting Services - City of Hamilton Park and Open Space Master Plan.

The Committee approved the following recommendation:

That the Director of Public Works be directed to prepare a report recommending the method by which the "City of Hamilton Park and Open Space Master Plan" will be carried out, "in house".

(b) Remediation Plan for Hamilton Harbourfront (former Lax Property)

The Committee was in receipt of a report dated 1991 August 14 from the Director of Public works respecting the Remediation Plan for Hamilton Harbourfront (former Lax Property).

The Committee approved the following recommendation:

- (a) That the Director of Public Works be authorized to submit an application to the Ministry of the Environment for an exemption under the Environmental Assessment Act for the remediation (clean up) of the Hamilton Harbourfront (former Lax Property).
- (b) That the Director of Public Works be authorized to approach the Ministry of the Environment for the purpose of negotiating a special subsidy for the remediation of the Hamilton Harbourfront site.
- (c) That the Director of Public Works be authorized to commence the consultant selection process regarding implementation of the site remediation work and that awarding of a contract be held pending finalization of funding.
- (d) That the City's request for Provincial funding of remediation work at the former Lax property shall not prejudice further applications by the City to the Province for development funding.

7. NEW BUSINESS

The Committee expressed major concern over the organization of the Cari-Can Festival being held in Dundurn Park.

Following considerable discussion, the Committee directed staff to provide a complete and detailed report on the organization of the Cari-Can Festival in Dundurn Park.

8. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

K. C. Christenson, Secretary
1991 August 20

B.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 28

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee


FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Clancy's Five Baseball Tournament
- Beer Tent, Globe Park, September 27 - 29, 1991

RECOMMENDATION:

That approval be given to Clancy Five Baseball Team to sell beer on the occasion of their Baseball Tournament to be held at Globe Park on Friday, September 27th until Sunday, September 29th, 1991, subject to the following terms and conditions:

- (i) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (iii) That the applicant assume responsibility for all labour related costs as a result of this event.
- (iv) That the concessionaire be contacted to make the necessary arrangements for the provision of food.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C.

CITY OF HAMILTON

- RECOMMENDATION -

AUG 26 1991

DATE: 1991 August 26


REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: TRACK LIGHTING, MOHAWK SPORTS PARK

RECOMMENDATION:

That a purchase order be issued to Shersdale Inc. o/a Electrical Maintenance Services, Hamilton, in the amount of \$84,900, including all taxes, being the lowest of three tenders received, to supply and install track lighting at Mohawk Sports Park, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Track Lighting, Mohawk Sports Park Account No. CH56398 62910.


T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Tender Analysis

| | |
|--------------------------------------------------------------|--------------|
| Shersdale Inc. o/a Electrical Maintenance Services, Hamilton | \$ 84,900.00 |
| Ark-Tech Contracting, Ancaster | 106,945.43 |
| Wayne Electric, Carlisle | 117,828.40 |

Above prices include all taxes

D.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 5

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Lease - Land to Malcolm Bethune
for farming purposes

RECOMMENDATION:

- a) That the following land leased for farming purposes to Malcolm Bethune be approved:
 - i) 33.94 acres, more or less, on the Turner Farm situated on Regional Road East at an annual rental of \$848.50 (\$25.00 per acre) including estimated realty taxes of \$1,031.30, and credited to Account Number CH 44104 31106 (Rental Civic Properties - Civic Properties Rented).
 - ii) 59.59 acres, more or less, of land at the Mount Hamilton Cemetery at an annual rental of \$1,489.75 (\$25.00 per acre) including estimated realty taxes of \$1,760.01, and credited to Account Number CH 44118 63001 (Rental Cemeteries).
- b) That the lease commence on May 1, 1991 for a period of two (2) years and terminate on April 30, 1993.
- c) That the City Solicitor be authorized to prepare the necessary leases.



D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

Malcolm Bethune has been leasing the lands on the Turner Farm since 1970 and from the Mount Hamilton Cemetery since 1977 for farming purposes.

On investigation of land rentals in the Glanbrook area found that land for farming is renting from \$18.00 to \$20.00 per acre including realty taxes.

Most farmers apply for the farm tax grant which reduces their taxes by the fifty per cent (50%); however if the land use changes within ten (10) years, the grant must be paid back plus interest. There is no guarantee the lands on the Turner Farm or the Mount Hamilton Cemetery will not be put to the use that was intended during this ten (10) year period. A farmer is not willing to take the gamble.

If the lands are not leased for farming purposes, the City would be required to cut or plough the lands at least twice a year to keep the weeds under control. As these lands have been farmed for years, the ground is uneven for a mower; therefore, it would be necessary to plough or disk. The cost to have this work done would be approximately \$32.00 per acre for a total of \$2,992.96.

Attach.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Attention: Ms. Abbey Pirkas
Attention: Mr. S. Chandrashekar
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. R. Chrystian
Attention: Mr. C. Orzel

(50.18.50 - 4609)

E.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 9

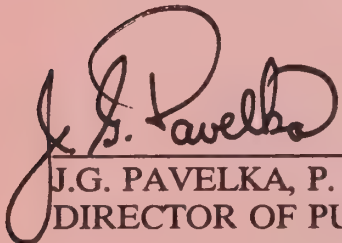
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Rushdale Neighbourhood Park

RECOMMENDATION:

That the newly developed Neighbourhood Park within the T.B. McQuesten Multi-Cultural Gardens be officially named Rushdale Park.



J.G. PAVELKA, P. ENG
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Rushdale Neighbourhood is located on the south-east mountain, bounded by the proposed East/West Freeway, Upper Wentworth Street, Stonechurch Road East and Upper Sherman Avenue.

In the north/west part of the neighbourhood lies a 15.8ha park site which was acquired for the proposed T.B. McQuesten Multi-Cultural Gardens. At the south/east corner of the larger parcel, centrally located within the neighbourhood is a 2.0ha portion which has been developed for neighbourhood park purposes.

Development of this parkland began in 1990 with grading and seeding, and the remainder of the park development was completed in 1991. Working with a Neighbourhood Park Committee and the Ward Alderman, the Parks Development Section employed a 1991 and 1992 Capital Funding commitment of \$256,000 from the Park Development Programme utilizing 5% park dedication funds to undertake the development.

The T.B. McQuesten Neighbourhood Park Committee has played a significant role in the park design process and in raising funds to be used for the installation of playground equipment.

The proposed name "Rushdale Park" originates from the Neighbourhood Park Committee and is supported by area residents and the Ward Aldermen.

In terms of the approval guidelines for the naming of a neighbourhood park, the first consideration is to use the name of the neighbourhood in which the park is located.

Given the conformity of the proposed name with the park naming guidelines and the source of the initial proposal, staff are pleased to advance the recommendation contained in this report.

WJP/pw
Attachment

CITY OF HAMILTON
- RECOMMENDATION -

F.

DATE: 1991 September 12

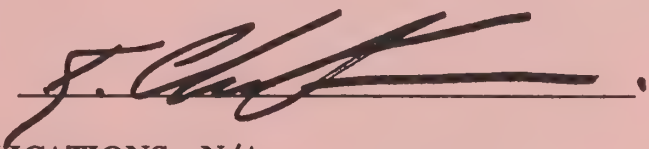
REPORT TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: "Sachem" Printing Press

RECOMMENDATION:

That the "Sachem" printing press, previously approved for deaccessioning, be advertised to Ontario museums through the Trillium Network or to other appropriate institutions.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

The "Sachem" printing press was approved for deaccession to the Edinburgh Square Heritage and Cultural Centre by the Hamilton Historical Board at its meeting on 1991 May 14. The Board of the Edinburgh Square Heritage and Cultural Centre has rescinded its acceptance of the "Sachem Printing Press". This is the second time that the item has been approved for transfer to another museum, which subsequently has been unable to take possession.

This artifact has no present or foreseeable relevance to any of the Division's collections, and presents a major storage problem. With this latest refusal, all of the logical relevant repositories have been exhausted.

The press would be offered to another institution with the understanding that they would be responsible for transportation. If sold for scrap, the cash value will be negligible, and may in fact, not offset haulage charges. Failure to remove the press from storage will prevent construction of the picture storage system which must be completed from this year's budget.

This printing press will be advertised in the Trillium Network for a period of two weeks.

Attachment



Edinburgh Square

Heritage and Cultural Centre

80 Caithness Street East, P.O. Box 1473
Caledonia, Ontario N0A 1A0 Tel. (416) 765-3134

Former Town Hall
Built 1857

August 15, 1991

Don Patterson
Assistant Curator
Dundurn Castle
Dundurn Park - York Blvd.
Hamilton, Ontario
L8R 3H1

Dear Mr. Patterson:

When hearing that the press which was used at the Caledonia Sachem office was available for donation the Board Members were pleased to vote in agreement to it being transported back to Caledonia.

Since the time we agreed that we would like to bring the Press "back home" several major obstacles have made it impossible for us to have the Press moved.

1. We have a very small budget, therefore when we had an offer of help and a truck to move it, things looked positive. Since then we have been told that the weight is too much for the person offering the truck and movers and that we would have to hire an industrial mover. We checked with the industrial movers and we can not get anyone to give us even a ball park figure for moving the Press. A situation that could easily put us in the red for years to come.

2. Only one person was available that knows how the Press goes back together. This person for health reasons is no longer available.

3. The only place that we would have to store and display this item is our main gallery. It is a concern that the floor might not support the 3+ tons of the Press.

It is with deep regrets that we write this letter to inform you that due to circumstances beyond our control we are not able to accept the Press in our collection.

We hope by explaining the obstacles we are facing in regard to moving the Press that you will understand our position.

Sincerely,

Earl Gillespie

Earl Gillespie
Board Chairman

2.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 11

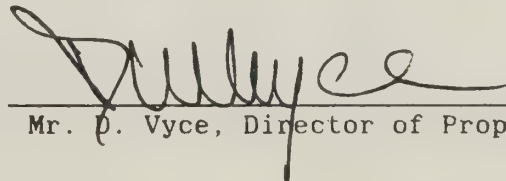
REPORT TO: Mr. Kevin Christenson Secretary
Parks and Recreation Committee

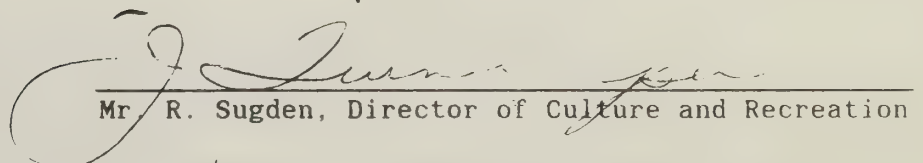
FROM: Mr. D. W. Vyce, Director of Property
Mr. R. Sugden, Director of Culture and Recreation
Mr. T. Bradley, Manager of Purchasing

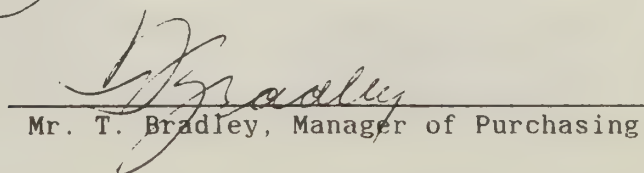
SUBJECT: Huntington Park Recreation Centre/
Renovations and Addition - Appointment of Architect

RECOMMENDATION:

- (a) That approval be given to enter into a contract with Chamberlain Architect Services Limited of Burlington, Ontario, as the Prime Consultant for the Huntington Park Recreation Centre/Renovations and Addition. The Contract amount will be \$237,500.00 - Two Hundred and Thirty Seven Thousand, Five Hundred Dollars.
- (b) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant, Chamberlain Architect.
- (c) That the Mayor and the City Clerk execute the Contract on behalf of the City.


Mr. D. Vyce, Director of Property


Mr. R. Sugden, Director of Culture and Recreation


Mr. T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1. Total Fee Proposal (includes fees.....\$ 226,930.00
disbursements, insurance & G.S.T.)
2. Contingency (5% of fee).....\$ 10,570.00
3. Total Contract Amount.....\$ 237,500.00

NOTES:

1. Funds are available in Account CF 5450 709141016 Consultants
2. Contingency added by City

The fees for services submitted by Chamberlain was the lowest of all proposals. The next lowest bid was \$28,533.00 greater than the Chamberlain proposal.

BACKGROUND:

1. The Selection Committee consisting of five staff members chosen to represent the Architectural, Engineering, Maintenance and Client requirements of the project, evaluated the nine short listed firms. After reviewing their submissions, and further short listing, four firms were interviewed. The Selection Committee selected Chamberlain Architect as the most suitable Prime Consultant for the Project.
2. The Prime Consultant Project Team and Sub-Consultants are as follows:
 1. Architect Chamberlain of Burlington
 2. Structural Engineering C. C. Parker of Hamilton
 3. Mechanical Engineer C. C. Parker of Hamilton
 4. Electrical Engineer C. C. Parker of Hamilton
 5. Landscape Architect Basciano of Burlington
 6. Barrier Free Design Consultant Brian T. Hogan of Toronto

At least 75% of the manpower of the Prime Consultant and Sub-Consultant Team work out of or reside in Hamilton.

BACKGROUND:

3. Eight acceptable "Consultant Proposals" were received by the City Clerk's department on August 22, 1991. Their final submissions presented their total fee.

The fees submitted were as follows:

| | | |
|----|--------------------------------------------------------------------------------|-------------------------------------|
| 1. | Chamberlain, Burlington..... | \$ 226,930.00 |
| 2. | Mendelow/Ghatalia Architects, Toronto..... | \$ 255,463.75 |
| 3. | Radojewski Reinders, Hamilton/Toronto..... | \$ 258,277.00 |
| 4. | Anthony Butler/John Mokrycke Architect, Inc., Hamilton..... | \$ 266,294.00 |
| 5. | Jackson Ryder, Toronto..... | \$ 284,104.26 |
| 6. | Stafford Haensli Architects Inc., Toronto..... | \$ 299,065.00 |
| 7. | Moffatt Kinoshita Associates, Hamilton..... | \$ 309,658.00 |
| 8. | Trevor P. Garwood Jones Architect, Hamilton... | \$ 349,190.00 |
| 9. | Richard Butterworth Architect Inc./ Stephen Teeple Architect, Hamilton..... | \$ Late Submission/ Not Accepted |

4. The Selection Criteria were as follows:

- a) Design Capability
- b) Design Approach
- c) Project Planning and Cost Control
- d) Team
- e) Quality of Submission
- f) Interview
- g) Past Performance
- h) Quality of Service
- i) Recent Opportunities
- j) Knowledge of Local Conditions
- k) Cost (fee & disbursements, insurance and GST)

5. The Project Brief prepared by the City of Hamilton outlines the project and is available for reference from the Project Manager, Mrs. Hoda Kayal, Architectural Division, Telephone Number (416) 546-4606.

c.c. Alderman T. Jackson, Alderman, Ward 6
Alderman V. Formosi, Alderman, Ward 6
Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Ms. P. Noe~ Johnson, City Solicitor
Mr. R. E. Martiniuk, Manager of Architectural Division
Mr. B. Swan, Manager of Building Operations and Maintenance Division
Ms. C. Secore, Manager of Planning, Culture & Recreation

3.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: SEP 3 1991
1991 August 30

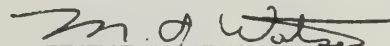
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Offer to Purchase Land from
Canadian Pacific Railway (CP Rail)
North Side of Main Street West,
West of Coutt's Drive

RECOMMENDATION:

That Item 19 of the 13th Report of the Parks and Recreation Committee approved by City Council on June 25, 1991 to purchase a portion of the CP Rail Right-of-Way on the north side of Main Street West, west of Coutt's Drive, subject to an agreement approved by the City Solicitor, be rescinded in its entirety and that the purchase of the said lands not be proceeded with.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

As authorized by City Council on June 25, 1991, a draft agreement prepared by CP Rail for the purchase of these lands by the City, was reviewed by the City Solicitor.

CP Rail included the following clause in their proposed agreement, which the City Solicitor will not recommend and which CP Rail will not change or delete from the Agreement.

"If this Agreement is completed the Purchaser (The City) shall, on the Closing Date, assume and be responsible for and release the Vendor and the CP Affiliates from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of action and demands whether occurring or caused before, on or after the Closing Date which the Purchaser has or may have by reason of any cause, matter or thing whatsoever arising out of or in any way related to the Lands, including any environmental liability and the Purchaser shall indemnify the Vendor and the CP Affiliates from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of action and demands whether occurring or caused before, on or after the Closing Date which the Vendor or the CP Affiliates may suffer, incur, be subject to or liable for as a result of any claim brought against any one or more of them for any cause, matter or thing whatsoever arising out of or related to the Lands, including, without limitation, any environmental liability."

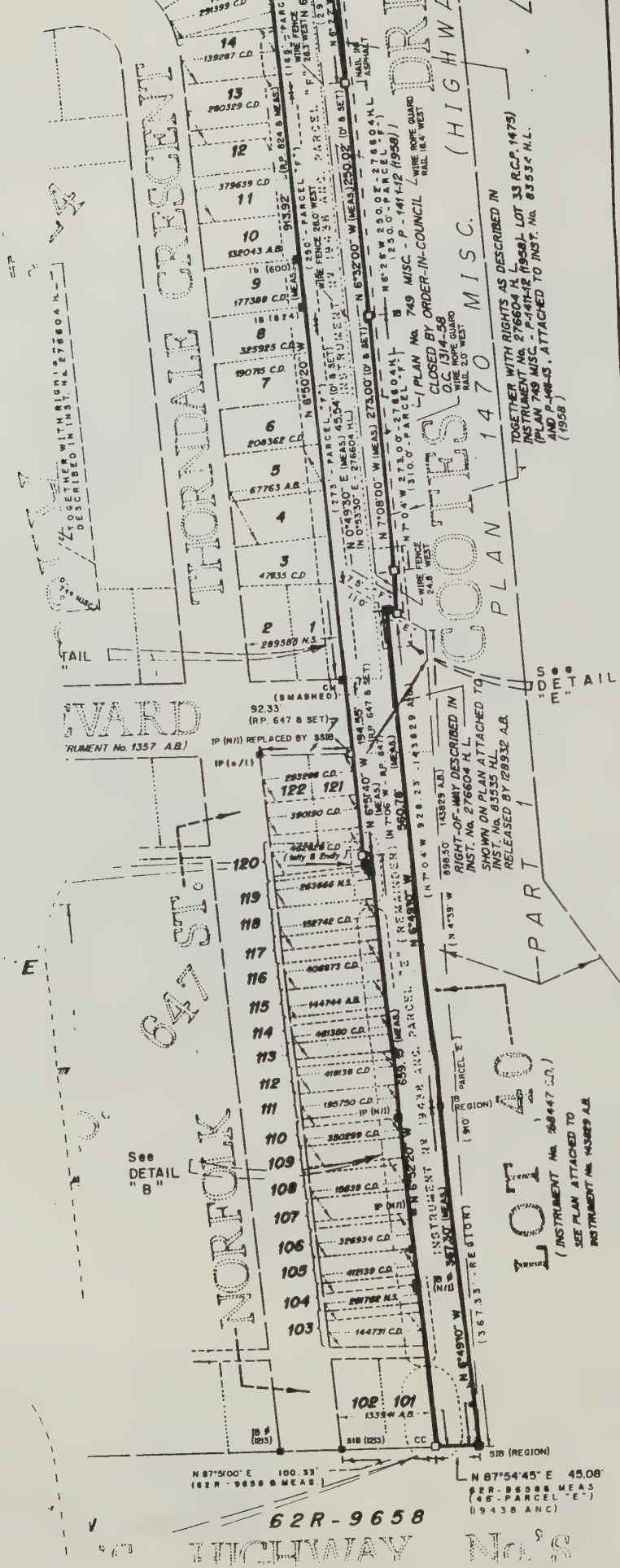
Our Solicitors advise against proceeding with this purchase subject to these severe environmental obligations being assumed by the City.

It should be noted that Ronald McDonald House is aware of this CP Rail clause and will proceed on their own to negotiate with CP Rail for the commercial portion of this parcel as shown cross-hatched on the attached plan, after the City withdraws from the proposed transaction.

c.c. Robert M. Morrow, Mayor
Alderman T. Cooke, Alderman, Ward 1
Alderman M. Kiss, Alderman, Ward 1
Mrs. P. Noé Johnson, City Solicitor
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. E. C. Matthews, Treasurer



| | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|---|---|---|----------------------------------------------------------------|
| <table border="1"> <tr> <td></td> <td>3</td> <td>29</td> </tr> <tr> <td>4</td> <td>1</td> <td>2</td> </tr> </table> | | 3 | 29 | 4 | 1 | 2 | CITY OF HAMILTON AINSLIE WOOD NORTH ZONING |
| | 3 | 29 | | | | | |
| 4 | 1 | 2 | | | | | |
| <small>This is not a Legal Document For Zoning Verification Please Contact City Building Department</small> | | | | | | | |
| | <small>Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton West</small> <div style="display: flex; justify-content: space-between;"> PLANNING DATE NO 6907 JUNE 1988 PAGE NO. 3 </div> | | | | | | |



62R-9658

7. THE CLIMATE

No. 5

4.(a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 11

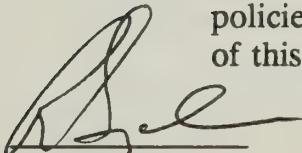
REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Concession Operations - Mountain Arena

RECOMMENDATION:

- (a) That the Director of Culture and Recreation be authorized to proceed with the second direct snack bar (food and beverage) operation at the Mountain Arena.
- (b) That, within the terms of the Business Plan for Concession Services, the Director be authorized to:
 - (i) Acquire the necessary start-up equipment and supplies from within the current Department budget allocations, complying with purchasing and financing policies, to an amount not to exceed \$12,000.00.
 - (ii) Purchase ongoing food, beverage and confectionaries, from revenues generated from sales.
 - (iii) Co-ordinate any building modifications with the Property Department.
 - (iv) Provide part-time/seasonal staffing of the snack bar consistent with staffing policies at Lawfield with costs not to exceed \$350.00 per week until the end of this year.


Robert Sugden

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, September 9

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As indicated in the recommendation, start-up costs not to exceed \$12,000.00 from the 1991 Department, Mountain Arena budget allocation. Similarly, operating costs not to exceed \$350.00 per week for staff. Revenues are anticipated to off-set operating cost with a 12 month payback for the start-up costs and facility modification.

BACKGROUND:

The current snack bar concession operator has terminated the contract based on the Departments determination to self operate, as contracts and option year expire.

The Department has experienced a very successful summer season at the Lawfield Snack Bar called, "The Puck Stop" (determined by public contest).

The Treasury Department has provided personnel support to assist with the implementation of these snack bars and restaurant operations. Progress has been excellent in dealing with marketing and product acquisition. A formal process and system will be developed this fall to act as the bench mark for upcoming undertakings.

Every effort has been made to provide a nutritious menu and a user-friendly service.

The planning for a Food Services Co-ordinator will be completed this fall as an additional position to commence with the staffing compliment for the Sackville-Hill Seniors Recreation Centre.

The day-to-day supervision of the facility operation will be in the hands of the Facility (Arena) Supervisor.

4.(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 11

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

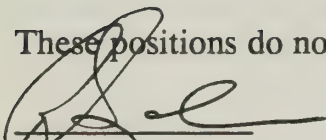
SUBJECT: Restructuring of Programming Section
- Recreation Division
- Department of Culture & Recreation

RECOMMENDATION:

That the Director of Culture and Recreation be authorized to restructure the Programming Section of the Recreation Division to provide for dedicated program co-ordination, within existing program staffing, to the following areas:

- Fitness & Aerobic Classes
- Community Special Needs Programs
- Community Development Programs
- Department Communications & Information Services
- Arts Programming In Community & Recreation Centres
- The 1992 Ontario Senior Games

These positions do not require reclassification and are within the current staff compliment.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

FINANCIAL

Staffing costs are contained within the current budget of the Department's Program Section of the Recreation Division, with the exception of the Ontario Senior Games. The funding for the Games will be requested in the 1992 Budget.

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, September 9

STAFFING IMPLICATIONS:

Program Organizers job descriptions provide for more specific job duties and permit this dedicated work. A review of responsibility level compared to the generalist role will be conducted following a six month period. It does not require any change of classification by Human Resources or the Finance and Administration Committee.

PROGRAM IMPLICATIONS:

Provisions for these restructuring moves were anticipated in the 1990 Department Reorganization and have been pursued with all levels of staff effected by these changes.

A staff internal application process was conducted for the existing Program Organizer compliment with the understanding that these may be new program emphasis areas but comply with the job descriptions on record for Program Organizers.

The critical needs for these portfolio's are:

- 1) **Fitness Programs and Aerobic Classes:** The need for standardizing leadership to comply with Provincial Guidelines for Health and Safety Regulations has been addressed. Licensing is expected in the future. Classes will be conducted by approved and trained instructors. The Co-ordinator will regulate and assign programs at (11) eleven recreation centres.
- 2) **Community Special Needs Programming:** Following a successful hosting of the Ontario Disabled Games, many new initiatives have been identified to continue community activities for the physically challenged. The emphasis will be to develop programs with full input from the participants and the community-at-large.
- 3) **Community Development Programming:** Following a successful pilot period of summer programming in areas of the city not served by recreation facilities, an extension approach to programming will be continued with an emphasis on youth services in lower income communities.
- 4) **Information Services:** Internal Department communications, advertising and fundraising has required more focused responsibilities to comply with programming needs. This position will deepen the revenue resources for specific activities and events.

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, September 9

- 5) **Community Arts Programming:** Bring a co-ordinated arts program to community facilities has been lacking. The development efforts of the Arts Co-ordinator has prepared for these undertakings and this position will implement this important aspect of programming.
- 6) **Ontario Senior Games:** With the awarding of the 1992 Games to Hamilton, the need for a Staff Co-ordinator has been identified. With 2000 seniors coming to our city we intend these Games to be the best the Province has held. Staff resources will be supportive of the Games Committees and volunteers.

BACKGROUND:

The pilot period for these positions have been developed by the following staff and it is anticipated that they will continue to serve in these positions until reassigned:

- | | | |
|----|-------------------------|-------------------------|
| 1) | Fitness & Aerobics | - Laura Troccoli-Ormond |
| 2) | Community Special Needs | - Fred Lucibello |
| 3) | Community Development | - Nick Scime |
| 4) | Information Services | - Janine Gaunt |
| 5) | Ontario Senior Games | - Julie Matson |
| 6) | Community Arts | - Shari Johnson |

5.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 9

REPORT TO: Mr. Kevin Christensen, Secretary
Parks and Recreation Committee

FROM: Charlene J. Coutts, Secretary
Arts Advisory Sub-Committee

SUBJECT: Lescarbot Award - Nominate Irving Zucker, Benefactor
to the Arts.

RECOMMENDATION:

That Mr. Irving Zucker be nominated by City Council for a Department of Communications' "Lescarbot Award" as a respected and significant benefactor to the Arts.

C. Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

In June, 1991, the Department of Communications announced the establishment of a new National Awards Program to recognize both volunteers and benefactors in the Community, Regional and National Arts Sectors.

Mr. Zucker has been known in Hamilton and area for many years as an active Arts supporter. Most recently, Mr. Zucker has been in negotiations with the Art Gallery of Hamilton regarding an important donation of sculptures. In addition, it has just been announced that Mr. Zucker has provided Theatre Aquarius with a most generous donation.

The Arts Advisory Sub-Committee at its meeting held 1991 September 5, supported this nomination in the Award's Regional Honour category.

- c.c.'s - Mr. R. Sugden, Director of Culture and Recreation
- Ms. C. York, Arts Co-Ordinator, Culture and Recreation Department
 - Mrs. M. Havélka, Manager of Cultural Services
Culture and Recreation Department
 - Mr. C. Renaud, Chairman, Arts Advisory Sub-Committee

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

71 MAIN STREET WEST
HAMILTON, ONTARIO
L8N 3T4

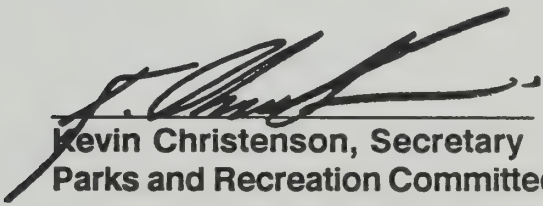
TEL: 546-2700
FAX: 546-2095

1991 September 26

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 October 1
9:30 o'clock a.m.
Room 233, City Hall**


**Kevin Christenson, Secretary
Parks and Recreation Committee**

AGENDA

1. CONSENT AGENDA

2. PRESENTATIONS

- (a) **Mr. Vic Cairns, Hamilton Harbour Stakeholders Group
Hamilton Harbour/Cootes Paradise -
Fish and Wildlife Rehabilitation Plan (No Copy)**
- (b) **Department of Public Works
Pier 4 Park Development Update**

3. DIRECTOR OF PROPERTY/
DIRECTOR OF CULTURE AND RECREATION/MANAGER OF PURCHASING

Huntington Park Recreation Centre/Renovations and Addition -
Appointment of Architect - Referred Back by City Council 1991 September 24

4. DIRECTOR OF PUBLIC WORKS

Refurbishing - Andy Warburton Park

5. DIRECTOR OF CULTURE AND RECREATION

(a) Special Events Guidelines

(b) 25 Tecumseh Street

6. DIRECTOR OF PROPERTY

Sale of Park Property, Spruceside Avenue Radial Park
James and Melanie Warr

7. NEW BUSINESS

8. ADJOURNMENT

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

| | <u>Item</u> | <u>Original Date</u> | <u>Action</u> | <u>Status</u> |
|----|-------------------------------------------------------|----------------------|------------------------------------|-------------------------------------------------------------|
| 1. | Priority One Parkland Acquisition | 1990 July 24 | Parks Staff Committee | Report Pending |
| 2. | Golf Course for Senior Citizens', King Forest | 1990 August 21 | Golf Sub-Committee | Review and prepare report |
| 3. | Storage Inventory - Parks Recreation Items/ Equipment | 1990 November 6 | Manager of Purchasing | Compile Inventory and Prepare Report |
| 4. | Map on Park Developments | 1990 December 18 | Director of Public Works | To reflect 15 yrs. + 1990 |
| 5. | Adopt-A-Park Programme | 1991 March 5 | Director of Public Works | Review recommendation and include specific responsibilities |
| 6. | Bikeways Signage - Escarpment | 1991 March 5 | Director of Public Works | Tabled Pending Status of Regional Bikeways Program |
| 7. | Artifacts Inventory | 1991 May 7 | Director of Culture and Recreation | Compile Inventory and Prepare Report |
| 8. | William Connell Park Burial Grounds Investigation | 1991 July 23 | Director of Public Works | Investigate and Prepare Report |

- | | | | | |
|-----|----------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------|--------------------------|
| 9. | Ontario Arts Council Budget | 1991 July 23 | Arts Advisory Sub-Committee Arts Co-ordinator Department of Culture and Recreation | Review Funding |
| 10. | Indoor Bocci Courts | 1991 Sept. 17 | Director of Culture and Recreation and Manager of Parks | Prepare Report |
| | | | | 1991 September 25 |

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 October 1

**9:30 o'clock a.m.
Room 233, City Hall**

AGENDA

A. ADOPTION OF THE MINUTES

- i. Approval of the Minutes of the Meeting
held 1991 September 17
- ii. Approval of the Minutes of the Special Meeting
held 1991 September 24

B. DIRECTOR OF CULTURE AND RECREATION

The Ontario Provincial Senior Games Actifest '92 - Golf Event

C. HAMILTON HISTORICAL BOARD

Allan Studholme Plaque Installation in Woodlands Park

A(i)

The Parks and Recreation Committee met.

There were present:

Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor R. M. Morrow
Alderman G. Copps
Alderman M. Kiss
Alderman F. Lombardo
Alderman T. Jackson
Alderman Wm. M. McCulloch
Alderman B. Hinkley

Also present:

Alderman H. Merling
Alderman D. Agostino
Mr. R. Sugden, Director of Culture and Recreation
Mrs. M. Havelka, Department of Culture and Recreation
Ms. C. York, Department of Culture and Recreation
Ms. C. Secore, Department of Culture and Recreation
Mr. D. W. Vyce, Director of Property
Mr. R. Martiniuk, Manager, Architectural Division
Ms. H. Kayal Property Department
Mr. P. Hooker, Law Department
Mr. J. G. Pavelka, Director of Public Works
Mr. R. Chrystian, Public Works Department
Mr. J. Norris, Mountainview Residents for
Recreation of Hamilton Inc.
Mr. A. Robertson
Mr. K. Paul, Canadian Pacific Railways
Mr. C. Renaut, Chairman, Arts Advisory Sub-Committee
Mr. K. C. Christenson, Secretary

1. A. ADOPTION OF THE MINUTES

The minutes of the meeting held 1991 August 20 were adopted as circulated.

B. DIRECTOR OF CULTURE AND RECREATION

**Clancy's Five Baseball Tournament -
Beer Tent, Globe Park, 1991 September 27 to September 29**

The Committee was in receipt of a report dated 1991 August 28 from the Director of Culture and Recreation respecting Clancy's Five Baseball Tournament, Beer Tent, Globe Park, 1991 September 27 to September 29.

The Committee approved the following recommendation:

That approval be given to Clancy's Five Baseball Team to sell beer on the occasion of their baseball tournament to be held at Globe Park on Friday, 1991 September 27 until Sunday, 1991 September 29, subject to the following terms and conditions:

- (a) That proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
- (b) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
- (c) That the applicant assume responsibility for all labour related costs as a result of this event.
- (d) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

*Alderman T. Jackson recorded as opposed.

C. MANAGER OF PURCHASING**Track Lighting, Mohawk Sports Park**

The Committee was in receipt of a report dated 1991 August 26 from the Manager of Purchasing respecting Track Lighting, Mohawk Sports Park.

The Committee approved the following recommendation:

That a purchase order be issued to Shersdale Inc. o/a Electrical Maintenance Services, Hamilton, in the amount of \$84,900.00, including all taxes, being the lowest of three tenders received, to supply and install track lighting at Mohawk Sports Park, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Track Lighting, Mohawk Sports Park Account No. CH56398 62910.

D. DIRECTOR OF PROPERTY**Lease - Land to Malcolm Bethune for Farming Purposes**

The Committee was in receipt of a report dated 1991 September 5 from the Director of Property respecting Lease - Land to Malcolm Bethune for farming purposes.

The Committee approved the following recommendation:

- (a) That the following land leased for farming purposes to Malcolm Bethune be approved:
 - i. 33.94 acres, more or less, on the Turner Farm situated on Regional Road East at an annual rental of \$848.50 (\$25.00 per acre) including estimated realty taxes of \$1,031.30, and credited to Account No. CH44104 31106 (Rental Civic Properties - Civic Properties Rented).
 - ii. 59.59 acres, more or less, of land at the Mount Hamilton Cemetery at an annual rental of \$1,489.75 (\$25.00 per acre) including estimated realty taxes of \$1,760.01, and credited to Account No. CH44118 63001 (Rental Cemeteries).
- (b) That the lease commence on 1991 May 1 for a period of two (2) years and terminate on 1993 April 30.
- (c) That the City Solicitor be authorized to prepare the necessary leases.

E. DIRECTOR OF PUBLIC WORKS**Rushdale Neighbourhood Park**

The Committee was in receipt of a report dated 1991 September 9 from the Director of Public Works respecting the Rushdale Neighbourhood Park.

The Committee approved the following recommendation:

That the newly developed neighbourhood park within the T. B. McQuesten Multi-Cultural Gardens be officially named Rushdale Park.

F. HAMILTON HISTORICAL BOARD**"Sachem" Printing Press**

The Committee was in receipt of a report dated 1991 September 12 from the Secretary, Hamilton Historical Board respecting "Sachem" Printing Press.

The Committee approved the following recommendation:

That the "Sachem" printing press, previously approved for deaccessioning, be advertised to Ontario museums through the Trillium Network or to other appropriate institutions.

2. DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION/MANAGER OF PURCHASING**Huntington Park Recreation Centre,
Renovations and Addition, Appointment of Architect**

The Committee was in receipt of a report dated 1991 September 11 from the Director of Property/Director of Culture and Recreation/Manager of Purchasing respecting the Huntington Park Recreation Centre/Renovations and Addition - Appointment of Architect.

Following discussion of the selection process, the Committee approved the following recommendation:

- (a) That approval be given to enter into a contract with Chamberlain Architect Services Limited of Burlington, Ontario as the Prime Consultant for the Huntington Park Recreation Centre/Renovations and Addition. The contract amount will be \$237,500.00 - two hundred and thirty-seven thousand, five hundred dollars.
- (b) That a contract satisfactory to the City Solicitor be entered into between the City and the prime consultant, Chamberlain Architect.
- (c) That the Mayor and City Clerk execute the contract on behalf of the City.

3. DIRECTOR OF PROPERTY**Offer to Purchase Land from Canadian Pacific Railway (CP Rail)
North Side of Main Street West, West of Cootes Drive**

The Committee was in receipt of a report dated 1991 August 30 from the Director of Property respecting an Offer to Purchase Land from Canadian Pacific Railway (CP Rail) North Side of Main Street West, West of Cootes Drive.

The Committee agreed that the item be referred back to Staff for further negotiations with Canadian Pacific Railway.

4. DIRECTOR OF CULTURE AND RECREATION**(a) Concession Operations - Mountain Arena**

The Committee was in receipt of a report dated 1991 September 11 from the Director of Culture and Recreation respecting Concession Operations - Mountain Arena.

The Committee approved the following recommendation:

- (a) That the Director of Culture and Recreation be authorized to proceed with the second direct snack bar (food and beverage) operation at the Mountain Arena.
- (b) That, within the terms of the Business Plan for Concession Services, the Director of Culture and Recreation be authorized to:
 - i. Acquire the necessary start-up equipment and supplies from within the current Department budget allocations, complying with purchasing and financing policies, to an amount not to exceed \$12,000.00.
 - ii. Purchase ongoing food, beverage and confectionaries from revenues generated from sales.
 - iii. Co-ordinate any building modifications with the Property Department.
 - iv. Provide part-time/seasonal staffing of the snack bar consistent with staffing policies at Lawfield Arena with costs not to exceed \$350.00 per week until the end of this year.

(b) Restructuring of Programming Section
- Recreation Division
- Department of Culture and Recreation

The Committee was in receipt of a report dated 1991 September 11 from the Director of Culture and Recreation respecting the Restructuring of Programming Section - Recreation Division - Department of Culture and Recreation.

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to restructure the Programming Section of the Recreation Division to provide for dedicated program co-ordination, within the existing program staffing, to the following areas:

- Fitness and Aerobic Classes
- Community Special Needs Programs
- Community Development Programs
- Department Communications and Information Services
- Arts Programming in Community and Recreation Centres
- The 1992 Ontario Senior Games

These positions do not require reclassification and are within the current staff compliment.

5. ARTS ADVISORY SUB-COMMITTEE

Lescarbot Award - Nominate Irving Zucker, Benefactor to the Arts

The Committee was in receipt of a report dated 1991 September 9 from the Secretary of the Arts Advisory Sub-Committee respecting the Lescarbot Award - Nominate Irving Zucker, Benefactor to the Arts.

Mr. C. Renault, Chairman, Arts Advisory Sub-Committee addressed the Committee detailing information on the Lescarbot Award and the merits of Irving Zucker.

Following discussion, the Committee approved the following recommendation:

That Mr. Irving Zucker be nominated by City Council for a Department of Communications' "Lescarbot Award" as a respected and significant benefactor to the Arts.

6. NEW BUSINESS

(a) **Indoor Bocci Courts**

The Chairman raised the issue of the need for indoor Bocci Courts across the City. He stated that outdoor Bocci Courts are very successful and well used. The Committee agreed that the item be referred to staff for inclusion in the budget process consideration for 1992 and further the Department of Culture and Recreation and Parks Division prepare a report on the potential for the use of Parks Development funding for indoor facilities.

(b) **Twin Pad Arena**

Alderman McCulloch stated that it had been brought to his attention that the required material for the Twin Pad Arena Ontario Municipal Board was still not flowing freely. He suggested that he would work with Mr. Sugden and the individual to try and resolve this problem.

(c) **Eaton's Centre - Arts Council Contest**

Alderman Copps inquired as to the status of the \$25,000.00 commitment to the Eaton's Centre Arts Council Contest. The Mayor responded that the selection process had taken place and that an official announcement would be coming in the near future.

(d) **Sackville Hill Seniors' Recreation Centre**

The Chairman informed the Committee that the tender for the Sackville Hill Seniors' Recreation Centre was closing this Thursday, 1991 September 19. He stated that in order to save time, staff had requested that a special meeting of the Parks and Recreation Committee be held prior to Council on 1991 September 24 to approve a recommendation for the selected contractor. The Committee agreed that a meeting would be held prior to Council at 7:00 o'clock p.m., 1991 September 24.

The Committee expressed concern respecting a sign that had been posted at the Sackville Hill Seniors' Recreation Centre and that the sign was premature as the process had not been complete.

The Committee further expressed concern that the wording and approval for such a sign had not been approved by the Parks and Recreation Committee and that neither the Seniors Council, the Mayor, the Ward Aldermen or the Parks and Recreation Committee Chairman had been involved. Following further discussion, the Chairman suggested that at the appropriate time, an official ground breaking ceremony would be conducted following the proper procedure and approval by Committee and Council.

7. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

**Mr. K. C. Christenson, Secretary
1991 September 17**

Tuesday, 1991 September 24
6:40 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met in special session.

There were present:

Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman G. Copps
Alderman M. Kiss
Alderman F. Lombardo
Alderman T. Jackson
Alderman Wm. M. McCulloch
Alderman B. Hinkley

Regrets:

Mayor R. M. Morrow, Civic Business

Also present:

Alderman V. Formosi
Mr. R. Sugden, Director of Culture and Recreation
Mr. D. W. Vyce, Director of Property
Mr. S. Mahendra, Architectural Division
Mr. T. Bradley, Manager of Purchasing
Mr. K. C. Christenson, Secretary

1. **DIRECTOR OF PROPERTY/DIRECTOR OF
CULTURE AND RECREATION/MANAGER OF PURCHASING**

Sackville Hill Seniors Recreation Centre - Construction Contract

The Committee was in receipt of a report from the Director of Property/Director of Culture and Recreation/Manager of Purchasing dated 1991 September 24 respecting the Sackville Hill Seniors Recreation Centre Construction Contract.

Following discussion, the Committee approved the following recommendation:

- (a) That a purchase order be issued to Demik Construction Limited, 1250 Stone Church Road East, Hamilton, Ontario in the amount of \$2,920,000.00 (lowest acceptable of the 10 bids received), for the construction of the new Sackville Hill Seniors Recreation Centre, 680 Upper Wentworth Street, Hamilton, Ontario.

This amount does not include the estimated amount of \$204,400.00 for the Goods and Services Tax (G.S.T.).

- (b) That approval be given to enter into a contract, satisfactory to the City Solicitor, with Demik Construction Limited, 1250 Stone Church Road East, Hamilton, Ontario for the construction of the new Sackville Hill Seniors Recreation Centre, 680 Upper Wentworth Street, Hamilton, Ontario. The contract amount will be \$2,920,000.00.
- (c) That the Mayor and the City Clerk execute the contract on behalf of the City.

2. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Mr. K. C. Christenson
Secretary

1991 September 24

CITY OF HAMILTON

B.

- RECOMMENDATION -

DATE: SEP 23 1991

1991 September 20

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. R. Sugden, Director
Culture and Recreation Department

SUBJECT: The Ontario Provincial Senior Games
Actifest '92 - Golf Event

RECOMMENDATION:

That the Director of Culture and Recreation be authorized to waive green fees at King's Forest and Chedoke Golf Courses during the Ontario Provincial Senior Games - Actifest '92 scheduled to take place on Tuesday, August 25, and Wednesday, August 26, 1992.


FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

It is anticipated that approximately 155 participants will be taking part in the golf event, resulting in a loss in revenue of approximately \$3,255.00.

BACKGROUND:

The City of Hamilton has been awarded the privilege of hosting the 1992 Ontario Senior Games, known as Actifest '92. During Actifest '92, approximately 2,000 participants will compete in a total of 16 different events, including golf.

Qualifying for Actifest begins with the Ontario District Senior Games, held annually in 37 provincial districts. Hamilton has been holding district games since 1986 with continued success.



Robert Sugden

C.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 24

REPORT TO: Mr. K. Christenson, Secretary
Parks & Recreation Committee

FROM: Secretary
Hamilton Historical Board

SUBJECT: **ALLAN STUDHOLME PLAQUE INSTALLATION IN
WOODLANDS PARK**

RECOMMENDATION:

That the Allan Studholme Plaque be located in the south east corner of Woodlands Park facing Barton Street and adjacent to the main walkway.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Ontario Heritage Foundation supplied the plaque and will pay for the installation as well as maintenance costs.

BACKGROUND:

The Allan Studholme plaque, a joint effort of the Head-of-the-Lake Historical Society, the Hamilton and District Labour Council and The Ontario Heritage Foundation, was unveiled in a ceremony this past Labour Day at the Dundurn pavilion.

Woodlands Park was selected for the location of the plaque because it was a well known rallying point for trade and labour functions in the 1920's and 30's. The area was also represented by Mr. Studholme as the Hamilton East Member of the Provincial Legislature from 1906-1919

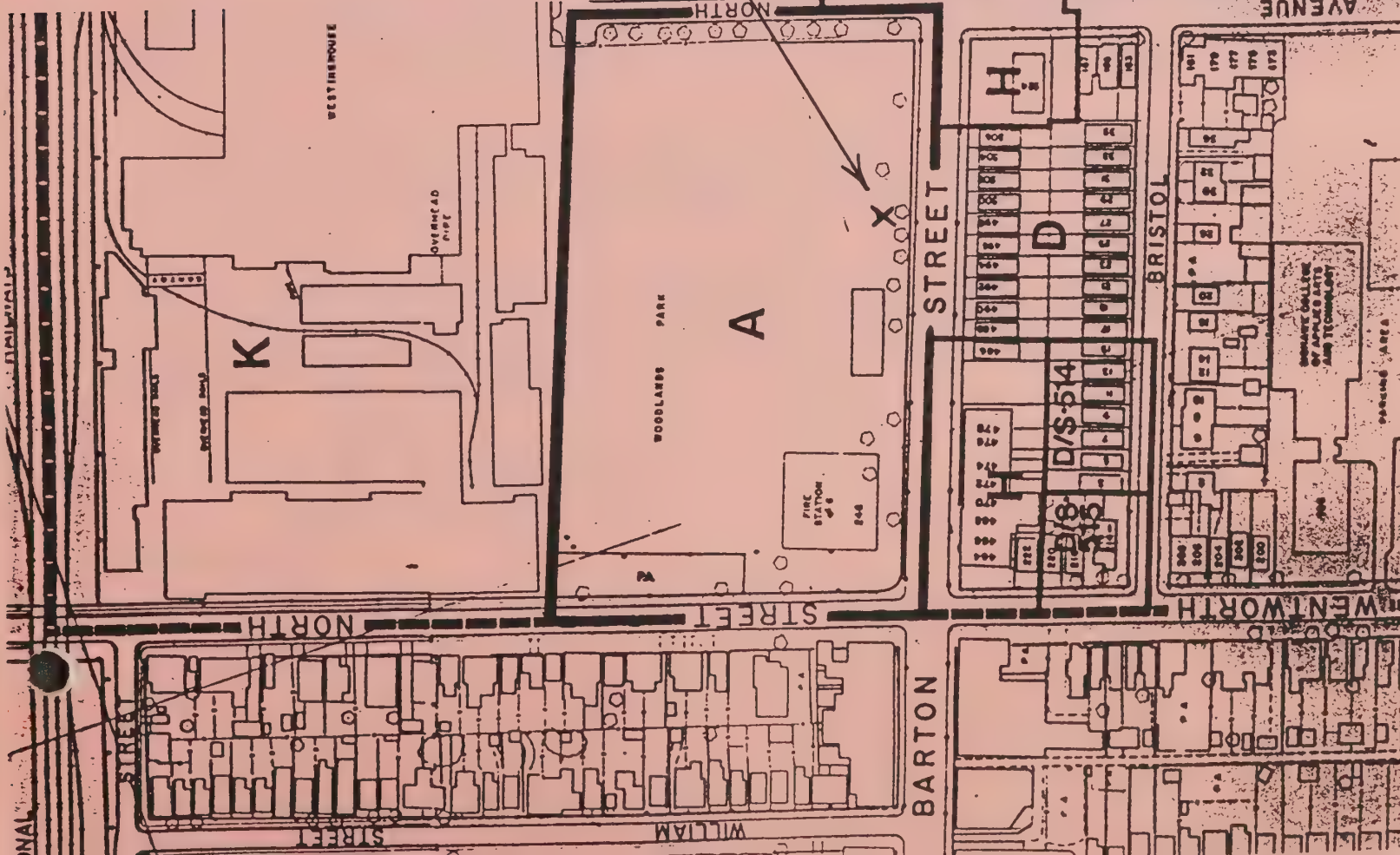
The plaque will be positioned in a shrub bed which will avoid conflicts with existing trees and plant materials (see map attached).

The Parks Division staff, Public Works Department have approved this location.

c.c. Mr. Joe Pavelka, Director
Public Works Department
Attention: Bob Chrystian

WOODLANDS PARK

PLAQUE LOCATION



CITY OF HAMILTON

- INFORMATION -

2(b)

DATE: 1991 September 18

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Pier-4 Development

BACKGROUND:

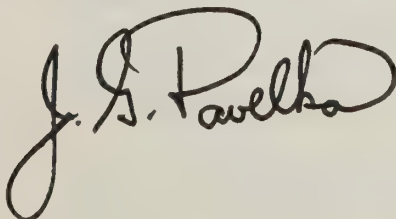
At its meeting of 1991 March 26, City Council directed staff to proceed with the development of Pier-4 Park and the public boat launch, according to the development concept approved on 1991 January 29. Any further refinements to the concept plan are to be reported back to the Parks and Recreation Committee.

Since that time, staff have completed the refinements to the concept plan with the assistance of public input, through a series of design workshops. The Pier-4 park development concept plan is available for viewing in the Public Works office and will be presented to the Parks and Recreation Committee at its meeting on October 1, 1991.

The boat launch ramp and support parking area have been constructed and the pending installation of the floating docks will complete this facility. Construction of the parking area and shoreline protection measures will be initiated in the fall of 1991.

At this time a response has not been received from the Provincial Government with respect to our request for funding assistance for the development of Pier-4 park. Upon receiving a reply, staff will inform the Parks and Recreation Committee with a full report in advance of the 1992 Capital Budget process.

CFE/mhs



CORPORATION OF THE CITY OF HAMILT

MEMORANDUM

3.

TO: Mr. K. C. Christenson, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:

PHONE: 546-4587

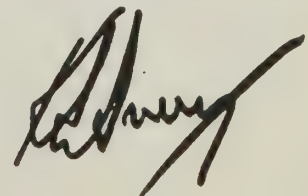
SUBJECT: HUNTINGTON PARK RECREATION
CENTRE/RENOVATIONS AND ADDITION-
APPOINTMENT OF ARCHITECT

DATE: 1991 September 25

Sub-joined is a copy of Section 6 of the SEVENTEENTH Report of the Parks and Recreation Committee which was referred back by Hamilton City Council at its meeting held 1991 September 24.

Please ensure that this item is placed on the agenda of the next meeting of the Parks and Recreation Committee.

- (a) That approval be given to enter into a contract with Chamberlain Architect Services Limited of Burlington, Ontario as the Prime Consultant for the Huntington Park Recreation Centre/Renovations and Addition. The contract amount will be \$237,500.00 - two hundred and thirty-seven thousand, five hundred dollars.
- (b) That a contract satisfactory to the City Solicitor be entered into between the City and the prime consultant, Chamberlain Architect.
- (c) That the Mayor and City Clerk execute the contract on behalf of the City.



Approved by the Parks and Recreation Committee at its meeting held 1991 September 17 and referred back by City Council at its meeting held 1991 September 24.

DATE: 1991 September 11

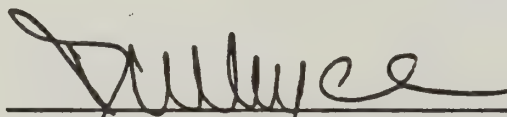
REPORT TO: Mr. Kevin Christenson Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce, Director of Property
Mr. R. Sugden, Director of Culture and Recreation
Mr. T. Bradley, Manager of Purchasing

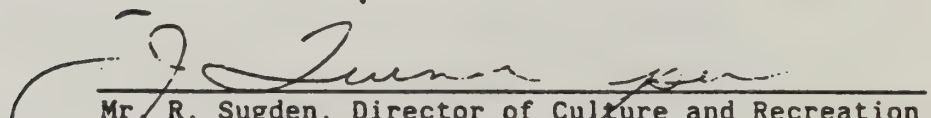
SUBJECT: Huntington Park Recreation Centre/
Renovations and Addition - Appointment of Architect

RECOMMENDATION:

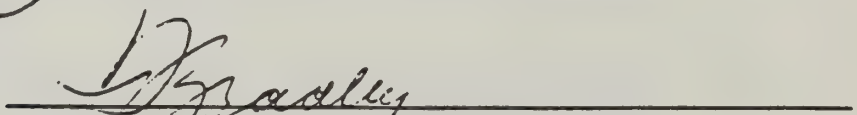
- (a) That approval be given to enter into a contract with Chamberlain Architect Services Limited of Burlington, Ontario, as the Prime Consultant for the Huntington Park Recreation Centre/Renovations and Addition. The Contract amount will be \$237,500.00 - Two Hundred and Thirty Seven Thousand, Five Hundred Dollars.
- (b) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant, Chamberlain Architect.
- (c) That the Mayor and the City Clerk execute the Contract on behalf of the City.



Mr. D. Vyce, Director of Property



Mr. R. Sugden, Director of Culture and Recreation



Mr. T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1. Total Fee Proposal (includes fees.....\$ 226,930.00
disbursements, insurance & G.S.T.)
2. Contingency (5% of fee).....\$ 10,570.00
3. Total Contract Amount.....\$ 237,500.00

NOTES:

1. Funds are available in Account CF 5450 709141016 Consultants
2. Contingency added by City

The fees for services submitted by Chamberlain was the lowest of all proposals. The next lowest bid was \$28,533.00 greater than the Chamberlain proposal.

BACKGROUND:

1. The Selection Committee consisting of five staff members chosen to represent the Architectural, Engineering, Maintenance and Client requirements of the project, evaluated the nine short listed firms. After reviewing their submissions, and further short listing, four firms were interviewed. The Selection Committee selected Chamberlain Architect as the most suitable Prime Consultant for the Project.
2. The Prime Consultant Project Team and Sub-Consultants are as follows:
 1. Architect Chamberlain of Burlington
 2. Structural Engineering C. C. Parker of Hamilton
 3. Mechanical Engineer C. C. Parker of Hamilton
 4. Electrical Engineer C. C. Parker of Hamilton
 5. Landscape Architect Basciano of Burlington
 6. Barrier Free Design Consultant Brian T. Hogan of Toronto

At least 75% of the manpower of the Prime Consultant and Sub-Consultant Team work out of or reside in Hamilton.

BACKGROUND:

3. Eight acceptable "Consultant Proposals" were received by the City Clerk's department on August 22, 1991. Their final submissions presented their total fee.

The fees submitted were as follows:

| | | |
|----|--------------------------------------------------------------------------------|-------------------------------------|
| 1. | Chamberlain, Burlington..... | \$ 226,930.00 |
| 2. | Mendelow/Ghatalia Architects, Toronto..... | \$ 255,463.75 |
| 3. | Radojewski Reinders, Hamilton/Toronto..... | \$ 258,277.00 |
| 4. | Anthony Butler/John Mokrycke Architect, Inc., Hamilton..... | \$ 266,294.00 |
| 5. | Jackson Ryder, Toronto..... | \$ 284,104.26 |
| 6. | Stafford Haensli Architects Inc., Toronto..... | \$ 299,065.00 |
| 7. | Moffatt Kinoshita Associates, Hamilton..... | \$ 309,658.00 |
| 8. | Trevor P. Garwood Jones Architect, Hamilton... | \$ 349,190.00 |
| 9. | Richard Butterworth Architect Inc./ Stephen Teeple Architect, Hamilton..... | \$ Late Submission/ Not Accepted |

4. The Selection Criteria were as follows:

- a) Design Capability
- b) Design Approach
- c) Project Planning and Cost Control
- d) Team
- e) Quality of Submission
- f) Interview
- g) Past Performance
- h) Quality of Service
- i) Recent Opportunities
- j) Knowledge of Local Conditions
- k) Cost (fee & disbursements, insurance and GST)

5. The Project Brief prepared by the City of Hamilton outlines the project and is available for reference from the Project Manager, Mrs. Hoda Kayal, Architectural Division, Telephone Number (416) 546-4606.

c.c. Alderman T. Jackson, Alderman, Ward 6
Alderman V. Formosi, Alderman, Ward 6
Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Ms. P. Noe` Johnson, City Solicitor
Mr. R. E. Martiniuk, Manager of Architectural Division
Mr. B. Swan, Manager of Building Operations and Maintenance Division
Ms. C. Secore, Manager of Planning, Culture & Recreation

RICHARD G. BUTTERWORTH ARCHITECT INC./ STEPHEN R. TEEPLE ARCHITECT

ARCHITECTS IN JOINT VENTURE

51 SUMMIT AVENUE SUITE 6
HAMILTON ONTARIO L8V 2R7
TEL. 416-575-7533 FAX. 416-575-7725

September 24, 1991

Don Ross
Aldermen Ward 8,
71 Main Street West
Hamilton, Ontario
L8N 3T4

re: Huntington Park Recreation Centre

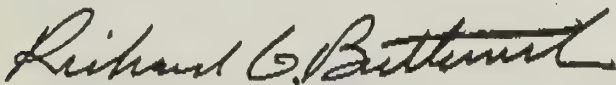
Dear Aldermen:

Our firm would like to point out that the selection committee for the above project short listed our firm for the second phase of the selection process. Due to a tragedy and extenuating circumstances beyond our control our submission for the second phase was late by a couple of hours and subsequently was rejected by the selection committee. Copies of our proposal plus an explanation letter were given the same day to the two Ward Aldermen, the Director of the Property Department, the City Architect, the Director of Culture and Recreation Department and the Project Manager.

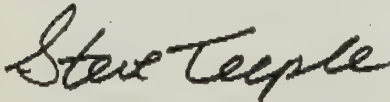
Our project team was composed of local architectural and engineering consultants. In our proposal we carried in our opinion the best pool consultant in Canada and we still were \$10,000.00 lower in fee than the firm recommended by the selection committee. Subsequently our proposal was not presented to the Parks and Recreation Committee.

Since this was a two stage and closed submission and because of the extenuating circumstances we would request that you refer the matter back to the Parks and Recreation Committee so that they may consider our proposal.

Yours truly,



Richard G. Butterworth
Richard G. Butterworth Architect Inc.



Stephen R. Teeple
Stephen R. Teeple Architect

RGB:ld

cc: R. M. Morrow, Mayor
Terry Cooke, Aldermen Ward 1
Mary Kiss, Aldermen Ward 1
Vince J. Argo, Aldermen Ward 2
W. M. McCulloch, Aldermen Ward 2
Brian Hinkley, Aldermen Ward 3
Don Drury, Aldermen Ward 3
Geraldine Copps, Aldermen Ward 4
Dave Wilson, Aldermen Ward 4

Dominic Agostino, Aldermen Ward 5
Fred Lombardo, Aldermen Ward 5
Tom Jackson, Aldermen Ward 6
Vince Formosi, Aldermen Ward 6
Henry Merling, Aldermen Ward 7
John Gallagher, Aldermen Ward 7
Don Ross, Aldermen Ward 8
Tom Murray, Aldermen Ward 8

4.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 25

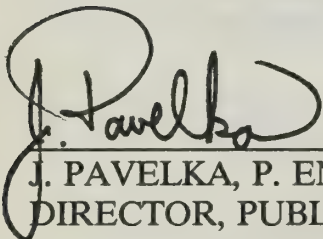
REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Refurbishing - Andy Warburton Park

RECOMMENDATION:

That the Director of Public Works be authorized to undertake remedial works in Andy Warburton Park utilizing a portion of the 1991 funding previously approved for the development of Leaside Park, Account No. CF5255-629154004.



J. PAVELKA, P. ENG.
DIRECTOR, PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding in the amount of \$25,200.00 was approved for the development of Leaside Park, as a component project within the 1991 Park Development and Redevelopment Programme. Through the assistance of the 1991 Local Improvement Programme, works are being completed along the Leaside Park and roadway interface which had been allocated within the park development budget.

As a result, there is \$20,000.00 available within the Leaside Park budget. Transferring these funds to an alternate project will not reduce the extent of work anticipated for completion in Leaside Park, this year.

Cost estimates for the required work in Andy Warburton Park totals \$20,000.00

BACKGROUND:

Leaside and Andy Warburton Parks are both located within Ward 4. It is the consensus opinion of the Ward 4 Aldermen, area Residents, the Police and civic staff that the required remedial works in Andy Warburton Park should be undertaken as expeditiously as possible.

Since the development of Andy Warburton Park, there have been ongoing concerns with respect to the seclusion of some areas of the park. Vandalism and other undesirable activities have been taking place within the park and the seriousness of these activities has escalated this year.

The Ward Aldermen, the Police Department and the Public Works Department have been involved in a monitoring programme in an attempt to reduce the occurrences and it has become clearly evident that the park must be altered to allow greater visibility into the problem areas.

Excessive berming and timber fencing along Britannia Road will be removed to allow Police patrols sufficient visibility to monitor all areas of the park. The buffering along Tragina Avenue will remain to separate the park from area residents.

This transfer of funds will not reduce the 1991 level of work which was originally anticipated for Leaside Park.

This initial \$20,000.00 expenditure will address primarily the cause of the problem - the seclusion. Next year's capital budget will address any outstanding features that will need altering.

CFE/pw

- c.c. Alderman G. Copps, Alderman, Ward 4
- Alderman D. Wilson, Alderman, Ward 4
- E. Matthews, Treasurer
- C. Millar, Chief of Police
- D. Lobo, Manager, Streets and Sanitation
- R. Meiers, Operations Engineer

CITY OF HAMILTON

- RECOMMENDATION -

5(a)

DATE: 1991 September 24

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

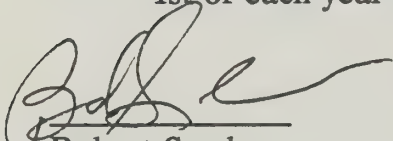
FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Special Events Guidelines

RECOMMENDATION:

1. That the criteria for Hamilton Special Events (**Attachment A**) be adopted, for a one year trial period, to include:
 - i) An application process requiring a description, the preferred location and the funding outline of the event.
 - ii) The approval process for all operational, health and safety regulations required by the event organizer.
 - iii) The cost-recovery plan for all auxiliary services provided by City, Region and other agencies.
 - iv) The liability insurance coverage to be purchased from the City's user group policy.
2. That a Special Events Permitting Fee be adopted according to the following schedule:
 - Category 1. Festivals held over two or more days
fee: \$100.00 per day
 - Category 2. Community Events of one day duration
fee: \$20.00
 - Category 3. Sports Events in both multi or single sport programs
fee: according to rental policy

3. That the Finance and Administration Committee be requested to transfer the base budget of the on-going/annual special events to the Events - Current Budget of Culture and Recreation, administered by the Special Events Co-ordinator.
4. That the Parks and Recreation appoint a Special Events Task Force effective January 1st of each year to review the Hamilton Special Events criteria and fees.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial Implications:

Anticipated revenues of \$1,600.00 and departmental recovery of operational costs for auxiliary services.

Programme Implications:

Streamlining of all on-going annual special events under the auspices of the Special Events Co-ordinator with the resources of the Staff Committee S.E.A.T. (Special Events Advisory Team) for codes and regulation support.

Committee Implications:

Upon approval of the Parks and Recreation Committee, and the Finance and Administrative Committee, the Grants Review Group will review these appropriate annual events.

BACKGROUND:

The Parks and Recreation Committee requested that the Director of Culture and Recreation prepare a complete report on festivals at its meeting of 1991, April 2.

The operation of festivals overlap with many community agencies, volunteer groups and other municipalities. Although preliminary information was presented to the Parks and Recreation in July, the extent of information sharing and gathering warranted both a six month review and the opportunity to test the proposals with those festivals focused May - September of this year.

Although the Committee specifically named "Festivals" as the thrust of the report most contributors had a preference towards a "Special Event" Report which includes festivals as a category of special events. Generally festivals lean towards arts programming but include elements of sport and/or recreation within the composite. It is for this reason we respectfully entitled the Criteria for Special Events.

The base budgets of special events and programs which occur and require seed funding support on an annual basis presently appear in two areas of the municipal budget. Some appear in the Grants Budget of the Finance and Administration Committee and some appear under Special Events of the Parks and Recreation Committee's jurisdiction.

Those special events currently under the Grants Committee are planned immediately following the current years event, but face approvals which may be delayed until April of the next year. These approvals are stressful and often controversial. In most cases the festival is highly desirable and beneficial to our City's quality of life. Thus, it is generally highly desirable to place within a current departmental budget which will give equal and fair parameters to all special events. Once within a current budget it will be subject to the same constraints and mill rate increases determined by Council in the budget process.

Should a special event require special consideration in funding for a given year for a specific new purpose, it would be required to follow the expansion process at budget time.

Should a new special event which has received grants for three years be deemed an annual event it too could be determined best transferred to the current special events budget.

Under the current budget it would be supervised by the Special Events Co-ordinator and follow the financial requirements determined by the Treasurer as appropriate fiscal practices.

It has been agreed that one general "Special Events Application" will be adopted which can be used by both Hamilton-Wentworth Regional Police Services and the Corporation of the City of Hamilton.

It will be requested that the Grants Review Group recommend the on-going and annual special events which can be transferred from Grant Status to Current Budget.

It is generally agreed that the Special Events Task Force be comprised of two members of the Parks and Recreation Committee and two members of the Advisory Committees for Parks and Recreation Event Organizers may be called upon to provide input.

Appreciation should be extended to the following committees/organizations for their responsible input into this document:

The Arts Advisory Committee
The Hamilton Historical Board
Hamilton-Wentworth Creative Arts
The Special Events Advisory Team (S.E.A.T.)

There was information provided by other groups and organizations to some degree. The staff support for this undertaking was particularly gratifying dealing with their areas of responsibility:

Shelley Merlo-Orzel
Marilynn Havelka
Jackie Turner
Corky Secore
Cheryl York
Peter Booker (Parks Division)
Dave Cowan (Parks Division)
Kevin Beattie (Treasury Department)

Three other Department Heads have provided resources and staff information which impacts special event programming:

Patrice Noé Johnson (Law Department)
Edward Matthews (Treasury Department)
Joe Pavelka (Public Works)
Dan Vyce (Property Department)

Similarly, comparative information was requested from other municipalities and provided an isolationist approach to what the standards and norms might be. We are appreciative to the response received from:

The City of Vancouver
The City of Windsor
The City of Mississauga
The City of Ottawa and The Capital Commission
The City of Calgary
And those municipalities listed on the attached survey report*

c.c. Chief Administrative Officer
Chairman, Finance & Administration Committee
City Treasurer
Director of Public Works

FINAL REPORT (ATTACHMENT A)

Corporation of the City of Hamilton Parks and Recreation Committee CRITERIA FOR SPECIAL EVENTS

PURPOSE

The criteria for Special Events has been developed to provide fair and equitable regulations for all special events. Organizers requesting approvals to operate special events within municipal jurisdiction and on municipal land would be required to be governed by the policy paper and all other city regulations.

PROCEDURES & GUIDELINES

(A) PROCESS

The procedural process commences with the completion of a special event application form, submitted to the Culture and Recreation Department Office three months prior to the event.

Similarly, a grant request must be submitted to the Treasury Department should municipal funds be required to organize and operate the program by January 1st or the published grant cut-off date.

Applications for street closures and parades are made at the Police Department to receive Transportation and Environment Committee or Regional approval.

Event organizers are requested to submit a letter of intent which defines the goals of the special events and the level of financial support anticipated for the special events success. This should include any contribution requested from the City of Hamilton or Regional of Hamilton Wentworth. A clear financial forecast and budget process must be demonstrated.

Event Organizers requesting access to a, "Historically Recognized Area", must clearly show how the event will be regulated and will contribute to the historical interpretation of Hamilton and its people. Such requests must compliment the public access to the area and in no way impede visitation to the historical site.

As outlined further in this report the Hamilton Historical Board will review all applications and letters of intent requesting the use of a, "Historically Recognized Area."

The Department of Culture and Recreation - Special Event Co-ordinator will process the application and submit to the Special Events Advisory Team (S.E.A.T.). This team is comprised of representative staff members equipped to provide advice on all aspects of city or regional requirements for any and all special events. One representative is requested from the following authorities:

Parks Division of Public Works
Police Department
Hamilton Street Railway
Traffic

Fire Department
Health Department
Noise Control

Treasury
Engineering
Hydro

- With other agencies available for jurisdictional needs.

A meeting of the event organizer with S.E.A.T. may be necessary depending on the complexity of the proposal but will provide "one stop" information for staging the event.

The Event Organizers are requested to meet all S.E.A.T. requirements (90) ninety days prior to the event in order for a positive recommendation to be forwarded to the Parks and Recreation Committee for approval. The Director of Culture and Recreation will provide in this recommendation sufficient information for the Committee to appreciate the broad scale impact, the problems and the plus factors in the background perspective. Similarly, the Commissioner of Transportation and Environment Services will advise at the regional level.

Smaller events with limited impact to the surrounding community and not requiring licences or registration will be provided as Information Reports to the Committee.

Performers and entertainment program must be submitted to the Director of Culture and Recreation (30) thirty days prior to the event, for circulation to sub-committees.

A representative on the S.E.A.T. Committee is required to ensure their respective department requirements can be met by the organizers. Approval/Non-Approvals will be communicated to the event organizer prior to a recommendation being processed to Committee and Council.

(B) COVERAGE/COSTS

Public Liability Coverage of \$2 million dollars may be required for events requiring risk management. The City of Hamilton USER GROUP POLICY will be extended to list the event organizers who will pay the premium fee for this inclusion. This fee will be determined by the level of the event and such factors as liquor permits and risk. There will be a variance between non-profit/community organizations and profit/commercial operations.

An application and administrative fee according to Council approved schedule will be the responsibility of the applicant. The applicant will also be advised of additional applicable fees incurred by other Departments to safely stage the event. The additional applicable fees may be:

- Rental/Administrative Charges
- Policing Fees (Officers)
- Inspection Fees (Hydro, Noise, Fire)
- Security Costs
- Hamilton Street Railway Re-Routing - Signage Costs, Additional Buses, Inspectors, And Advertising
- Site Charges - Labour/Set-Up; Clean-Up Charges

- Unless provided for by the departmental budget process.

In the case of the events that have not performed under sound fiscal management, the S.E.A.T. Committee will recommend advance payments.

All event organizers will be provided with event costs estimates three months prior to the event.

All conditions must be met before a support recommendation will be processed and where outstanding charges from a previous year have not been discharged, a supportive recommendation will not be issued. These conditions include meeting year end accounting and financial statements required by the City Treasurer.

(C) VENUES

Event Organizers may request a desired location for the event and will be required to ensure that this location provide amenities for public health and safety priorities.

These priorities are:

- Park Size and Designation
- Parking and Hamilton Street Railway Accessibility
- Hydro, Water, Washrooms

SPECIAL CONSIDERATIONS

Park sites will be given designations which comply with neighbourhood, community or city wide usages.

Considerations will be given in determining if the special event fits the site designation.

FURTHER

Any park site with historical designation or recognition will be reviewed by the Hamilton Historical Board in a forum including a report from the Director of Culture and Recreation which will require approval by the Parks and Recreation Committee.

All site plans must be prepared to provide:

- Emergency Vehicle Access
- Medical Facilities Access
- Communication Facilities
- Signage and Equipment

These procedural guidelines are developed to improve the terms and conditions to facilitate the event organizers in providing a better more responsive special events serving the citizens of tourists to the City of Hamilton.

SPECIAL EVENTS CATEGORIES

Definitions

- (1) **Category One Special Events** are principally festivals of the Arts/Culture which showcase programming for city residents and tourists. Non-municipal revenues may be derived from parking, sales of food, refreshments, arts, crafts and souvenirs. Entertainment is provided as a consequence of the revenue/fundraising.

A non-profit independent board/committee structure is preferred to be in place to manage the operation of the special event in a park setting. Where civic funds are provided, a staff liaison will be kept informed on all planning and operation issues.

- (2) **Category Two Special Events** are principally community celebrations with a focus related to Recreation, Heritage, and Community Pride programming. Revenue is limited or non-existent. The organization will involve a citizens group and municipal staff.

- (3) **Category Three Special Events** are principally competitive games and sports. Revenue may be admissions and sales. The organization will be undertaken by a recognized civic sport club, agency, council of the municipality.

Further interpretation and assistance with a request to hold a special event may be obtained from the Special Events Co-ordinator of the Department of Culture and Recreation.

Any recommendations and suggestions to improve and upgrade these guidelines may be forwarded to the Director of Culture and Recreation, attention of the Special Events Co-ordinator.

| MUNICIPALITY | ALCOHOL PERMITTED IN PARKS | GUIDELINES WITH ALCOHOL | DESIGNATED PARKS | DEPOSIT/FEES | CLEAN-UP | BD. OF HEALTH |
|--------------|-----------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------|
| Guelph | No (except for ball tournaments) | Washrooms, fenced in, security | Only one park (located in residential area) | Deposit-none Rental-\$25-\$41 (depending on size) Fees-anything City sets up | City cleans (cost included in rental fee) | Organization makes contact |
| Halton Hills | Yes (need Council approval, and meet City's checklist) | Enclosed, wash- rooms, security | Specific Parks -criteria are residents, hydro, water and washroom proximities | Deposit-up to \$5000 (depends on event) Rental-with admis- sion fees \$350-\$600/day (depending on affiliation, residency) -no admission fees: \$60 - \$120 Fees-delivery of any rentals (tables, etc.) | Org. must clean up, if they don't, City will deduct amount from deposit | Organization makes contact |
| Hamilton | Yes (require Council resolu- tion) | Normal LCBO standards and City requires public liabil- ity | Few parks (due to size and distance from residents). One park has pavillion (prefer groups with alcohol) | Deposit-none Rental-\$3 for permit Fees-Org. charged for set-up of tables, snow- fencing, etc. | Org. is respon- sible, if not done, charged for City's time | Org. must make contact |
| Kingston | No | -- | Depending on group size, go to the appro- priate park for their needs | Deposit-none Rental-none Fee-\$50/hour clean up charge | Org. is respon- sible, if not done, charged for City's time | Org. must make contact |

| MUNICIPALITY | ALCOHOL PERMITTED IN PARKS | GUIDELINES WITH ALCOHOL | DESIGNATED PARKS | DEPOSIT/FEEES | CLEAN-UP | BD. OF HEALTH |
|---------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Kitchener | Yes (need liquor permit and \$100 over the rental fee) | Fenced in, washrooms, volunteer police | Victoria Park (due to its size) | Deposit-none Rental -1/2 day - \$61 -full day - \$122 park and building -small area \$50 | City cleans up and bill Org. | Organization makes contact |
| London | Yes | -Normal LCBO rules -City hires an attendant to make sure licence guide-lines are followed | Must be away from residential areas | Deposit-\$1000 performance bond Rental-businesses charged 12 1/2% levy Fee-all expenses are deducted from bond | Organization is responsible If City does it, it takes it out of the bond | Organization makes contact |
| Mississauga | Yes (liquor permit and special event permit) | -snowfencing, insurance -Org. must contact the police | -only in large parks -if alcohol use, fenced in parks or away from residents | Deposit-\$10 for key that opens hydro, water and bbq's Rental-none | The City is responsible for clean-up | Organization makes contact |
| Niagara Falls | Yes (liquor licence, Council approval, Parks and Rec approval) | enclosed, snowfencing, washrooms, security, water | For alcohol, try and stay away from residence | Deposit-none Rental-none Fee-maintenance fee of other facilities required (eg. ball diamond) | -Organization is responsible -If City cleans up the Org. is billed | Organization makes contact |
| North York | Yes (needs Council approval 90 days before) | LCBO guidelines and Org. needs to get security | 1 park only due to its size | Deposit-none Rental-flat rate of \$300 (covers hydro, water fencing, etc.) | -Organization is responsible -If not, City will clean up and bill them | -Org. makes contact -If joint venture with the City, City will make contact |

| MUNICIPALITY | ALCOHOL PERMITTED IN PARKS | GUIDELINES WITH ALCOHOL | DESIGNATED PARKS | DEPOSIT/FEEES | CLEAN UP | BD. OF HEALTH |
|--------------|-------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Oshawa | Yes (Org. must apply 3 months in advance, get O.K. from Community Service Committee | Enclosed, washrooms, insurance policy | With alcohol, only parks that are fenced in | Deposit-with alcohol \$100 clean up (non- refundable) Rental-10% of net profit Fee-\$15/day for hydro | Organization responsible, if not done, charged for City's time | -Organization must contact board |
| Ottawa | No (except ex- treme cases) -need a special occasion permit | Standard LCBO requirements | Specific parks depending on the size of the group | Deposit-none Rental-\$2.50/parking space Fee-any extra expenses | City does usual clean-up, any- thing extra charged to the Organization | City contacts the Board, and tells them name and phone number of the organization |
| Sarnia | No (exception is baseball tourna- ment) | . | Picnics allowed in specific parks (no alcohol in picnic areas) | Deposit-none Rental-\$12.50 Fee-for snowfencing, or other City maintenance | The Org. and City clean up (no charge to Org.) | Organization must make the contact |
| St. Thomas | No | | -only 2 parks suitable for picnic in the City -use covered pavillions | Deposit-none Rental-\$20 (this covers water and hydro found at every pavillion) | Org. is respon- sible, if they don't, City cleans it up in their daily routine. Note: only propane bbg's allowed (no charcoal) | Organization must make the contact |

| MUNICIPALITY | ALCOHOL PERMITTED IN PARKS | GUIDELINES WITH ALCOHOL | DESIGNATED PARKS | DEPOSIT/FEEES | CLEAN-UP | BD. OF HEALTH |
|--------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------|
| Waterloo | Yes (copy of LCBO permit, million \$ liability, designated driver policy) | Enclosed, washrooms, police, insurance | Use specific park (fenced in area, starting to construct a building) | Deposit-none Rental-none Fee-damage, extra clean-up | Organization responsible, if not done, charged for City's time | Organization makes contact |
| Windsor | Yes (need Council approval) | Windsor Beer Tent Operators/ Windsor Police Association Guidelines (ie. double snowfence, washrooms, security, etc.) | Specific parks (away from residences, prefer to use enclosed areas) Do not allow in picnic areas, or in small. neighbourhood parks | Deposit-\$500 damage Rental -Charitable Group \$125/day -Non-Charitable Group \$300/day -Picnic Area \$20-\$22 Fee-labour and rental of equipment | Organization responsible, if they don't, City will clean and deduct money from damage deposit | Organization makes contact |
| Woodstock | Yes (need liquor permit) | Need to be fenced in or have tent, washrooms (No security required) | Use largest park, as it has 2 pavillions | Deposit-none Rental-with alcohol \$100 -without \$11 | Organization is responsible, if not done, charged for City's time | Organization makes contact |

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(C:PRKSCHRT)

5(b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 25

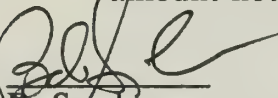
REPORT TO: Mr. K. Christenson, Secretary
Parks & Recreation Committee

FROM: R. Sugden, Director
Culture & Recreation

SUBJECT: 25 TECUMSEH STREET

RECOMMENDATION:

- (a) That the Director of Property be authorized to proceed with the acquisition of the property known as 25 Tecumseh Street, adjacent to the grounds of Dundurn Castle, which originally was Sir Allan MacNab's Gardener's Cottage.
- (b) That the City Treasurer be requested to prepare a recommendation to the Finance and Administration Committee to recommend the method of financing, for an amount not to exceed \$175,000.00.


R. Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

This acquisition was not ranked in the Capital Budget process. This acquisition could not be forecast in Capital Budget time, but now requires funding for purchase in 1991. Future capital budget implications for restoration will be part of the long term building and gardens plan.

Through the Last Will and Testament of the subject property owner, The City of Hamilton has been granted the right of first refusal on the possible purchase of the gardener's cottage.

This two-storey brick house was built in 1856-57 for Sir Allan MacNab's gardener, Wm. Reid. Mr. Reid lived here until approximately 1867.

.../2

The building was designated as a building of architectural and historical significance on September 1, 1987 under the Ontario Heritage Act. It represents a distinctive pre-Confederation vernacular housetype, of which there are few surviving examples in the Hamilton area.

The cottage ties in very well with the landscape of MacNab's estate and establishes a focus to that particular end of the park where, Inchbuie, MacNab's original burial ground, was located.

Short term plans for the building would be to interpret the exterior and utilize the interior for archival conservation purposes.

The Parks Staff Committee at their 26 July, 1991 meeting stated that the best protection of the property would be through City acquisition.

Both the Historical Board and L.A.C.A.C. have supported the acquisition of the property.

This Cottage has been deemed integral to the long term restoration plan for the grounds of the Castle. The Federal Government will be a source of financial support for this restoration. This acquisition of the property will safeguard against private purchase and any alteration or deterioration which conflicts with the historical designation.

c.c. Mr. D. Vyce, Director of Property
Attention: Bill Moffatt, Property Officer
Mr. E. Matthews - City Treasurer
Mrs. N. Chapple - Architectural Historic Planning
David Godley - Manager Neighbourhood Planning, Planning Department
Secretary, Finance & Administration Committee

6.

CITY OF HAMILTON
- RECOMMENDATION -

SEP 25 1991

DATE: 1991 September 25

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Sale of Park's Property
Spruceside Avenue Radial Park
James and Melanie Warr

RECOMMENDATION:

- a) That an Offer to Purchase executed by James and Melanie Warr on September 19, 1991 and scheduled for closing on or before December 5, 1991, for the purchase of a portion of Park's property, more particularly described as Part 1, Registered Plan 62R-11833, having a frontage along the easterly limit of Spruceside Avenue of 0.829 metre (2.71 feet) more or less, by a depth of 23.52 metres (77.17 feet) more or less, and consisting of a total area of 22.9 square metres (246.0 square feet) more or less, be accepted and completed. The purchase price of \$8,300.00 be credited to the following accounts; Account CH 4X501 00201 (Reserve for Parklands) \$7,700.00 and Account Number 45027 401 340 (Recoverable Services - Surveys) \$600.00.
- b) That a deposit cheque in the amount of \$830.00 be retained by the City Treasurer pending this Agreement.
- c) That the Mayor and City Clerk be authorized and directed to execute any necessary documentation.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

In adopting Item #2 of the 8th Report of the Parks and Recreation Committee; City Council on April 24, 1990 approved the purchase of a triangular shaped parcel of land fronting on Spruceside Avenue to enhance the size and shape of the Spruceside Park.

The abutting property owners to Spruceside Park (James and Melanie Warr) have requested the City sell a small portion of City Parkland directly adjacent to their residence at 5 Spruceside Avenue for the purposes of relocating their driveway to the North.

Upon researching this request, it was determined that the sale would have little negative impact upon the Park as no significant change in configuration would take place and, any possible future development would not be affected.

Further, the purchase price reflects the original cost to the City of acquiring the land and associated administration.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Ms. L. MacNeil, Property Clerk, Surveys
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. B. Chrystian



PART OF PARK LOT 6
REGISTERED PLAN 60

PART OF LOTS 1, 2, & 3
REGISTERED PLAN 394

oh in the

CITY OF HAMILTON

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

SCALE : 1" = 30'

EDWARD BARICH, CJS

1990

NOTE

BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE WESTERN LIMIT OF QUEEN STREET AS SHOWN ON REGISTERED PLAN 60 MAWING A BEARING OF N 23° 37' E

ONION BRAND INC.

1600; SYDNEY W MOGGS J.L.S.

LEGEND

SURVEYOR'S CERTIFICATE

CERTIFY THAT
THE FIELD SURVEY REPRESENTED ON THIS PLAN WAS
COMPLETED ON THE 27TH DAY OF FEBRUARY 1990

COPYRIGHT

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CONT

2

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PLAN 62R 11833

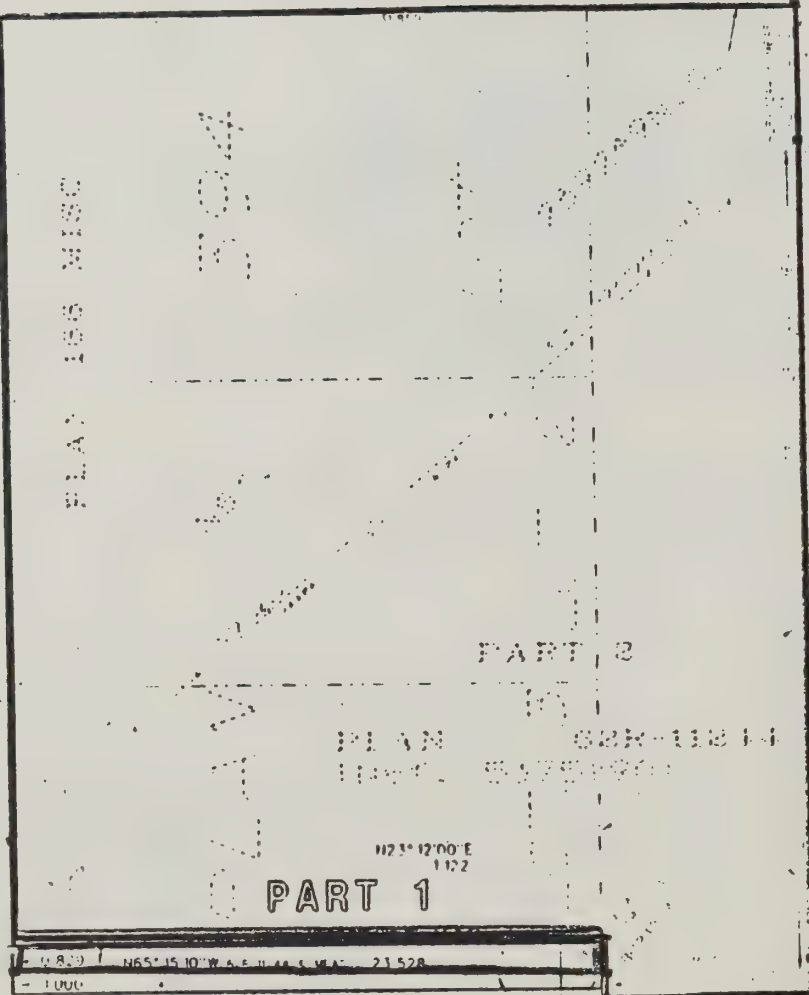
ABERDEEN

ROAD ALLOWANCE BETWEEN

5'00" W MEAS

SPRUCESIDE AVENUE

SPRUCESIDE



PART 1

PART 2

PLAN 62R-11833

N23°12'00"E
1122

PART 2

N23°12'00"E
0.707

BY

LOT 3
LAN 394

MILTON
(MILTON WESTWORTH)

AND SUPERVISOR

NOTE

BEARINGS HEREON ARE STEADY AND ARE REFERRED
TO THE FACT THAT THE CENTER LINE OF
OF 100'00' F. AS SHOWN ON THIS PLAN IS

SURVEYOR

DEPOT: 100
WITH THE TOWN AND
REGULATION MADE THEREIN

June 28/1991

OFFER TO PURCHASE

I/We **James L. Warr and Melanie A. Warr**
5 Spruceside Avenue of the City of Hamilton
Hamilton, Ontario L8P 3Y2

in the Regional Municipality of Hamilton-Wentworth hereinafter called the Purchaser,
hereby agree to and with THE CORPORATION OF THE CITY OF HAMILTON,

hereinafter called the Vendor,

to purchase all and singular that certain parcel or tract of land and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of Part 1, Registered Plan 62R-11833, more particularly described as having a frontage of 0.829 metre (2.71 feet) more or less, along the easterly limit of Spruceside Avenue, by a depth of 23.52 metres (77.17 feet) more or less, and comprising a total area of 22.9 square metres (246.0 square feet) more or less, being irregularly shaped as shown on the plan attached hereto. Said parcel forms part of the property known municipally as 1 Spruceside Avenue.

at the price of Eight Thousand, Three Hundred-----DOLLARS (\$8,300.00)
of lawful money of Canada, payable as follows:-

- (a) A deposit of Eight Hundred and Thirty-----DOLLARS (\$830.00) by certified cheque payable to the Vendor.
- (b) The balance of the purchase price namely Seven Thousand, Four Hundred and Seventy-----DOLLARS (\$7,470.00) with interest as hereinafter provided, and subject to adjustments, by certified cheque on the closing of this transaction.

Provided that this Offer to Purchase is subject to the following conditions:-

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor up to but not after the 15th day of October 1991, by a letter mailed or delivered to the Purchaser at the above address.
2. In the event that this Offer is not accepted, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.
3. In the event of and upon the acceptance of this Offer, this Offer and the letter of acceptance shall be a binding contract of purchase and sale and shall be completed in accordance with the terms hereof.
4. The title is good and free from all encumbrance, except as to any registered restrictions or covenants.
5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.
6. The Purchaser is to be allowed thirty days from the date of acceptance of such Offer to examine the title at his own expense. If within that time any valid objection to title is made in writing to the Vendor, or its Solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.
7. This transaction shall be closed on or before the 5th day of December, 1991.

8. On the closing of this transaction, the Vendor will convey the said lands to the Purchaser by a good and sufficient deed thereof in fee simple, free and clear of dower rights and all encumbrances, except as to any registered restrictions or covenants, and shall deliver vacant possession of the said lands to the Purchaser free of all tenancies.
9. The Purchaser shall assume taxes, local improvements, water and sewer rates from the date set out in paragraph 7 hereof.
10. Pending completion of this transaction, the Vendor will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the Purchaser may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Offer whether accepted or not and have all monies theretofore paid returned without interest.
11. The deed or transfer is to be prepared at the expense of the Vendor. If the Vendor is a Trustee the deed or transfer is to contain trustee covenants only.
12. This agreement and its acceptance is to be read with all changes of gender or number required by the context.
13. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.
14. Any tender of documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City, by means of the City's uncertified cheque.
15. It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.
16. It is understood and agreed that the exact area to be purchased will be determined by a survey prepared by the Vendor.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and assigns.

DATED at Hamilton this 19th day of September 1991.

SIGNED, SEALED AND DELIVERED)

in the presence of

) *J.L. Warr* (Seal)
) JAMES L. WARR
) *M.A. Warr* (Seal)
) MELANIE A. WARR
) _____ (Seal)

William Stott
Warr

Name of Purchaser's Solicitor

W.P. MACKESY
T.H. (Tom) Lawrason

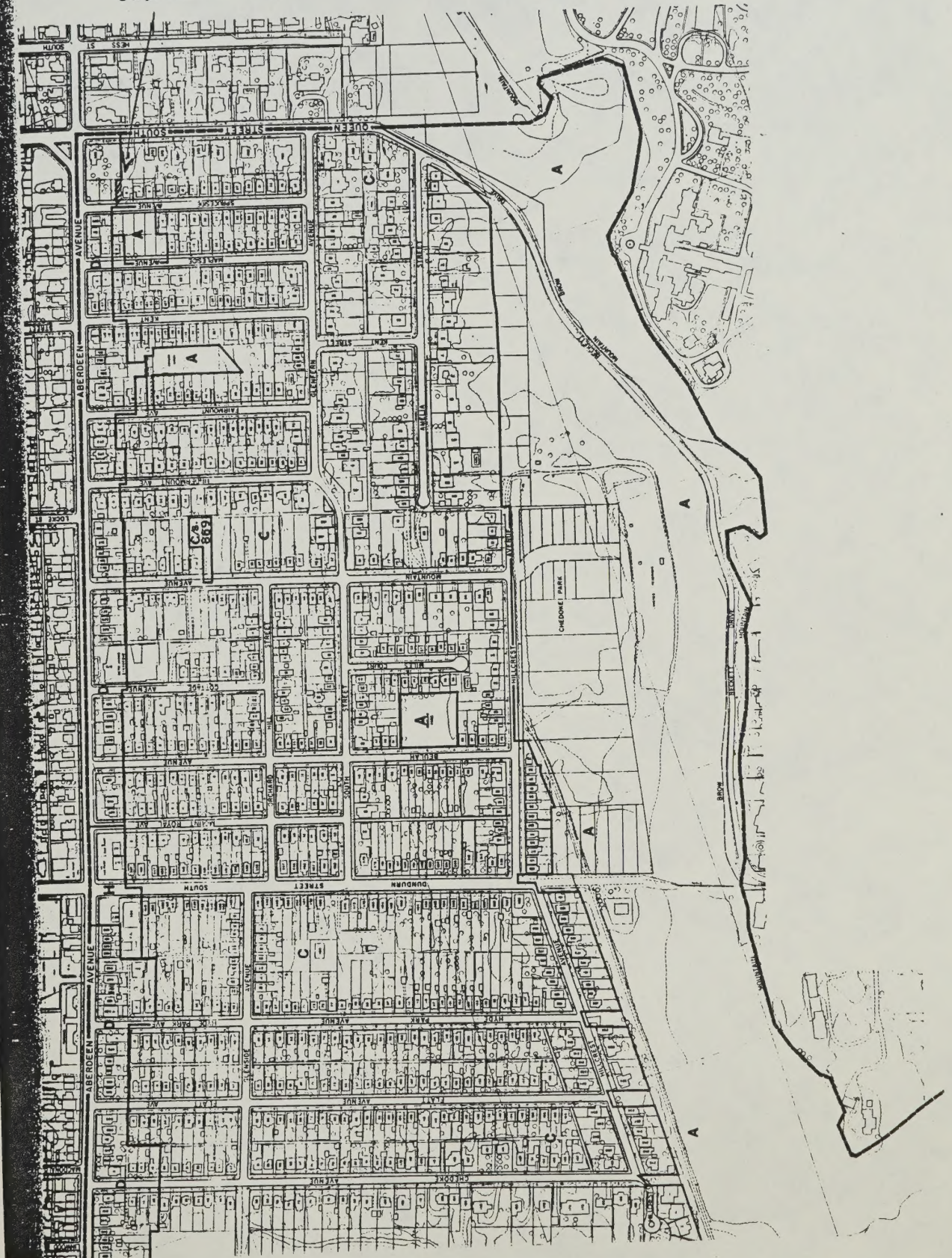
W.P. Mackesy

Address of Purchaser's Solicitor

47 HUGHSON ST. SEAN
120 King Street West, 6th Floor
Hamilton, Ontario L8P 4V2

5/5/88

SUBJECT PROPERTY



ACCOPRESS®



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DARK BLUE
LIGHT GRAY
LIGHT GREEN
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